IL Fox – The Virtual Toolbox for Information Literacy

The toolbox will contain two pedagogical components:

1. a dictionary of key terms from the information literacy curriculum, e.g., Open Access and Truncation
2. supporting encyclopedia pages for these, with expanded definitions and elements to stimulate further student learning

Criteria for Dynamic Term Definition and Entry Creation

- General Guidelines
  - All definitions must be in the author's own words
  - Intended audience: students unfamiliar with information literacy or library terminology.
  - Language should be objective and neutral, using the third person.
  - Terms should be kept lower-case, unless used to begin a sentence.
  - Use correct APA style for in-text citations and bibliography.
  - Please use source names rather than online sources when possible.
  - Throughout, identify words that should hyperlink to other IL Fox pages using format described below.

Format Guiding Principles
- Use these symbols to identify special formatting:
  - Words that should hyperlink to other IL Fox pages: [example][link]
  - Precede lines that should be bulleted with: [•]

Definition Guidelines
- Definitions should use a few complete sentences and be under 100 words.

TERM (provide term to be defined)
- DEFINITION (include succinct definitions for any variations of the term, if applicable)

Sample Definition and Entry, for the term Capitalization

**DEFINITION**

The practice of displaying a letter using its uppercase form.

**ONLINE**

The use of capital letters, also known as the uppercase or majuscule, either in every letter of a word or just the first letter. Capital letters are not necessarily larger than lowercase letters, but instead use a different form for a given letter.

**CONTEXT & EXAMPLES**

- Capital letters are sometimes referred to as caps.
- Capital letters are often used to express an emphasis.

**SOcial ASPECTS**

- Capitalization is a form of non-verbal communication.

**RECOMMENDED RELATED TERMS**

- All caps
- Lower case
- Upper case
- Typography

Online Presentation: [http://is.gd/ILFoxPresentation](http://is.gd/ILFoxPresentation)

Please Join Us!

We are seeking experts to author definitions and encyclopedia entries, or review submitted entries. Besides helping us, we also believe your participation will benefit you by providing:

- authorship or editorial experience
- an opportunity to extend your knowledge or expertise
- involvement in a pedagogical collaboration

Please contact us for more information, or sign up online:

**Authors**

**Reviewers**

About IL Fox

IL Fox is a project of the Association of College & Research Libraries, a division of the American Library Association, and the Association of American University Professors.

Contact Us!

If you are interested in participating or learning more about IL Fox, please scan the QR code above or visit the URL provided, or email us directly.

We look forward to hearing from you!