

**SUNYLA Council Meeting**  
November 20, 2013  
SUNY FIT  
Library Conference Room (E521)  
10:00am –3:30pm

**Attending:** John Schumacher (OLIS), April Davies (Cobleskill), Jill Locascio (Optometry), Rebecca Hyams (Maritime), Alvin Dantes (Oneonta), Rosanne Humes (Nassau), Carleen Huxley (Jefferson), Kimmy Szeto (CUNY), Christine Farady (Nassau), Katrina Frazier (Nassau), Nancy Williamson (Nassau), Ray Morrison (Oswego) **Virtual:** Eugene Harvey (Buff State), Karen Ferington (Niagra), Greg Bobish (Albany), Jane Verostek (ESF), Louis Charbonneau (Mohawk Valley), Patrick Patterson (Potsdam), Wendy West (Albany), Angela Weiler (Onondaga), Mary Timmons (Monroe), Katherine Brent (Cobleskill), Jason Kramer (NYSHEI), Sarah Morehouse (Empire), Michelle Eichelberger (Geneseo CC), Justina Elmore (Geneseo), Jennifer Kegler (Brockport), Barb Grimes (SUNY IT), Sarah Moon (Finger-Lakes), Michael Daly (Fulton-Montgomery).

**1. Approval of Minutes from September 20, 2013.**

**Minutes approved.**

**2. Report Recaps**

**Albany – Greg Bobish**

Hi from Albany!

The latest news is that we're currently holding interviews for a new AD for User Services, to fill the position left vacant when Mary Jane Brustman retired. We've got 4 candidates, and are very hopeful we'll have a great new library faculty member soon!

**Niagara – Karen Ferington**

News from the NCCC Archives is that archived student newspapers are now available online. The student newspaper has been around for 50 years and it has had 3 unique titles? The newspaper was called Entricy Herald (1964-1968); Old Weird Herald (1969-1971); and The Spirit (1972 – present). If you are wondering about that first title, “Entricy” is short for “N Triple C”.

Newspapers held in the NCCC Archives from 1964-1992 have been digitized and loaded on the New York Heritage Digital Collections website. Taking a look back, you'll find articles on campus life, sports, college curricula, social events, and local news as well as national events during those years. You'll also find names of faculty, students, administrators, and alumni, in addition to national celebrities who have spoken on campus. Karen Ferington is spear-heading this project in her role as Catalog/Archives Librarian.

Phase 1 of the digitization project (1964-1992) is completed and phase 2 (1993–2013) is projected to be done in 2014.

To explore the NCCC Student Newspapers Collection online:

Go to:

<http://cdm16694.contentdm.oclc.org/cdm/landingpage/collection/YKU001>

Renovations continue on the library's main floor as we move closer to a Learning Commons with new carpeting, new furniture, and new spaces for a number of student services. Mary Beth Morse, Circulation Librarian, is busy purchasing materials to be put on Course Reserves for students in the Learning Commons to use. A Perkins Grant will make materials in these subject areas available: medical assisting, phlebotomy, science, hospitality and tourism.

We also have a new charging station in our Reference area to make it convenient for students to re-charge their phones and other electronic devices while in the library.

### **Jefferson – Carleen Huxley**

JCC was chosen as a recipient for the Muslim Journeys Bookshelf Grant from the National Endowment for the Humanities. Our library director, Connie Holberg and another faculty member from the social sciences put on a very successful week long programming event from Nov. 11 to Nov. 15, related to the themes represented by the Muslim Journeys Bookshelf Collection. You can read more about it here.

<http://melvildeweylibraryjcc.blogspot.com/2013/11/muslim-journeys-four-days-of-discovery.html>

### **Cobleskill – April Davies**

The Library's own Megan Trigg won the Quilt Barn contest! Her beautiful design was chosen by Acting President Thatcher and other members of the SUNY Cobleskill administration. Once painted, it will be mounted on one of the campus barns for all to enjoy. See our FB page for a look at Megan's design (<http://www.facebook.com/pages/SUNY-Cobleskill-Van-Wagenen-Library/152889094752803>).

The 40th Anniversary edition of The Library Cookbook is selling well. Contact me if you want a copy or three, only \$5 each.

SUNY Cobleskill's EOP office moved into the Library last year which allowed for closer collaboration with the various academic support services housed here. Now they're moving from the 3rd floor down to the lower level where they will share space directly with those areas. The only exception is the Writing Center which will move back up to the 3rd floor where it started several years ago. A good series of moves for all parties.

### **Potsdam – Patrick Patterson**

During the fall semester we have continued our implementation of the EBSCO Discovery Service, A to Z, and LinkSource products. Last week SUNY Potsdam hosted one of the shared catalog/single bib project meetings. The majority of the people attending were from Potsdam and other people from other regionally campus also attended.

During this past summer the College Archivist left for a position at another institution. At the moment the college is unable to higher a full time archivist; However, part time coverage is being provided 10 hours a week.

In the first two months of the semester a new game was introduced called Library Quest for FY100 Students to learn about the resources available at the libraries. This game replaced a one day event that was held in previous years. Before starting the Library Quest students were asked to watch a short video. You can view the video on YouTube by going to the following link [http://youtu.be/v88j\\_-Jg6SQ](http://youtu.be/v88j_-Jg6SQ)

### **Adirondack – Joyce Miller**

SUNY Adirondack Library has enjoyed a busy semester with the increase in student enrollment. For more, see: <http://www.sunyacc.edu/news/suny-adirondack-sets-school-enrollment-record-fall-2013> .

We are also now teaching library research sessions at both the Wilton and Queensbury campuses.

### **ESF – Jane Verostek**

The current president of SUNY ESF - Neil Murphy is retiring at the end of this semester. It was announced last Friday that our new president starting in January 2014 will be Dr. Quentin Wheeler who is currently the director of the International Institute for Species Exploration and Virginia M. Ullman Professor of Natural History and the Environment at Arizona State

University. To read more visit <http://www.esf.edu/communications/view.asp?newsID=2436>

Moon Library has a new addition to our staff - our weekend clerk is now S.U. ischool student Emma Esperon.

Jane Verostek - Associate Librarian presented a poster on LibAnalytics

<http://libanalytics.esf.edu>

at the UNYSLA conference November 8, 2013 <http://uny.sla.org/upcoming-events>

Ruth Owens - Assistant Librarian and Jessica Clemons Assistant Librarian attended the Upstate New York Science Librarians Annual Meeting on Friday, October 25th in Cazenovia at Cazenovia College Library. Jessica Clemons did a presentation called "Paperless Analytics through LibAnalytics".

Jane Verostek - Associate Librarian and Steve Weiter - Director, College Libraries attended the CLRC <http://clrc.org/> Annual Meeting in Cazenovia at the Lincklaen House. Jane Verostek was appointed to the Vice President - President position on the CLRC Board.

SUNY ESF - Moon Library celebrated and hosted Open Access week - below is an article/summary by Ruth Owns - Assistant Librarian and Jessica Clemons - Assistant Librarian

ESF Celebrates Open Access Week - By Ruth Owens and Jessica Clemons

This year from October 21-27, ESF Moon Library celebrated International Open Access Week by highlighting some of the exemplary work our students and faculty do to promote and contribute to open access. The first event featured students from our Information Literacy courses. One group was invited to discuss their contributions to open access through editing Wikipedia pages that were in need of additional information and verification. Students shared how they added valuable content and references to Wikipedia pages on subjects such as firefighting tools, naval technology, and wildlife refuges. Another group of students discussed some useful open access resources such as the Directory of Open Access Journals. The demonstration included search features, sample searches, and different subject areas covered in the DOAJ. Students were excited to share with others what they had learned in class about Open Access.

The second event hosted at Moon Library was about faculty contributions to open access. A faculty member of the Forest and Natural Resources Management program, Diane Kiernan, wrote an open access textbook for her class. She talked about her personal reasons for wanting to help students afford college and make her work easily accessible. This book is specifically tailored to a biometrics class. Students learn by using mathematical models they will encounter in the field and gain valuable insight in their field of study. An open access textbook is also good news for them. The textbook, "Natural Resources Biometrics" will be available through SUNY Open Textbooks in late November. From the Department of Environmental and Forest Biology, Dr. Sadie Ryan talked about the importance of publishing journal articles in open access journals such as PLoS (Public Library of Science). She mentioned that she can't always find a place for her work since it is so multi-disciplinary and the applied nature of her work is meant to reach managers and is not necessarily exclusive to the academic community. Not only does she publish in open access journals, she is also a reviewer for them. Dr. Ryan believes that there is significant value in open access resources and they are earning a place in the scholarly discourse. She is a reviewer and an academic editor for open access work, so she is "really invested."

### **TC3 – Susanna VanSant (?)**

We're working on a marketing campaign intended to teach students about what librarians do/are good for/can help them with. We're gathering testimonials and photographs and preparing posters and slideshows (for in-house display and on the Web) for launch in January.

Currently, we have book displays up in honor of National Picture Book Month (with selections and annotations from the students in the children's lit course) and International Education Week (about world food supply and hunger).

### **Maritime – Rebecca Hyams**

This semester's been quite busy at Maritime. Lots of changes are going on!

Shafeek Fazal was promoted from Assistant Director to Library Director in October.

Joseph Williams' book, *Four Years Before the Mast: A History of New York's Maritime College* (<http://amzn.com/0989939405>) was published by Fort Schuyler Press and has just come back from the printer. The book is a detailed history of Maritime College, from the 19th century to the present.

This November we hired Veronica Gaffney as our new library assistant/clerk. Jeanette D'Esposito was also hired as a Consulting Archivist to work with our Marine Society collection on the New York State Documentary Heritage Program Grant we were awarded.

In October, Rebecca Hyams collaborated with the IDS Project mentors for their fall regional user group meetings, co-presenting on how to customize ILLiad web interfaces at METRO.

Also, we officially switched to EBSCO LinkSource and configured IDS Search for use by our library patrons (we're currently in the silent roll-out phase). We also had Dr. W. Jeffery Bolster come on October 16th to give a lecture on his book *The Mortal Sea*, which was well-attended by faculty and students.

As for the rest of campus, Dr. Michael Capetto was named Interim President effective November 4th and Dr. Gilbert Traub was named Interim Provost. We appear to be close to hiring a new provost and the search for a new college president has begun. The campus also hosted the most recent meeting the SUNY Faculty Senate in late October.

### **New Paltz – Kristy Lee**

We are about finishing up our new library website redesign pages, and incorporating EDS discovery search single-search box with the new library home page. The new web is tentatively scheduled to be launched in January.

New Paltz hosted the first 'Single-Bib' kickoff meeting on October 30th, 2013. Most mid-Hudson SUNY libraries' reps and librarians attended and participated in the discussion. All participants were excited and very enthusiastic about the project. The presentation and information were timely and well received.

### **Geneseo CC –**

GCC will be hosting one of the shared catalog/single bib project meetings on Thursday, December 5.

Our ILL/Serials Clerk, Marilyn Mullen, has retired, and our current Circulation Supervisor, Rachel Schauf, will be replacing her. We're currently running a search for a replacement for Rachel.

Sarah Karas, one of our part-time reference librarians, has had an article published by the Eastern Educational Research Association in the Journal of Research in Education:  
<http://eeraonline.org/journal/v23n2.cfm>

## **Oneonta – Alvin Dantes**

Hello from Oneonta,

Andy Perry attended NY3R's/EBL e-book pilot project meeting at Rochester NY. He presented at the Charleston Conference, Nov. 6-9. Nancy Cannon copy-edited an article by Frank Deford for the Cooperstown Symposium on Baseball and American Culture.

Our campus hosts a faculty showcase called Life of the Mind. This year's showcase occurred on November 7. Members of our Special Collections Committee, with student workers, and our intern prepared a display. In addition, Mary Lynn Bensen presented her article: "Telling the 'True Tale': Thomas Hardy's Impressionism" published in The Hardy Review (2012). Michelle Hendley presented two posters at the Life of the Mind: "Contributions of African Americans to Science and Engineering: A Presentation and Data Gathering Display" with Matthew Hendley (History) and Trudy Thomas-Smith (Chemistry & Biochemistry) and "Are Physical Spaces Still Essential in Academic Libraries? The Results of Milne Library's Locked Study Carrel Survey"; and an article Citation behavior of undergraduate students: A study of history, political science and sociology papers. Behavioral & Social Sciences Librarian 31(2), 96-111. DOI:10.1080/01639269.2012.679884. Nancy Cannon created a poster, "The Enga, Papua New Guinea, 1955".

Yesterday was our latest Alden Scholar Lecture which showcases book length works by our faculty. Dr. Amie Doughty from English presented her book "Throw the Book Away: Reading Versus Experience in Children's Fantasy."

## **2.1. Officers**

### ***2.1.1. President – April Davies***

SUNYLA President's Report  
November 20, 2013

Here's what I've been up to since we met in September.

- I attended SCLD's Fall Meeting in Purchase Oct. 3-4.

- There was further discussion regarding an OpenSUNY event and the group formally approved it. Since then, the date has been set for Dec. 5 at the Downtown Hilton in Albany. A 'save the date' went out on Nov. 12; a full announcement is forthcoming and should be out before our meeting. This event promises to be a great opportunity to harness the energy and expertise of librarians throughout SUNY. As I said in my last report, "You take a couple of librarians from each campus, get the ideas bouncing around and, before you know it, actual progress is made."

- As expected, they approved the merger of the two SUNYConnect committees (SCC & SFC) back into one. It will now be the SCFC (SUNYConnect Coordinating & Finance Committee) and will have one SUNYLA representative, non-voting. Part of me wishes they'd just gone back to the original name and acronym, ah well.

- SCLD also agreed to co-sponsor regional meetings for the One Bib project along with OLIS. As a member of that task force, I attended the Nov. 8 event at HVCC. There are a few more coming up if anyone is interested, see: <https://www.surveymonkey.com/s/T6KFRXV>.

- Jason Kramer invited me to attend NYSHEI's Oct. 24 Board Meeting on behalf of SUNYLA. It was interesting to get a look at the inner workings of NYSHEI, and it was my first visit to the NY State Library so that was cool in and of itself. I'm sure Jason will have a report for everyone so I won't detail all the things that NYSHEI is working on at present but I am pleased to report that the push for state-level OA continues.

- I've been invited to be on an I2NY (Information Infrastructure for New York State) task force on Innovative Staffing and Professional Development. SUNYLA was not mentioned as the reason but I'm guessing that's at least part of it. The first meeting will be Dec. 9 via conference call. We'll see what happens from there.

- As promised in my last report, I'm cleaning up our Manual of Duties and Responsibilities. There might be some changes to the Bylaws as well. I'll have suggested changes to everyone well in advance of the March meeting so they can be voted on at that time, though any bylaws changes will also have to go on the ballot for approval by the membership.

Another thing I'm working on now is finding a conference location for 2015. I've had some passive interest from a couple places but I want something more definite. I'd really like to get this settled in the next couple of months. So, everyone, think about it... how would you like to have the SUNYLA conference at YOUR campus in 2015? We can make that happen. Call me.

Upcoming thus far:

- OpenSUNY Summit, Dec. 5, Albany
- I2NY task force conference call, Dec. 9
- SUNYLA Council Meeting, March 21, UAlbany
- SCLD Spring Conference, April 29-May 1, Cooperstown

Respectfully submitted,  
April C. Davies

[April also shared Mark McBride's 2013 SUNY Conference Report:](#)

SUNYLA 2013 Annual Conference Wrap Up

October 30th, 2013

submitted by Mark McBride, 2013 Conference Chair

It was a pleasure serving as conference chair for SUNYLA 2013. I was deeply impressed by the willingness all our members showed in making this a great conference. It was also a good year to have conversations around open education, open access, open textbook and the overall concept of what open means. As usual, we saw some great session featuring innovative services and collaboration. Below are general recommendations moving forward on how to improve the conference experience.

#### Sessions Scheduling

The scheduling of sessions was probably one of the easier pieces at SUNYLA 2013. It was great having the team at Geneseo take this bull by the horns again. My recommendation to continue with the great work started by Bonnie and Tracy at Geneseo is to ask them to act as contacts for the folks doing the conference at SUNY Albany. Overall I believe whoever volunteers to take a major role like this for the annual conference (session evaluations, poster sessions, housing, catering, vendors) that they make themselves available for consultation for the following year. All that information is available out there, but if the people from the previous years planning committee could make themselves available for the first meeting of the following year's committee it would help with a smooth transition.

#### Vendor Solicitations

Carol Anne did another fabulous job of soliciting money from the vendors, but it would have made it much easier if a shared spreadsheet was exchanged by the host campus and the Vendor Chair so that everyone was aware of how much money was coming in. Carol Anne brought in so much money that it became hard plan for events, because the planning committee never knew how much money they had to work with. It isn't a bad problem to have, but we could have had a much better conference experience for people if the crew at Buffalo State were able to plan on how much money was coming in. We ended up getting so much in free merchandise that we didn't use any money for giveaways. Also, Chartwells did not charge us the proper amount, nor prepare the appropriate foods not prepare the proper amount of food for lunches and breakfasts. Make sure that group preparing the food for the conference reviews the menus the week of the conference. There was too much confusion between the conference chair and Chartwells.

#### Signage and Scheduling

No matter how well prepared you think you are you are not prepared enough. We walked the campus three times to ensure we had proper signage, but it was still a major complaint from participants. The construction did not help, nor the rain, but still signage should have been doubled. Also, on Wednesday night during the social, make sure you have the right people scheduled to escort people to housing. There was confusion while events were running about where people are supposed to go. Communicate clearly to people arriving on campus and to the people volunteering to act as guides around campus.

#### Try Not To Overlap With Another Conference

This caused confusion between participants at both events. Groups were removing signs unaware that the signs were for a conference happening at the same time. If you are going to have conferences conflicting with another group try very, very hard to schedule a meeting between both organizations. We only tried very hard. I should have been more forceful with attempting to schedule that.

#### Session Evaluations

This year session evaluations were not administered very well. Session evaluations were suppose to be embedded right inside Lanyard schedule but they were not. Make some responsible strictly for making sure session evaluations are created, distributed and the data shared with SUNYLA.

#### Conference Evaluations

Overall conference evaluations were good, although the evaluations should have been present on the webpage through out. I recommend strongly using Lanyard again we received very good feedback.

#### **2.1.2.      *First Vice President – Alvin Dantes***

A short report from me.

I also attended the SCLD meeting with April and have nothing to add to her report except that I think that the Open SUNY Summit on December 5 should be something we all focus on. Even those who will not attend should pay attention to the proceedings.

I would like to entertain any ideas or thoughts about how better to engage our SUNYLA members and entice the campuses without active members to participate. Some ideas: listserv/forum/support group for untenured librarians seeking advice or collaborators for publication or presentation or anything else that would look good on a CV, revamping the delegate toolkit, regional hang-outs, a SUNYLA band. Let me know if you have any ideas.

There was some suggestion and support for possibly putting together a mentoring program pairing tenured and non-tenured SUNY librarians.

April Davies recommended reviving the use of the SUNYLA Snapshot as a way to help keep the membership informed. The SUNYLA Snapshot was previously sent out by the Council Secretary via listserve after each council meeting. It would contain any snippets and announcements from the meeting that would be considered noteworthy. Through additional discussion it was determined that the Publications Committee would take over the task.

#### **2.1.3.      *Second Vice President – Wendy West***

The conference committee has been working to prepare for this year's event. Locking down speakers, coordinating with folks from the other 2 conference. Carol Anne and I are happy to talk details and answer any questions at the meeting.

\*\*\*\*\*We need to address the discounts on our web page. We would like to put up our web page, send out a call for session proposals and poster sessions in the near future, etc. but need to get that taken care of first. I set out an email a couple weeks back but no responses.\*\*\*\*\*

A motion was brought to change the conference speaker expense discount from:

*Registration fees for speakers will be waived at member rates upon request, to a maximum of two full reimbursements per session. Vouchers will be issued and may be shared among more than 2 presenters.*

To the suggested wording from 2<sup>nd</sup> VP Wendy West:

*Registration fees for speakers will be waived 25% at member rates upon request for each speaker. Poster session presenters will receive 10% off of their registration fees at member rates upon request for each speaker. Only 1 discount can be used toward the conference. Discounts for presentations and poster sessions cannot be combined.*

**2.1.4. Secretary – Carleen Huxley**

**No report.**

**2.1.5. Treasurer – Greg Bobish (will present in the afternoon)**

Hi everyone, attached is the latest treasurer's report. The only thing not included in this spreadsheet at this point is \$1,153.43 that is in paypal, all membership dues paid after the conference. The good news is that our balance is now \$26,734.38, thanks to Carol Anne's excellent work with conference vendors, and Mark's excellent work with the conference itself! There is no bad news, at least in terms of the SUNYLA treasury. :D

So we have plenty of money for startup of both the main conference and 3Ts if they need it. Great job guys!

Thanks!

Greg

Date	Income and Expense Summary					TOTALS
Category Description	Jan-Mar	April-June	July-Sep	Oct-Dec		
<b>INCOME</b>						
Balance forward from 2012						\$6,015.32
<b>Membership Dues</b>						
1/23/2013	Renewing members - checks	180.00				
1/23/2013	New members - checks	20.00				
3/1/2013	Renewing members - checks	720.00				
3/1/2013	New members - checks	40.00				
4/8/2013	Renewing members - checks	120.00				
5/21/2013	Renewing members - checks		270.00			
5/21/2013	New members - checks		40.00			
6/11/2013	Renewing members - checks		60.00			
6/11/2013	Student members - checks		10.00			
9/10/2013	Renewing members - checks			690.00		
9/10/2013	New members - checks			20.00		
10/18/2013	Renewing members - checks				630.00	
<b>TOTAL Membership Dues</b>		<b>1,080.00</b>	<b>380.00</b>	<b>710.00</b>	<b>630.00</b>	<b>2800.00</b>
<b>Conference Income</b>						
5/23/2013	Transfer of conference funds from paypal (includes some memberships)		17,325.26			
6/11/2013	Conference Vendor check		250.00			
6/28/2013	Transfer of conference funds from paypal (includes some memberships) part 2		4,708.43			
<b>3Ts income</b>						
10/18/2013	Payback from 3Ts 2013				11.75	
10/18/2013	Payback from LISug				476.89	
<b>TOTAL Conference Income</b>		<b>0.00</b>	<b>22,283.69</b>	<b>0.00</b>	<b>488.64</b>	<b>22,772.33</b>
<b>Miscellaneous income</b>						
3/1/2013	PDGrant Donation Program-checks	20.00				
5/21/2013	Repayment of leftover publication committee funds		677.55			
9/10/2013	PDGrant Donation Program-checks			25.00		
10/18/2013	PDGrant Donation Program-checks				15.00	
<b>TOTAL Miscellaneous Income</b>		<b>20.00</b>	<b>677.55</b>	<b>25.00</b>	<b>15.00</b>	<b>737.55</b>
<b>TOTAL INCOME</b>						<b>\$26,309.88</b>

EXPENSES						
<b>Conference Expenses</b>						
6/10/2013	Friend of SUNYLA – J. Schumacher		-500.00			
7/13/2013	Mark McBride – remainder of funds from paypal for conference bills			-19,784.38		
10/18/13	Mark McBride – paid back most of the line above. I'm listing this credit here so it doesn't look like we made the same money twice.				19,293.34	
<b>3ts Expenses</b>						
<b>TOTAL Conference Expenses</b>		<b>0.00</b>	<b>-500.00</b>	<b>-19,784.38</b>	<b>19,293.34</b>	<b>-991.04</b>
<b>Meeting Expenses</b>						
3/22/2013	Chartwells- March Council Meeting	-284.77				
11/15/2013	food consultants inc -september meeting				-232.75	
<b>TOTAL Meeting expenses</b>		<b>-284.77</b>			<b>-232.75</b>	<b>-517.52</b>
<b>Officer's Expenses</b>						
3/26/2013	R. Humes March Council Meeting Travel	-219.80		-21.95		
9/23/2013	A. Dantes September Council Meeting Travel					
<b>TOTAL Officer's Expenses</b>		<b>-219.80</b>		<b>-21.95</b>		<b>-241.75</b>
<b>Professional Development Committee</b>						
3/1/2013	PD Grant - Kim Hoffman	-500.00				
4/8/2013	PD Grant - M. Costello	-500.00				
4/8/2013	PDGrant - N. Warren	-500.00				
4/23/2013	PDGrant -K. Pitcher		-259.00			
4/23/2013	PDGrant - S. Morehouse		-500.00			
5/8/2013	PDGrant - M. Van Ullen (part 1)		-383.81			
6/20/2013	PD Grant – W. Ackerman		-500.00			
7/13/2013	K. Cangialosi – Kissane scholarship			-90.30		
9/12/2013	PD Grant – C. Dillon			-500.00		
<b>TOTAL Professional Development Committee</b>		<b>-1,500.00</b>	<b>-1,642.81</b>	<b>-590.30</b>		<b>-3733.11</b>
<b>Miscellaneous</b>						
3/14/2013	K. Brent - website	-107.40				
<b>TOTAL Miscellaneous</b>		<b>-107.40</b>	<b>0.00</b>		<b>0.00</b>	<b>-107.40</b>
<b>TOTAL EXPENSES</b>		<b>-2,111.97</b>	<b>-2,142.81</b>	<b>-20,396.63</b>	<b>19,060.59</b>	<b>-\$5,590.82</b>
<b>INCOME-EXPENSES</b>						<b>\$26,734.38</b>

## 2.2. Committees

### 2.2.1. Membership Development – Wendy West

As of this moment, we have 114 current members. 23 of those current members with current memberships are delegates (out of 46 total delegates).

I have been working in membership database to keep it neat & tidy. I will be pestering Greg about pending memberships once he is back from sabbatical (this week I think!) I'll send out another reminder to those with expired memberships once Greg and I catch up.

We should probably talk about finalizing the layout/wording of the brochure (correct me if I'm wrong Rosanne)

Rosanne Humes is currently working on the draft for the brochure and anticipates completion by the new year.

### **2.2.2. Personnel Policies – Pamela O’Sullivan**

No report.

### **2.2.3. Professional Development – Justina Elmore and Katrina Fraser**

The PDC meet virtually on 11/12/13. It was a very productive meeting! The following topics were covered:

#### **I. Restructuring**

##### **A. Professional Development Grants (Susan Perry, Chair)**

This is a very active subcommittee. It will remain “as is.” A grant in the amount of \$500 was awarded to Catherine Dillon of SUNY Binghamton. A subcommittee member would like to know if there is a list of past grant recipients.

##### **B. Conference Awards (Kathryn Johns-Masten, Chair)**

Members of this subcommittee will seek nominations for both the Sylvia Chu and Dan Kissane Scholarships. This will eliminate the need for two separate chairpersons for each scholarship and hopefully improve the applicant pool for the Dan Kissane Scholarship.

##### **C. Friends of SUNYLA (Co-Chairs of PDC)**

The Co-Chairs of PDC will coordinate the Friends of SUNYLA Award via SUNYLA-I. We are seeking input for recommendations.

#### **II. Funding/Annual Requests**

The PDC would like to get a recommendation as to how much we should allocate for the Sylvia Chu and Dan Kissane Scholarships and the Friends of SUNYLA Award. According to Justina Elmore, nine recipients received the Sylvia Chu Scholarship last year. The PDC believes that this number should be scaled down to no more than two recipients for SUNYLA 2014.

#### **III. List of Subcommittee Members**

The official list contains 20 names as of 11/19/13.

#### **IV. Programs/Projects for 2014**

Ideas such as a conference session event regarding Best Practices, tenure, PD for particular specialties, round tables and a PD brown bag series were discussed.

#### **V. Meeting**

Our next meeting will be held in December. The topics of the December meeting will include developing our programming/planning ideas and using Google Forms to streamline applications.

#### **2.2.4. Publications – Jennifer Kegler**

Committee activities:

- 1) The next newsletter will be published in October 2013. The call for submissions went out on the SUNYLA listserv and are due on Monday, September 23, 2013.
- 2) The committee is using server space on the sunyla.org site. It requires a login and password, which each member has.
- 3) Reports from grant award recipients are being sent in regularly, which is very helpful for our committee and the professional development committee.

Jennifer Little Kegler (Brockport)  
Chair, Publications Committee

There was a discussion over the use of social media and the possibility of the Publications Committee taking on the responsibility of updating the feeds for each profile. There continues to be an issue with the SUNYLA Twitter account, with no-one on Council knowing the password to access it. Carleen will contact Twitter to inquire about a solution and create an official spreadsheet for the social media profiles SUNYLA has and what their logins are.

#### **2.2.5. TUG – Ken Fujiuchi**

Nothing new to report. I haven't been able to work on a new virtual conference, but I am planning to get it up and running during the winter break.

#### **2.2.6. Web Development – Katherine Brent**

- Working with the conference folks on the conference website. The framework is in place.
- Updates continue as needed; if you find outdated information, please let me know so it can be fixed.

#### **2.2.7. WGIL – Michelle Castello and Michael Daly**

1. WGIL Taskforce - WGIL was tasked with creating a group to look at potential changes to the SUNY General Education Information Management Competency. Carleen Huxley has graciously agreed to lead this group of WGIL and non-WGIL members and will be providing an update during this meeting.

2. 3Ts Report: A History of 3Ts Funding. Document is attached and available online (<https://docs.google.com/spreadsheets/cc?key=0AsbYXAJJSj9VdEtOeXFXZkNLamtSWjRhZkxqZ3U4eGc&usp=sharing>) - In short, 3Ts has never received funding or support from SUNYLA. :)

3. WGIL Membership? - There appears to be no existing database of past or current WGIL members.

4. OpenSUNY/SUNY Libraries One Day Conference in Albany - I will be attending this event as WGIL chair.

Cheers,

Mike Daly

There was some confusion over whether SUNYLA has ever supported 3T's financial. It was determined that the \$3000 given to WGIL for the 3T's conference in 2012 was part of the revenue (\$4442.61) WGIL had generated from the previous years' conference. This led to a larger discussion over whether 3T's should be established as a self-sustaining conference separate from SUNYLA. WGIL will be discussing this as a committee and will report back to Council at a later time.

WGIL 3Ts Funding History											
	Location	WGIL Chair	Conference Chair (s)	Financial Control	Funding Source(s)	Registrants	Revenues (\$)		Expenses (\$)		Net (\$)
2011	FMCC	Kim Davies Hoffman	Kim Davies Hoffman & Mike Daly	SUNY Geneseo	5000 CPD Grant	134	Registration Fees	2070	Keynote (Mackey)	750	360.66 (returned to CPD/FACT2)
									Catering	3399.75	
									USB Pens	1647	
									IT Assistance	162.59	
									Presenter Travel (Pritchard)	750	
							TOTAL (\$)	7070		6709.34	
2012	UAlbany	Dana Longley	Mark McBride	SUNYLA	2000 CPD Grant	165	Registration Fees	6175	Campus Center Fees	395	4442.61 (remained with SUNYLA)
									Catering	3305	
									Nametags	32.39	
							TOTAL (\$)	8175		3732.39	
2013	Empire State College	Dana Longley	Michelle Forte	Empire State College	3000 transfer from SUNYLA**	87	Registration Fees	3805	Keynote (Thomas)	2500	11.75 (to be returned to SUNYLA***)
							Sponsorships	1000	Keynote Lodging	368	
									CVENT Registration	900	
									Catering	3324.4	
									Printing	134.19	
									Tote Bags	516.76	
									Registration Refund	50	
							TOTAL (\$)	7805		7793.25	
2014	SUNY Geneseo	Michael Daly & Michelle Costello	Kim Davies Hoffman, Michelle Costello & Mike Daly		TBD	TBD		TBD		TBD	
											**no record of this transfer in SUNYLA minutes
											**funds in SUNYLA account generated by 3Ts: 1454.36

**2.2.8. Archives (ad hoc) – Dan Harms**

No report.

**2.2.9. Continuing Ed (ad hoc) – Logan Rath**

Today is the deadline for proposals for the electives. We'll be reviewing submissions and getting this program off the ground in spring!

**2.2.10. WGIL General Education Information Management Task Force – Carleen Huxley**

We seem to be off to a good start. The general consensus was to start by creating a short survey to distribute across SUNY that could be used to determine whether (or to what extent) the Gen Ed. Info Management competency is assessed on campuses SUNYwide. The idea is to give the survey to the Gen Ed committees on campuses since they would be more familiar with the competency.

Logan has created a survey that can be accessed here  
<https://docs.google.com/forms/d/1iORGPqtVssLqkqHaj2XBX4yKtR1960DnvTi1Me0vVvE/viewform>

The plan is to schedule another meeting for sometime in January to go over the survey results. In addition, we'll also use this meeting to go over the ACRL draft of new standards due out in December. It was wisely recommended that we invite Trudi Jacobson to the next meeting, since she is involved with helping to draft the new ACRL standards.

To help encourage a larger perspective on the conversation, a few members of the task force are looking into the possibility of putting some kind of focus group/discussion on at both the CIT conference in May and 3T's in March.

Respectfully submitted by,  
Carleen Huxley

**2.3. Liaisons**

**2.3.1. FACT2 – Logan Rath**

There's much going on in the FACT2 (<http://fact.suny.edu>) world. Here are the salient announcements:

CIT: May 27-30, 2014 (see <http://cit.suny.edu>)

Theme: Objects in the Mirror are Closer than they Appear: Reflection, Innovation, and Learning  
Where: CORNELL UNIVERSITY, Ithaca, NY

Two awards are in the works:

1. Award #1:FACT2 Excellence in Instruction using Technology
2. Award #2:FACT2 Excellence in Instructional Support for Teaching with Technology

Task Groups (see <http://www.fact.suny.edu/taskgroups.html>) for this year have been established:

1. Online Accessibility Task Group
2. Learning Analytics Task Group (LATG)
3. Experiential Education

### **2.3.2. LACUNY – Kimmy Szeto/Frans Albarillo**

LACUNY presented the 2013 Grace-Ellen McCrann Memorial Lecture at LaGuardia Community College on November 12. Six CUNY library faculty presented on their research conducted through “Reassignment Time,” a general pool of release time available to all CUNY faculty for research but often overlooked by librarians.

We are designing colorful membership cards for our members.

LACUNY is planning to create the archivist position for the organization. Details will be ironed out soon.

LACUNY is planning to offer two scholarships to CUNY students with interest in academic librarianship in the spring.

I have been asked to provide some details about the research leaves at CUNY.

There are two types for librarians. You will find the summary of these two types of research leaves here:

<http://www.cuny.edu/about/administration/offices/OLS/leavesforlibs.html>

(1) Professional Reassignment Leave is for librarians only at any rank. Librarians can apply for up to 5 weeks for professional activities. At any one time, there can be a maximum of 50 such leaves being taken across all of CUNY. Details:

<http://www.cuny.edu/about/administration/offices/OLS/aboutleaves.html>

Also see PSC/CUNY contract section 25.4.

<http://portal.cuny.edu/cms/id/cuny/documents/informationpage/011178.htm>

(2) Workload Leave (aka "release time") is for untenured faculty on tenure-track (at any rank) in their first 5 full years, which includes librarians with at the assistant professor rank or above (which usually means librarians with a second master's degree). Duration is 30 weeks total, to be determined with the faculty member's supervisor, department chair, and the department's personnel and budget committee.

Also see PSC/CUNY contract section 15.2.

<http://portal.cuny.edu/cms/id/cuny/documents/informationpage/011170.htm>

Feel free to contact me if you have any further questions!

-

Kimmy Szeto

### **2.3.3. SCC (SAC) – Logan Rath/April Davies**

As I mentioned in the President's Report, SCLD voted to merge SCC and SFC back into one entity. It will be the SCFC (SUNYConnect Coordinating & Finance Committee) and will have one non-voting member representing SUNYLA. Other than that, there is nothing to report.

### **2.3.4. IDS – Logan Rath**

**No report.**

### **2.3.5. OLIS – John Schumacher**

SUNY Office of Library and Information Services

Report to SUNY Librarians Association

John Schumacher ([john.schumacher@suny.edu](mailto:john.schumacher@suny.edu))

November 20, 2013

SUNYConnect LMS and Related Activities

- Thanks to participants at the regional meetings to review the One Bib/Shared catalog project (New Paltz-10/30, Hudson Valley-11/8, Potsdam-11/13, FIT-11/15, Alfred-11/20); upcoming – Suffolk-11/12, Buffalo-12/6, Syracuse;
- Topics for these regional meetings include project update, discussion and questions, review of workflow/policy/procedure documents; thanks to the SUNY Council of Library Directors (SCLD) for their support of the meetings.

EBSCO Discovery Service

- Phase 1 campuses have begun the process of implementing EDS;
- Please remember to provide needed information as listed in the “Policy-Data Extracts for EDS Implementations” document as part of Footprints request for Aleph catalog extracts;
- The SUNY Digital Repository will be a part of the EDS index/search system; other campuses that are implementing EDS and wish to have their digital repository included are urged to contact the vendor asap;
- Serials Solutions has provided a blanket a-ok for SUNY institutions to send 360 data extracts to EBSCO for A-to-Z and LinkSource implementation;
- Work is underway to include the following as part of EDS/LinkSource implementations: the SUNY ScienceDirect Titles (holdings information), ebrary (Academic Complete and Community College collections) titles;

- Please be aware that EBSCO is in the midst of upgrading and re-branding their A-to-Z/LinkSource software; Pubfinder (ca. November 2013) and Fulltext Finder (ca. January 2014).

#### Electronic Resources

- A handful of SUNYs have made use of a two-years-for-your-Opposing-Viewpoints-price database offer from Gale;
- New York Times site license offer: vendor has agreed to consider SUNY as a single entity in regard to determining bulk discount pricing;
- A couple of campuses made use of the recent ScienceDirect “title swap” option.

#### Open SUNY and Related Activities

- SCLD is sponsoring a December 5, 2013 “summit on Open SUNY and SUNY libraries” in Albany; discussion and actions will focus on SCLD taskforce’s report/recommendations;
- Provide your feedback, comments, questions regarding Open SUNY
- See details/notes from the many Open SUNY regional meetings that occurred in the past few months;
- Karen Gardner-Athey and Laura Murray have been participating in Instructional Design training.

#### SUNYConnect Information / Resources

- For additional information about SUNYConnect  
<http://www.SUNYConnect.suny.edu/>  
<http://www.sunyconnect.suny.edu/sunyergy>
- OLIS’ Footprints Service Request System  
<http://service.sunyconnect.suny.edu/footprints/help.html>
- OLIS Support Portal  
<http://wiki.sunyconnect.suny.edu/display/OLIS/Support+Portal>
- SUNYConnect union catalog  
<http://search.sunyconnect.suny.edu/>

#### Links (in this document)

- [http://wiki.sunyconnect.suny.edu/download/attachments/18416096/Ebsco\\_spreadsheet\\_campus\\_questionnaire\\_by\\_phase\\_ns\\_20130822.xlsx](http://wiki.sunyconnect.suny.edu/download/attachments/18416096/Ebsco_spreadsheet_campus_questionnaire_by_phase_ns_20130822.xlsx)
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- <http://dSPACE.sunyconnect.suny.edu/>
- <https://docs.google.com/document/d/10FdqSU9xsFsSfQfABIIGTwMYFsm-d3bT-2QInR5fmlc/edit>
- <http://commons.suny.edu/opensuny/feedback/>
- <http://commons.suny.edu/opensuny>
- <http://commons.suny.edu/opensuny/ontour/>

More on 12/5/13 Open SUNY summit at <http://sclد.wordpress.com/2013/11/18/open-suny-summit/>

### **2.3.6. UUP – John Schumacher**

SUNY Office of Library and Information Services  
Report to SUNY Librarians Association  
John Schumacher (john.schumacher@suny.edu)  
November 20, 2013

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- <http://dspace.sunyconnect.suny.edu/>
- <https://docs.google.com/document/d/10FdqSU9xsFsSfQfABIIGTwMYFsm-d3bT-2QInR5fmlc/edit>
- <http://commons.suny.edu/opensuny/feedback/>
- <http://commons.suny.edu/opensuny>
- <http://commons.suny.edu/opensuny/ontour/>

#### **2.3.7. METRO 3R's-Katrina Frazier**

I attended the Archives and Library Leadership Network of New York City's (ALLN) program "Stepping Stones to Leadership: Interpersonal, Business and Professional Challenges" on 11/18/2013. It was held at METRO in Manhattan. It was well- attended and a great program!

#### Keynote Address

The Keynote address was given by Pam Rollo, Past President and former member of the Board of Directors for SLA. Highlights included:

- Having solid mission statement
- Comparing your association with others
- Knowing what "good looks like" by using good metrics and planning mechanisms
- Formal orientations for board members
- Discourage "unhealthy alliances"

- Formal work projects/targeted meetings
- Pilot programs

### Key Challenges Facing Boards

During this segment of the program. The issues of Board Cohesion (Ma'lis Wendt, ALA), Business and Finance (Mitch Brodsky, Archivists Round Table) and Membership and Technology (Elizabeth Lane, ARLIS/NY) were discussed.

- Ms. Wendt gave pointers on how to run effective meetings. Her tips included: delegating responsibilities, creating a team atmosphere, cross-training for board members, forming ad-hoc committees and taking a new look at “reinventing the wheel.”
- Mr. Brodsky elaborated on his experiences as Treasurer of ART regarding migrating financial and membership data using Wild Apricot and Xero software.
- Ms. Lane detailed her experiences with using SilkStart for ARLIS’s membership database. She maintained that social media content gives an organization’s membership a reason to visit its website.

### *Open Forum*

Guest panelists included Caroline Fuchs (ACRL/NY) and Janice E. Henderson (LLAGNY). During this open segment questions such as “What qualities are most important for organization leaders today?” and “What library school educational changes are needed to foster more leadership qualities?” were discussed. The issue of mentoring was a recurring theme. Suggestions for library graduate programs included effective business writing, presentation techniques and project management.

#### **2.3.8. NYSHEI – Jason Kramer**

**No report.**

#### **2.3.9. NYLA – Wendy West**

NYLA hired a Government Relations staff person - Mike Neppl, he is also a councilor. At the annual meeting they voted for a change in the organizational dues structure -organizational dues now bundled with memberships. It will be pro-rated by budget.

### **3. New Business (including action items from reports)**

#### **3.1. 3T's funding - Kimberly Hoffman**

WGIL Chair, Michael Daly requested funding in the amount of \$2000. Request was approved by Council.

#### **3.2. UUP Liaison - John Schumacher**

John Schumacher is stepping down as UUP Liaison. April Davies appointed Dan Harms to be the new UUP Liaison and this motion was approved by the Council.

