

SUNYLA Council Meeting
January 29, 2016
Fashion Institute of Technology
Library
10:00am –3:00pm

Attendance: Rebecca Hyams, Bill Jones, Carrie Fishner, Dan Harms, Violet Price, April Davies, Cheng Cheng, Katrina Frazier, Rosanne Humes, Dawn Wing, Carrie Marten, Jill Locasio

Virtual Attendance: Kimmy Szeto, Laura Harris, Adam Saunders, Jennifer DeVito, Eugene Harvey, John Schumacher, Logan Rath, Jennifer Collins, Wendy West, Trevor Riley, Greg Bobish, Rebecca Nous, Laura Evans, Christine Faraday, Joyce Miller, Jane Verostek, Katie DeRusso, Matthew Best, Michelle Eichelberger, Karen Ferington, Katherine Brent, Eva Sclippa, April Steenburgh

1. Approval of Minutes from Nov. 13, 2015 meeting. – APPROVED with corrections noted to be made before being archived
2. Report Recaps
 - 2.1. Officers
 - 2.1.1. **President** – Rebecca Hyams
 - 2.1.1.1. Midwinter virtual conference is from 10am-2:30 on Friday Feb. 5th. WE are up to around 190 registrants, and can hold up to 500. Bill Jones is in charge of the technology, contact him if you have problems getting in.
 - 2.1.1.2. A vote was held and was approved for the new ad hoc Advocacy committee with Katie DeRusso as chair
 - 2.1.1.3. If you are interested in hosting the 2017 annual then please talk to Rebecca. Would like to have the conference at a more downstate location as we have been upstate for the last few. April says TC3 may be interested for 2018. Rosanne will work on a planning guide for conference annuals, with Rebecca Nous and Wendy West helping
 - 2.1.2. **First Vice President** – Bill Jones
 - 2.1.2.1. We are seeking nominations for 1st VP, 2nd VP (generally from conference host site as this position is the conference chair), and Secretary. Email Bill of your interest, we need candidates by the March 11th meeting so that you can be confirmed on the ballot for the April election
 - 2.1.2.2. Bill is doing 2 posters for the Spring 2016 SCLD one on SUNYLA (what the librarians are doing, aligned with SUNY Excels) that are great & innovative; If you have information for it, the deadline to send to Bill is the end of March (title, description, and photos if available)
 - 2.1.3. **Second Vice President** – Laura Evans
 - 2.1.3.1. The call for proposals is out for the annual – deadline was extended to Feb. 12th
 - 2.1.3.2. ILS Review Group proposal, possibly run twice? Not against tech services, record and make available after conferences?
 - 2.1.3.3. Keynote will be Wesley Eisold – a musician and owner of an independent publishing company
 - 2.1.3.4. Getting the bank account set up – harder than it seemed
 - 2.1.3.5. Membership – current and update? By what date do they have to be processed by to get the member rate for the conference? There is a lot of confusion about membership rates and renewals. How do we handle and change this. Should we change the membership year? Should we make it a calendar year membership (rather than conference to conference)? Logan suggested August 1st – July 31st so it aligns with the academic year. Another suggestion was to have the membership year run August – September. We think that this year there will just be one flat registration rate and then for next year make changes. You can still pay your renewal for the 16-17 dues
 - 2.1.4. **Secretary** – Carrie Fishner
 - 2.1.4.1. I will make the corrections for the last meeting minutes
 - 2.1.5. **Treasurer** – Greg Bobish

2.1.5.1. As posted on the forum: Hi everyone! I've attached the annual treasurer's report below. As you can see we have \$21,542.21 in the bank account. There is a total of \$4,813.75 in PayPal right now, the majority of which is vendor payments for the 2016 conference (nice work, Carrie!).

I sent out an email about this earlier, but in case you missed it - I successfully submitted our e-postcard to the IRS. This maintains our non-profit status.

I've also attached a screenshot from our 1099 form from PayPal, because they broke down the income by month and I thought it was interesting to see, so I thought maybe someone else would find it interesting too.

Thanks, and let me know if you have any questions! (attachments are available on the SUNYLA Forum)

2.2. Committees

2.2.1. Membership Development – Carol Anne Germain

2.2.1.1. Here are the latest membership stats:

Some membership additions. Can delegates and others please check on their membership status and update if needed? Thanks.

Current members = 176

Delegates = 48 (some issues with membership directory)

2.2.2. Personnel Policies – Eugene Harvey

2.2.2.1. Received data from 27 institutions for the salary survey. How open and where should the data be stored? Discussion stated that it is stripped of identifiers so it should be fine to post on the SUNYLA website. Discussion on the exit surveys – how can they be utilized? Report posted on forum.

2.2.3. Professional Development - Katrina Fraser

2.2.3.1. The conference awards sub-committee is meeting on Monday. Report on forum.

2.2.4. Publications – April Davies

2.2.4.1. We have 5 new members!

2.2.4.2. Activities:

- The February newsletter is in progress. The next issue will be in May, with the submission date probably in mid-April.

Membership:

- Lori Annesi (Monroe) stepped down from the committee so we decided to take the opportunity to get some new members. I used the Committee Interest feature of the Membership Directory to find interested members and emailed them directly. Five people responded right away and are joining the crew. A couple of longtime members have hinted that they might leave the committee at the end of 2015-16 so this will provide a useful overlap period.

Current members:

Nancy Abashian (Binghamton)

Jim Coan (Oneonta)

April Davies, chair (Cobleskill)

Jennifer DeVito (Stony Brook)

Karen Gelles (Farmingdale)

Jill Locascio (Optometry)

Christian Poehlmann (Albany)

Jennifer Smathers (Brockport)

Susanna Van Sant (TC3)

Brandon West (Geneseo)

Lydia Willoughby (New Paltz)

2.2.5. TUG – Jill Locasio

2.2.5.1. 45 members on the Facebook group. Topics for discussion will be forthcoming. Email Jill if you are interested in joining the group.

2.2.6. Web Development – Katherine Brent

2.2.6.1. Report on forum – let Katherine know of any changes/updates to the website. Email at web@sunyla.org. Also, if you are a delegate let Katherine know so she can update that section.

2.2.7. WGIL – Logan Rath & Carleen Huxley

2.2.7.1. INFORMATION LITERACY PORTAL

We ran the Instructional Video Challenge and had a few results, but not as many as we would have liked. We're currently investigating the reasons behind this and have sent out a survey to the SUNYLA list to try to determine some of the impediments. We would like to know if this is something on which we should continue to devote energy since not many submissions have resulted.

GEN ED TASK FORCE

After completing the GenEd revision and accompanying letter, I sent it to Peter Knuepfer (University Faculty Senate) who then shared it with the executive board. We followed up by phone. He was very supportive of our efforts, agreed that the competencies were very much outdated and indicated that the executive board felt the same. However, they ultimately felt that the actual process of putting through a revision like this would be cumbersome and lengthy and may not even produce the kind of SUNY-wide impact that we were hoping for anyway. He felt it would be more beneficial if we worked on promoting the competencies within our own campuses, to which I replied that most of us have and it's not working that well. He then noted that many SUNY campus are moving away from focusing on SUNY GE program and are instead turning their attention towards further developing their own local GE learning outcomes.

Our suggestion at this point would be to redirect our attention away from SUNY GE entirely and focus on the idea of SUNYLA coming up with our own rubric/standards/outcomes for information literacy that all SUNY campuses can look to. This wouldn't be something as official as SUNY GE, obviously, but it would at least provide something that SUNY librarians can use when advocating for information literacy standards on their campus.

3Ts 2016

3Ts 2016 will be happening in fall (10/18/16 @ Brockport) in a THATcamp hybrid format. The theme will be Moving Information Literacy Outside of the Library with two potential tracks for short 20-minute presentations (Authentic Tasks, Authentic Assessment). We are still working on most of the details.

ACTION ITEMS:

Charge WGIL with creation of a rubric (if so desired)

Portal discussion (how do we encourage submissions, should we ask for help from SCLD?)

Motion for seed money (\$1000) to be used as needed

2.2.8. Archives (ad hoc) – Jennifer Collins

2.2.8.1. Collecting reports in a file currently. Dan Harms will be in touch to give Jenny contact information for Buffalo

2.2.9. Continuing Ed (ad hoc) – Logan Rath

2.2.9.1. This ad hoc committee will no longer be active

2.2.10. WGIL SUNY GER Information Management Task Force – Carleen Huxley

2.2.10.1. This has been incorporated into the regular WGIL committee and will no longer be giving separate reports

- 2.2.11. Assessment (ad hoc) – Michelle Toth
- 2.2.11.1. No report – Carrie Fishner gave a quick update – all of the small groups are working on their questions and are hoping to report on these at the annual
- 2.2.12. Advocacy (ad hoc) – Katie DeRusso
- 2.2.12.1. After the last council meeting, a call went out for volunteers to serve on the Ad-Hoc Advocacy Committee that will be partnering with the SCLD Advocacy group. There were 12 responses from librarians who are willing to serve on the committee. I volunteered to serve as chair.

I met with SCLD President, Mark McBride, and virtually attended one of the SCLD Advocacy group meetings. This is what SCLD has identified as their charges:

SCLD will advocate for SUNY Libraries, promoting the value of libraries within SUNY and state-wide.

- 3.1. SCLD will develop a marketing strategy and public relations plan.
 - 3.1.1. Write an elevator speech for value of SUNY libraries
 - 3.1.2. Develop a plan to meaningfully engage SUNY Administration at Spring 2016 meeting
 - 3.1.4. Obtain a SUNY Libraries web presence on the www.suny.edu website
- 3.2.1. Inventory the roles libraries are currently taking on their campuses with Open SUNY

The SCLD Advocacy group assigned a few of their members to each charge. The next step will be for me to pair up the SUNYLA representatives with the SCLD representatives on each of the charges, so that SUNYLA has representation in each of these areas and can contribute to raising the profile of SUNY Libraries.

Questions can be directed to Katie DeRusso kderusso@monroecc.edu!

2.3. Liaisons

- 2.3.1. FACT2 – Logan Rath
 - 2.3.1.1. No report as they are meeting right now. Logan’s liaison term is up in June/July. Is there anyone else interested? Entails attending and being go-between for SUNYLA, writing a report with the SCLD representative. SUNY Provost Office pays for travel. Logan will post a report to the forum after he receives the minutes.
- 2.3.2. LACUNY – Kimmy Szeto
 - 2.3.2.1. LACUNY officers Spring 2016:
 - President: Jonathan Cope (College of Staten Island)
 - *New* Vice President/President Elect: Jennifer Poggiali (Lehman) Jessica Wagner (Baruch)
 - Secretary: William Blick (Queensborough)
 - Treasurer: Geraldine Hébert (Bronx)

I (Kimmy) will be stepping down as well by the end of this spring semester. In our experience with the way SUNYLA /LACUNY meetings and our semester schedule match up, it works well to have two of us to cover everything on both sides. We have two capable LACUNY members who have volunteered to fill Frans's and my posts. They are Lee Ann Fullington (Brooklyn) (planning to attend the conference in Binghamton) and Robin Brown (BMCC). If the SUNYLA Council approves, I will begin to show them through the transition.

We are exploring using a membership management system. We have been in contact with a vendor called Wild Apricot.

LACUNY’s annual conference, LACUNY Institute, will be held on May 20, 2016 at Brooklyn College. This year’s theme is “Race Matters: Libraries, Racism, and Antiracism” with keynote speaker Jelani Cobb and remarks by April Hathcock. The call for proposals open until February

1 <http://lacuny.org/institute-call-for-proposals/> More info: <http://2016lacunyinst.commonsgc.cuny.edu/>

The Bronx Ed Tech Showcase will take place on Friday, May 6, 2016 at Lehman College. More info: <http://commons.hostos.cuny.edu/bronxedtech/save-the-date/>

More about LACUNY and calendar of events: www.lacuny.org

The LACUNY Archives: http://academicworks.cuny.edu/lacuny_events/

- 2.3.3. SCFC – Rebecca Hyams
 - 2.3.3.1. No report, there was not meeting since the last Council meeting
- 2.3.4. IDS – Bill Jones
 - 2.3.4.1. The IDS Project Online Learning Institute is well on its way through the Spring 2016 Lending 101 course and there are still seats available for the Borrowing 101 and Copyright 101 courses. Do you know anyone in resource sharing that would benefit from participating in these free courses? Direct them to <http://idsproject.org/OLI/registration.aspx>

Planning for the IDS Project Annual Conference is underway and the conference will be at the Desmond Hotel & Conference Center in Albany (<http://www.desmondhotelsalbany.com>) on July 28th and 29th, with the All Region User Group meeting happening on July 27th. The IDS Project Conference Planning Committee is seeking proposals for conference presentations and posters.

In particular, IDS Project is looking for proposals focusing on:

- Resource Sharing Best Practices
- Integration of Acquisitions/Collection Development & ILL Operations
- Physical Delivery of Library Materials
- Best Practices for Large-Scale Weeding
- Coordinated Collection Development
- Open Access/Open Publishing
- Development & Uses of ILLiad Addons
- Assessment of Resource Sharing Policies, Procedures, and Systems
- Effective Software Development/Implementations Techniques

Interested in presenting at the conference? Please submit your proposal at <http://idsproject.org/conferences/2016/proposals.aspx> Conference registration fees are waived for presenters.

We would like to give a warm welcome our newest member, Brandeis University!

- 2.3.5. OLIS – John Schumacher
 - 2.3.5.1. Reminder to delegates to make sure you are disseminating information to everyone at campus!
 - 2.3.5.2. SUNYConnect LMS and Related Activities
 - Work is ongoing regarding the Aleph upgrade to v22 for campuses with Aleph installed on the shared server environment at ITEC (currently at v20); while we don't anticipate major changes with Version 22 there are some nice enhancements and fixes; we expect to have the upgrade completed by summer 2016; as always, we hope to minimize any downtime;
 - A new Footprints Knowledge Base Solution is now available:
#12458 - How To Batch Load Vendor Files of MARC Records; to access or if there are questions about these master documents, go to <https://service.sunyconnect.suny.edu/>

Library Systems Request for Information (RFI)

- The Library Systems RFI Review team is Shannon Pritting (chair; SUNY Poly), Maureen Zajkowski

(OLIS), Rebecca Hyams (Maritime), Gregg Kiehl (Tompkins Cortland), Jenn Murray (Buffalo), Gail Pawlowski (OLIS), Violet Price (Downstate), Angela Rhodes (Morrisville), Jennifer Smathers (Brockport);

- The team presented information on the SUNY library survey regarding a new library system as well as other activities during a January 21, 2016 webinar; a recording of the session is available; recording link has been posted to sunyla-l and scld-l email lists;
- Tentative schedule: vendor demos (spring 2016), SUNY request for proposals (end of 2016, beginning of 2017).

Empire Library Delivery

- Details related to the Empire Library Delivery service have been changed recently by the Empire State Library Network; SUNYConnect governance will need to decide what additional options might be available to SUNYConnect institutions and their ELD service; such changes would come into effect no sooner than July 1, 2016.

EBSCO Discovery Service

- An EDS widget will be made available to access the NYS Historical Newspapers site directly from the EDS interface;

Electronic Resources

- A university-wide free trial of Web of Science is likely to start in mid-February; trial access will be available for approximately two months;
- The SUNY-specific knowledgebase for ScienceDirect has been updated in EBSCO and ProQuest systems;
- Cold call – please contact the OLIS Liaison if you are interested in IHS Standards & Regulations Industry Products; as well as information on interest in the EBSCO product/resource, PrepSTEP
- Thanks to Stony Brook's participation and the SCOAP3 initiative for making the following journals open access publications: European Physical Journal C – Particles & Fields, Journal of High Energy Physics, Nuclear Physics B, Physics Letter B.

SUNY Digital Repository

- The SUNY Digital Repository includes 32 Campus Communities, 341 Collections and 40,033 Items; the SDR's current world ranking is #418 (out of 2000+ repositories).

Open SUNY and Related Activities

- Some OLIS staff members have been involved in a variety of Open SUNY activities (Open SUNY ALS, revising the Open SUNY "digital DNA", etc.)

SUNYConnect Information / Resources

- For additional information about SUNYConnect, see our updated web site - <http://www.SUNYConnect.suny.edu/>
- OLIS' Footprints Service Request System <http://service.sunyconnect.suny.edu/footprints/help.html>
- OLIS Support Portal <http://wiki.sunyconnect.suny.edu/display/OLIS/Support+Portal>
- SUNYConnect union catalog <http://search.sunyconnect.suny.edu/>

News

- The SUNY Office of Library and Information Services has moved to 10 North Pearl (downtown Albany); contact information remains the same;

- The New York Reference and Research Library Resources Councils are now called the Empire State Library Network.

Links (in this document)

<https://www.esln.org/services/empire-library-delivery/>

<http://nyshistoricnewspapers.org/>

<http://thomsonreuters.com/en/products-services/scholarly-scientific-research/scholarly-search-and-discovery/web-of-science.html>

<https://www.ihs.com/industry/standards-and-regulations.html>

<https://www.ebscohost.com/academic/prepstep>

<http://scoap3.org/>

<https://dspace.sunyconnect.suny.edu/>

<http://repositories.webometrics.info/en/world?page=4>

<http://open.suny.edu/>

<http://opensunyals.org/>

<https://www.esln.org/>

2.3.6. UUP – Dan Harms

- 2.3.6.1. Report on Forums – link on there to state of the negotiations. Please send in your comments. Check out the link on one of Cuomo’s ideas.

- 2.3.6.2. A48 update – advisory committee will continue their work this spring. Committee is interested in getting personnel policy documents from each campus.

2.3.7. METRO 3R’s- Jill Locasio

- 2.3.7.1. Conference last week. Some SUNY presenters. Now known as the Metro Empire State Library Network

2.3.8. NYLA – Wendy West

- 2.3.8.1. No report at this time. Currently discussing having a table at our conference. Make sure it is equitable (no free table for them if we don’t get a return offer)

2.3.9. OpenSUNY Taskforce – April Steenburgh

- 2.3.9.1. The Librarians and Online Course Support page has been added to the Open SUNY COTE Hub, listed under 'Resources'.

The COTE Hub can be found here- <http://commons.suny.edu/cotehub/>

Librarian/Online Course Support page- <http://commons.suny.edu/cotehub/suny-resources-for-cote-librarians/>

Any suggestions for additions or changes can be sent to me at april.steenburgh@ficc.edu

2.3.10. SUNY Academic Programs & Awards committee – Logan Rath

- 2.3.10.1. No report

3. Old Business

3.1. TUG name change & responsibilities of Chair

- 3.1.1. Rebecca will type it up and finalize – it will go on the ballot for bylaw changes for April

3.2. Virtual Conference planning

- 3.2.1. Conference is next week. 6 speakers. DIY Conference 2.0 – We’re Going to Need a Bigger Toolbox. All free, all online.

4. New Business (including action items from reports)

- 4.1. Charge WGIL with creating a rubric as Gen Ed task force is now done. Will use the framework so people can find/use it. Rebecca said to do it.

- 4.2. Portal Submissions – is SCLD still interested? Encourage to have librarians submit, help them to understand them and what submission standards are. Rebecca will talk to Mark.

- 4.3. Seed money for 3T's conference. Motion passed with no discussion to set aside \$1000.
- 4.4. Disband the continuing education ad hoc committee – it is so.

Next Meeting will be at 10am on March 11, 2016 at Binghamton University