

SUNYLA Council Meeting

November 2, 2018

SUNY Delhi, Bush Hall 131

Time: 10 am – 3 pm

Attendance

In-person: Carol Anne Germain, Carrie Fishner, Karen Gardner-Athey, Bill Jones, Alana Nuth, Lisa Hoff, Jill Locascio, Fred Stoss

Virtual: Amanda Lowe, Dan Harms, Mary Timmons, Rebecca Nous, Adam Saunders, mgoodwin, Greg Bobish, Jeanne Tuohey, Carrie Marten, Kimberly Nolan, Lee Ann Fullington, Jennifer DeVito, Logan Rath, Jane Verostek, Cindy Hagelberger, Michelle Bishop, Sarah Morehouse, Charles O'Bryan, Rebecca Hewitt, Jenny Collins, Joyce Miler, Megan Margino

1. Approval of Minutes from September 21, 2018 meeting.
 - 1.1. Approved – add Dan Harms and Jill to minutes
 - 1.2. Under membership split bill and Logan/carol things
2. Report Recaps
 - 2.1. Officers
 - 2.1.1. President – Carol Anne Germain
 - 2.1.1.1. Personnel Policies Committee– the listserv call for a chair generated 3 responses. The Council selected Mary Timmons from Monroe Community College since she has past committee experience. The other 2 nominees will serve on the committee.
 - 2.1.1.2. Professional Development Committee: Michelle Bishop notified Carol Anne that she will be stepping down as chair of the committee and as chair of the Scholarship subcommittee. Andrea Kingston will take on the role of chair of the Scholarship subcommittee. Lisa Errico will serve as co-chair of the Professional Development Committee but there is still a need for another co-chair. Carol Anne will put a call out next week.
 - 2.1.1.3. Emily Kilcer sent her proposal for a SUNYLA Scholarly Communications Committee (see attached proposal in forum posting)
 - 2.1.1.4. The SUNY Academic Programs Committee website still lists the 2017/2018 Committee members. Carol Anne tried contacting the past chair for an update on committee and the possibility of SUNYAL representation. No responses.
 - 2.1.2. First Vice President – Bill Jones
 - 2.1.2.1. On Thursday, November 1st, Bill sent an email to each campus delegate with a link to a Google Form to help make sure that our delegate list is up-to-date and to provide an opportunity for delegates to share information and ask questions about SUNYLA. The form should take about three minutes (or less) to complete, and can be found at this link: <https://goo.gl/forms/C77YE9mkleuoIUkw2> Bill will be closing the form at the end of November. If you are a delegate, please fill out the form as soon as you can.
 - 2.1.3. Second Vice President – Lisa Hoff
 - 2.1.3.1. A call still needs to go out to programming and all other conference committees
 - 2.1.3.2. Local planning as already started – numbers need to be given so quotes can be given
 - 2.1.3.3. Bank account has been set up.
 - 2.1.3.4. Can there be training opportunities on Alma/Primo during conference or pre-conference?
 - 2.1.3.4.1. This is the year that SLC and SUNYLA are trying to have a joint/overlapping conference. Depending how things go – we can try to do this, however – there will probably be Alma/Primo sessions just not training ones
 - 2.1.3.5. Housing secured – 60 single rooms – linens must be brought, though shower curtain will be supplied!
 - 2.1.4. Secretary – Amanda Lowe
 - 2.1.4.1. Reminder for people responsible for reports to post them to the forum

- 2.1.5. Treasurer – Greg Bobish
 - 2.1.5.1. Currently have \$25,353.08 in the main account, and \$15,418.59 in paypal. Full report attached in forum posting
 - 2.1.5.2. There is not a timeline available for when everything comes back (money/report) from conference past. We are all agreed that we should add this to the timeline to make the accounting more consistent.
- 2.2. Committees
 - 2.2.1. Membership Development – Carol Anne Germain
 - 2.2.1.1. Current members – 246, Delegates – 59
 - 2.2.1.2. Bill and Carol Anne still need to work out the Delegate Packet. They have compiled a list of items but need to fine-tune the logistics. Carol Anne pulled the membership flyer and she has someone at work updating pictures and information (e.g., student non-fee). If you have any current pictures you would like added, please send them her way. She is using pictures from social media.
 - 2.2.1.3. Logan added listserv information to the Membership Message. It now reads: Thanks for being a SUNYLA member! Check out your membership benefits here:
http://www.sunyla.org/sunyla_docs/misc_docs/SUNYLA_Brochure.pdf We've received your payment and processed your membership as of 2018-09-23 (Formatted: YYYY-MM-DD). Your membership will be valid through 2018-09-23 (Formatted: YYYY-MM-DD). Please join our listservs to keep up with current SUNYLA events and opportunities. The SUNYLA-L listserv is open to anyone interested in topics relating to the SUNY Librarians Association or SUNY Libraries in general. To send messages: sunyla-l@ls.suny.edu Other SUNYLA listserv information is at <http://sunyla.org/listservs/> Many thanks! Carol Anne
 Your SUNYLA membership number is: .
 - 2.2.1.4. Logan configured the database logistics for the free 2 year library student membership. The next step is to work with Katherine on editing the website and adding student membership information.
 - 2.2.1.5. Logan and Carol Anne are still working on the Lifetime Membership details for the: *An option on the membership form , *A blurb for the webpage , *Add a PayPal option for this - PayPal form will need several options - Age dependent, * Update member expiry date to 12/31/9999 to indicate lifetime membership
 - 2.2.2. Personnel Policies –Mary Timmons
 - 2.2.2.1. There is a report on the 2016 SUNYLA conference site on salary survey.
 - 2.2.2.2. People will send what they have to Mary to help her with this.
 - 2.2.3. Professional Development
 - 2.2.3.1. Michelle has stepped down
 - 2.2.3.2. Andrea Kingston wil take on the role of chair of the Scholarship subcommittee and Lisa Errico will serve as co-chair of the Professional Development committee but there is still need for another co-chair for this committee
 - 2.2.4. Publications – April Davies
 - 2.2.4.1. October newsletter was posted Monday night.
 - 2.2.4.2. Discussing how to proceed with topic-focused (Student Engagement) issue for February.
 - 2.2.4.3. Also discussing how to approach gathering people’s SUNYLA Stories (testimonial blurbs and such) for use in recruitment, marketing, etc.
 - 2.2.4.4. Deadline for the February newsletter will be January 10. The call for submissions will go out in mid-December and again in early January.
 - 2.2.4.5. Calls for write-ups on Student Engagement and for SUNYLA Stories will go out soon-ish.
 - 2.2.5. TDG – Jill Locasio
 - 2.2.5.1. Midwinter – Hindsight is 2020: Implementing Alma and Primo
 - 2.2.5.2. Call for proposals going out soon and we will also be doing some targeting of people we know.

- 2.2.6. Web Development – Katherine Brent
 - 2.2.6.1. Updates continue as needed; if you find outdated information, please let Katherine know so it can be fixed. Sending things to web@sunyla.org is the fastest way to get something updated.
 - 2.2.7. WGIL – Logan Rath & Carleen Huxley
 - 2.2.7.1. Lightning talks are going well. You can see presentations at <http://www.sunyla.org/informationliteracy/>
 - 2.2.8. Archives (ad hoc) – Jennifer Collins
 - 2.2.8.1. Nothing to report
 - 2.2.9. Advocacy (ad hoc) – Katie Ghidiu
 - 2.2.9.1. No report - sunset this committee: motioned and seconded – so moved
 - 2.2.10. Promotion and Tenure (ad hoc) – Carrie Fishner
 - 2.2.10.1. Are in the process of putting together a steering committee of sorts for this group. If you would be willing to participate on this group, please fill out this form with your information: <https://docs.google.com/forms/d/e/1FAIpQLSf16jwXmiUwceoXwMmusJ0ik6GRYFhtkTA3qvhYYwbJo3ZbQ/viewform>
 - 2.2.10.2. Carrie had received contact information from a small group last spring who were willing to participate on this committee, and will be reaching out to them in the next week to find out if they are still interested.
 - 2.2.10.3. Ideas for this group include collecting policies on promotion & tenure processes for librarians, seeing if we can work with the Personnel Policies committee to find out what the numbers are for librarian ranks across campus, providing review services for those putting packets together, and general sounding boards and support. We might offer workshops online and at annual conference on this topic if there is interest.
- 2.3. Liaisons
 - 2.3.1. SLC – Chuck O’Bryan
 - 2.3.1.1. Fall SLC meeting is next week in Saratoga
 - 2.3.1.1.1. Some Topics – working with IT Programs, Change Management, Vendor Presentations, OERS, Open Access
 - 2.3.1.1.2. Thanks to everyone who is helping with Alma/Primo migration
 - 2.3.1.1.3. Started conversation with Carrie Fishner about overlapping conferences
 - 2.3.1.1.4. Commercial Products Committee – beginning negotiations with Elsevier for Science Direct products
 - 2.3.1.1.5. Started communications with CUNY – who got an even better deal with Elsevier. Starting that conversation about how we can maybe use combine weight of both systems to get better deals in the future
 - 2.3.2. FACT2 – Katie Ghidiu
 - 2.3.2.1. The FACT2 Advisory Committee met on Friday, October 17th in Albany NY. Katie shared information about the WGIL Lightning Talks and several members of the group were very interested in them and thought they might be of interest to the wider FACT2 community. Katie is to ask if we can share those on the FACT2 Workplace group? She’s happy to post them if it's okay with WGIL and SUNYLA! At the meeting, we also had a working lunch with the SUNY Provost to talk about his priorities for FACT2. He is especially interested in Adaptive Learning.
 - 2.3.2.2. The FACT2 task groups have been set for next year, and are: 1. Adaptive Learning2. Open Pedagogy
 - 2.3.2.3. Please contact Katie at kghidiu@monroecc.edu if you'd like to volunteer to serve on one of these task groups or could recommend someone at your institution to serve (could be a librarian, library staff, faculty, instructional designer, etc). There is still time to get involved
 - 2.3.2.4. Upcoming events: FACT2 Symposium: Virtual Immersive Pedagogy, November 9, 2018, SUNY System Administration, Albany, NY, Learn more & register: <https://sunycpd.eventsair.com/fact2-symposium-2018/fact2-2018> Fee: \$50.00

- 2.3.3. LACUNY – Lee Ann Fullington
 - 2.3.3.1. LACUNY Executive Council has produced the first annual report to the membership of LACUNY. This is a new initiative created by past president Ryan Phillips and current president Nora Almeida. The report is available through CUNY Academic Works (CUNY's IR): <https://lacuny.org/Annual-Reports>
 - 2.3.4. IDS – Mark Sullivan
 - 2.3.4.1. No report posted or given
 - 2.3.5. OLIS – Karen Gardner-Athey
 - 2.3.5.1. SUNY Library Services Platform (LSP)
 - 2.3.5.1.1. Campuses and the LSP Implementation Team are busy with Alma configuration forms;
 - 2.3.5.1.2. Weekly meetings/calls are underway with campus representatives, project managers and Ex Libris;
 - 2.3.5.1.3. LSP kick-off meeting was July 10-11; thanks to Hudson Valley Community College for hosting;
 - 2.3.5.1.4. Initial Alma databases for all of SUNYConnect are being established after September 16, 2018;
 - 2.3.5.1.5. Latest LSP update webinar was on October 16;
 - 2.3.5.1.6. LSP FAQs are available; Significant product documentation on Alma and Primo is available at the Ex Libris Knowledge Center (no logon necessary);
 - 2.3.5.1.7. Stay up to date on developments via LSP website and/or the new sunylsp email list;
 - 2.3.5.2. Open Educational Resources
 - 2.3.5.2.1. September 1st Michael Daly begins working for SUNY OER Services;
 - 2.3.5.2.2. On August 15th, a SUNY OER Services webinar presented and discussed the OER Funding Applications for 2018-2019; the purpose of the webinar was to walk through the OER funding process for campus applications;
 - 2.3.5.2.3. On September 12th Lumen Waymaker seminar was held at Finger Lakes Community College at its Rochester extension site;
 - 2.3.5.3. Open Access
 - 2.3.5.3.1. Symposia regarding open access and the SUNY Open Access Resolution were scheduled for Buffalo (October 15th) and Stony Brook (October 26th);
 - 2.3.5.3.2. An Open Access celebration was held at University at Albany on October 25th; OLIS staff were in attendance;
 - 2.3.5.4. SUNY Libraries Consortium (SLC)
 - 2.3.5.4.1. SLC Fall Meeting will be held in Saratoga November 7- 8;
 - 2.3.5.4.2. SLC Board and Executive Director met August 28th;
 - 2.3.5.4.3. New SLC email list has been established initially using the SCLD-1 subscriber list; get in touch if additional subscriptions are needed/desired;
 - 2.3.5.4.4. The Commercial Products Committee (CPC) is collecting/analyzing campus inventory responses regarding licensed electronic resources and license details;
 - 2.3.5.4.5. Be on the lookout for a survey from the Video Resources Working Group; primarily focused on libraries' Kanopy licenses;
 - 2.3.5.4.6. A CPC sub-group has begun discussions about the ScienceDirect license, cost sharing analysis and next steps regarding possible ScienceDirect renewal/s
 - 2.3.5.5. OLIS / SUNY News
 - 2.3.5.5.1. John Schumacher, long time OLIS staff member and OLIS SUNYLA delegate has retired, as of October 24th. We thank him for his dedication and service to OLIS, SUNYLA and UUP. Karen Gardner-Athey will take over as the OLIS delegate to the SUNYLA council; this report is the first one as Karen's submission. It is based on John's previous submission;
 - 2.3.6. UUP – Dan Harms

- 2.3.6.1. Important Dates for Paychecks: October 31 - \$600 lump sum (prorated for part-time employees), November 28 - 2% increases for 2016 and 2017 applied, half of the retroactive pay for both of these increases (rest in July 2019), December 12 - 2% increases for 2018 and all of retroactive payments for 2018 increase
- 2.3.6.2. Check your paychecks, especially if you have part-time staffers. Interested in how your campuses are handling the Discretionary Salary Awards (DSA) money. This should be paid by December 26.
- 2.3.6.3. Still waiting for more news on A-48. If you wish to serve, please contact your chapter officers.
 - 2.3.7. METRO - Jill Locasio
 - 2.3.7.1. Nothing to report
 - 2.3.8. NYLA – Wendy West
 - 2.3.8.1. Nothing to report from NYLA. Just a reminder that the 2018 NYLA Annual Conference and Trade Show will be held in Rochester, NY on November 7 - 10, 2018.
 - 2.3.9. SUNY Academic Programs & Awards committee – [vacant]
 - 2.3.9.1. No responses from anyone about a new committee coming up. Will try to contact people again

3. Old Business

- 3.1. Scholarly Communications Committee
 - 3.1.1. Motioned and approved for creation
- 3.2. Membership costs in relation to Organization membership
 - 3.2.1. Tabled... again
- 3.3. Fred Stoss on Sustainability – resolution, will there be a committee formed, etc.
 - 3.3.1. Resolution proposed and approved

4. New business

- 4.1. There is currently a search at Geneseo for a Research Librarian
- 4.2. Upstate will be posting looking for a Head of Reference in a few weeks
- 4.3. Proposed a SIG on Sustainability – Fred will serve for a period not to exceed 2 years
 - 4.3.1. Motioned and so moved