# SUNYLA Council Meeting
March 15, 2019
Onondaga Community College, Syracuse, New York
Time: 10 am – 3 pm

**In person:** Logan Rath, Carol Anne Germain, Dan Harms, April Broughton, Bill Jones, Morgan Bond, Mary Timmons, Erin Sharwell, Lisa Hoff, Carrie Fishner, Alana Nuth, Chuck O'Bryan, Fred Stoss, Carleen Huxley, April Davies

**Virtual:** Amanda Lowe, Sarah Karas, Nancy Murillo, Adam Saunders, Kim Nolan, Jenny Collins, Joan Cook, Becky Burke, Jennifer DeVito, Jill Locasio, Mark Sullivan, Sarah Morehouse, Susan Perry, Jennifer Jeffery

1. Approval of Minutes from January 18, 2019 meeting.

   1.1. Approved

2. Report Recaps
   2.1. Officers
      2.1.1. President – Carol Anne Germain
         2.1.1.1. A BIG thank you to all who worked on SUNYLA Midwinter 2019 (especially Michelle Eichelberger, Rosanne Humes, Rebecca Hyams, Bill Jones, Jill Locascio, and Carrie Marten; a shoutout to Katherine Brent for the Zoom support). This committee organized an excellent set of speakers and had a phenomenal turnout. Looking forward to midwinter 2020.
         2.1.1.2. Contacted many of the chairs and liaisons of SUNYLA and SUNYLA affiliates to thank them for their service and our appreciation for their reports and meeting attendance. Carol Anne will follow up with the remaining before the annual meeting.
         2.1.1.3. This year, there were two Distinguished Librarian Professorships - Michael Huang (Stony Brook) and Edward Komara (Canton). Does SUNYLA want to do anything official to honor these individuals? Should they be highlighted in the newsletter and/or website?
            2.1.1.3.1. Motion by Logan to fund two scholarships for Distinguished Librarian Professorships – approved
         2.1.1.4. As noted in the agenda, we will need leadership on the Professional Development Committee. April Broughton is exploring the role. Does anyone wish to co-chair; or have a suggestion for a co-chair?
            2.1.1.4.1. Erin Sharwell and Kim Nolan interested in co-chairing – Carol Anne will contact offline to discuss further
         2.1.1.5. At the January meeting, Dan Harms brought up the topic of academic freedom for librarians. He generously drafted a statement that we will discuss in Old Business.
         2.1.1.6. Next meeting: Onondaga Community College – Annual Conference June 12
      2.1.2. First Vice President – Bill Jones
         2.1.2.1. It's that time again - the Nomination Committee is seeking nominations for 1st Vice President/President-Elect, 2nd Vice President/Conference Chair, and Treasurer. Any member current with their dues is eligible to run for a position. Please let me know by emailing jonesw@geneseo.edu if you are interested in running for any of these positions or please encourage your colleagues who are looking to expand their leadership endeavors. Elections are typically in April and will be held by electronic ballot. The position terms are: 1st Vice President/President-Elect, 2nd Vice President (Conference Chair), Treasurer. More information on each of these positions can be found at: http://sunyla.org/a-manual-of-duties-and-responsibilities/
      2.1.3. Second Vice President – Lisa Hoff
         2.1.3.1. Logo was approved and SUNLYLA Conference Website is up and running.
         2.1.3.2. Accommodations are listed with hotel blocks and contact info. Campus Housing will be added after the Council meeting – about 50 rooms
         2.1.3.3. Call for presentation proposals was sent and the committee is reviewing the submissions.
         2.1.3.4. Poster committee is ready to send out the call.

2.1.3.5. We will have a campus walk through after the council meeting with OCC events coordinators to finalize local arrangements.

2.1.4. Secretary – Amanda Lowe

2.1.4.1. Nothing to report

2.1.5. Treasurer – Greg Bobish

2.1.5.1. Attached in the forum is a fairly uneventful spreadsheet for our 2019 bank account, where we currently have $19,242.84. There are a few membership checks that haven't been deposited yet, which is why it shows $0 income so far this year. We also have $16,896.44 in our paypal account (33 memberships this year for $1238.68 so far).

2.2. Committees

2.2.1. Membership Development – Carol Anne Germain

2.2.1.1. Here are the latest membership stats: Current members: 242, Lifetime Members: 3, Delegates: 58

2.2.1.2. Lifetime Membership - it is up and working, AND we have 3 members so far.

2.2.1.3. Student Membership - Here is a blurb: In 2018, SUNYLA Council voted to provide free membership to graduate students enrolled in one of the New York State ALA accredited Library/Information Science programs. SUNYLA's encourages professional development and this action provides an affordable professional start for future library professionals. The free student membership would be limited to two years. Once that expires, those individuals can continue their membership in SUNYLA with the first year rate.

2.2.1.3.1. Once this is approved Carol Anne will send out announcements to New York LISs.

2.2.1.3.2. If you are a member you can currently apply for a grant of $500 – do we also want these members to be able to do that?

2.2.1.3.3. Suggestion to change professional development $500 grants to just fee-paying members and then allot $2,000 aside for this membership

2.2.1.3.4. 1 abstain, all others aye. – vote for $2,000 grant pool for students

2.2.1.4. As always - delegates - please nudge your colleagues to renew their memberships or join.

2.2.2. Personnel Policies – Mary Timmons

2.2.2.1. Currently three members, if anyone else would like to join – please do.

2.2.2.2. Do we still wish to have an exit survey as an endeavor? This would be for SUNY people who leave their job with SUNY. Is there still a reason to have this?

2.2.2.2.1. Need to explore better strategies to find out when someone is leaving.

2.2.2.3. SUNYLA Salary Survey – we do not have the results posted anywhere from the last one. Jill may have the final data set from this and will email Mary what she found

2.2.2.3.1. Do we want to continue to do this? Maybe do something like the survey that Sarah Morehouse just did – submit recommendation to SLC for resolution as a way to get additional staff to your institution (librarian : student). Mary will speak with Sarah Morehouse to explore more on this and will come back to the committee with findings

2.2.3. Professional Development – need leadership

2.2.3.1. Carol Anne will contact interested individuals offline

2.2.4. Publications – April Davies

2.2.4.1. As of Tuesday morning, the 'February' newsletter is in its final stages.

2.2.4.2. Reviewed the submissions for the student engagement special issue. All were very good with only a few tweaks needed here and there.

2.2.4.3. Sent out the call for people's SUNYLA Stories (testimonial blurbs and such for use in recruitment, marketing, etc.). Have one response so far.

2.2.4.4. Upcoming: Deadline for the May newsletter will be early – to – mid April.

2.2.5. TDG – Jill Locasio

2.2.5.1. She will post to forum

2.2.6. Web Development – Katherine Brent

2.2.6.1. Renewed the hosting for the year, $143.40.

2.2.6.2.    Updates continue as needed; if you find outdated information, please let Katherine know so it can be fixed.  Sending things to web@sunyla.org is the fastest way to get something updated.

2.2.7.   WGIL – Logan Rath & Carleen Huxley

2.2.7.1.    Recording more lightning round talks and discussing our name, but are not ready to share anything at this time.

2.2.7.2.    April 2ⁿᵈ at 10 am – Public Services town hall forum to discuss public services stuff with Alma/Primo

2.2.7.3.    We are also submitting our general education work to the SUNY General Education group that just developed a green paper

2.2.7.4.    Carleen and Logan's terms are up – if anyone is interested in taking up the mantel, please let them know. They are happy to continue regardless.

2.2.8.   Archives (ad hoc) – Jennifer Collins

2.2.8.1.    Secretary will send meeting minutes to archivist.

2.2.9.   Promotion and Tenure (ad hoc) – Carrie Fishner

2.2.9.1.    The Promotion and Tenure Ad Hoc Committee met on 3/14/19 to clarify our charge and to create an action plan moving forward. After some discussion, we decided that our role is primarily that of mentoring our colleagues through the process of promotion and tenure. As such, we will seek to recruit more seasoned library staff who will be members of our pool from which those going through the process can reach out to.

2.2.9.2.    We will also offer a session (either a panel or a SIG session) at SUNYLA 2019 as a group mentoring opportunity. We think it would be nice if this could become an annual session.

2.2.9.3.    We also discussed working with UUP and the A48 committee if it is re-commissioned to collect examples of promotion and tenure policies across the SUNY libraries for reference (for our purposes this would purely be in the case of when campuses are reviewing their own policies or are looking to start discussions on making changes and wish to have ready access to what other libraries are doing).

2.2.9.4.    The last item discussed was to present a resolution to the SUNYLA, which if passed would be presented to the Board of the SLC, to have all newly hired tenure-track librarians be given relevant information about the tenure and promotion process on their campus within a week of their appointment (see attached in forum).

2.2.9.4.1.    Motion made to approve – unanimous vote in approval

2.2.10. Scholarly Communications Committee (ad hoc) – Emily Kilcer

2.2.10.1.   No report posted

2.3.   Liaisons

2.3.1.   SLC – Chuck O'Bryan

2.3.1.1.    Talked with CUNY about their Alma migration efforts – they have a go live of 2020

2.3.1.2.    Elsevier has meeting with SLC – unsure if they will be up for a big deal with SUNY or not, keep on being put off.

2.3.1.3.    *Email Chuck for report since you had trouble hearing him*

2.3.2.   FACT2 – Katie Ghidiu

2.3.2.1.     The FACT2 Advisory Council met on February 8th in Albany, NY.

2.3.2.2.    There was a lot of discussion around the Open SUNY whitepaper and the changes it proposes for online learning in SUNY. You can read the whitepaper here: https://www.sunydutchess.edu/faculty/mklein/Post%20RFI%20White%20Paper%20Circulation%20Copy%2002052019.pdf

2.3.2.3.    Updates from the Open Pedagogy and Adaptive Learning task groups.

2.3.2.4.    FACT2 is thinking of rebranding. Right now it stands for SUNY Faculty Advisory Council on Teaching and Technology (FACT2). Would keep the same acronym but change the T words.

2.3.2.5.     FACT2 has groups on Workplace for the campus reps and also the advisory council. If SUNYLA wants to utilize Workplace more or differently (we have a group) and needs help Kelly Williamson at CPD is the go-to person. Or let Katie know and she can contact her.

2.3.2.6.     Registration is now open for CIT 2019 at SUNY Purchase: https://cit.suny.edu/cit-2019/

2.3.2.7.     Our next meeting is April 12, also in Albany, NY.

 2.3.3.   LACUNY – Lee Ann Fullington

2.3.3.1.     Nothing to report

 2.3.4.   IDS – Mark Sullivan

2.3.4.1.     IDS Project Conference will be held at Utica College in Utica, NY on July 25th and 26th. For more information check https://www.idsproject.org/conferences.aspx

2.3.4.2.     The All Region User Group will be on July 24th.

2.3.4.3.     The Spring Regional User Groups will be held at: Western User Group, Tuesday, May 21st at SUNY Geneseo | Eastern User Group, Wednesday, May 22nd at Hudson Valley Community College | Metro User Group, Thursday, May 23rd at CUNY Hunter

2.3.4.4.     The Spring RUGs will focus on hands on Alma training for resource sharing. Looking into virtual group for May 10

2.3.4.5.     The membership is up to 120 libraries.  Several new libraries will be coming onboard in the next month.

2.3.4.6.     We recently added Harvard University to our list of libraries subscribing to IDS Logic.

2.3.4.7.     We will be having an IDS Logic Development Meeting at the end of March.  One of the agenda items is to look into Alma APIs and see what we can do with them to enhance Alma Resource Sharing and the Alma/ILLiad connections.

2.3.4.8.     We are well on our way to having all IDS Libraries up and running on Article Gateway, the newest of the IDS Logic suite of tools.

2.3.4.9.     Up to 23 mentors in the mentorship program now

 2.3.5.   OLIS – Karen Gardner-Athey

2.3.5.1.     SUNY Library Services Platform (LSP)

  2.3.5.1.1.     Campuses and the LSP Implementation Team are busy with Alma configuration forms;

  2.3.5.1.2.     Weekly meetings/calls/training are underway with campus representatives, project managers and Ex Libris;

  2.3.5.1.3.     Shared Servers: Any Requests for data cleanup submitted to OLIS via Footprints Fri, Apr 26;

  2.3.5.1.4.     Shared Servers: Deadline for Data Cleanup: Aleph to be used only for regular activities until Appropriate Group Freeze. Fri, May 24;

  2.3.5.1.5.     Monthly LSP update webinar will be held on March 15 at 2:00;

  2.3.5.1.6.     LSP FAQs are available;

  2.3.5.1.7.     Significant product documentation on Alma and Primo is available at the Ex Libris Knowledge Center (no logon necessary);

  2.3.5.1.8.     Stay up to date on developments via LSP website and/or the new sunylsp email list;

2.3.5.2.     Open Educational Resources

  2.3.5.2.1.     SUNY OER Champion events were recently held at Suffolk County Community College and Buffalo State College;

  2.3.5.2.2.     Series of Lumen Waymaker Course webinars held this week;

  2.3.5.2.3.     OER Workshop will be held at Weschester Community College on 3/20;

  2.3.5.2.4.     OER Community Course has been successfully deployed and getting great reviews.  More about this course may be found at: https://commons.suny.edu/sunyoercommunitycourse/

2.3.5.3.     SUNY Libraries Consortium (SLC)

  2.3.5.3.1.     New SLC email list has been established initially using the SCLD-l subscriber list; get in touch if additional subscriptions are needed/desired;

2.3.5.3.2.      Carrie Fishner, Director of Resnick Library at the SUNY College of Technology at Delhi, is the newest member of the SLC Board. Carrie is stepping in to fill an open position and her term runs through the SLC Spring Meeting in 2021. Carrie is also on the SUNYLA Executive Committee, and is currently the past SUNYLA President;

2.3.5.3.3.      SLC Board monthly meetings scheduled for 3/7/2019, 4/4/2019, and 5/2/2019, as well as a half day meeting for 3/13/2019. You can submit questions and agenda items for the Board meetings through Executive Director, Chuck O'Bryan (chuck@sunylibrariesconsortium.org);

2.3.5.4.    OLIS / SUNY News

2.3.5.4.1.      OLIS continues to support the migration to the ALMA LSP;  Maureen Zajkowski and Gail Pawlowski have been deep in data migration as well as other migration activities;

2.3.5.4.2.      Maureen Zajkowski visited Stony Brook University to meet with Darren Chase to discuss a variety of Scholarly Communications issues;

2.3.6.   UUP – Dan Harms

2.3.6.1.    We are collecting data in preparation for the reforming of the A-48 Committee! We will be approaching some of you for your campus policies for promotion/tenure, as well as protected time for research.

2.3.6.2.    You can itemize your union dues on your state taxes. Here's how: http://uupinfo.org/communications/uupdate/2019/190116.php

2.3.6.3.    UUP President Fred Kowal's Statement on Chancellor's State of the University System Address http://uupinfo.org/communications/2019releases/190131.php

2.3.6.4.    Fighting for Intellectual Property Rights http://uupinfo.org/communications/uupdate/2019/190215.php

2.3.7.   METRO - Jill Locasio

2.3.7.1.     Nothing to report

2.3.8.   NYLA – Jane Verostek

2.3.8.1.    No report posted

2.3.9.   SUNY Academic Programs & Awards committee – Ophelia Morey

2.3.9.1.    Review Distinguished Faculty Award –

2.3.9.1.1.      We are currently revising the guidelines for academic years 2019 – 20 and 2020 – 21. This will include removing the word "transformational" for the Distinguished Librarian criteria. The layout and titles of the Distinguished Faculty Ranks are under discussion where it was decided that we would vote on whether to recommend changes to the guidelines from the current three separate ranks (Distinguished Professor, Distinguished Service Professor and Distinguished Teaching Professor) to a single rank of Distinguished Professorship under which there would be three categories: 1. Scholarship/Research/Creative Works, 2. Service, and 3. Teaching. I suggested having a fourth category titled Librarianship, but the committee did not support, therefore Distinguished Librarian (DL) will remain as a separate category. However, the Universitywide Advisory Council on Distinguished Librarianship will offer suggestions to the P&A committee for creating three categories under DL. The committee vote was positive for recommending to University Faculty Senate (UFS) the change to a single rank of Distinguished Professorship. Therefore, the next steps for the P&A committee are to consult with the Faculty Council of Community Colleges, and to form a sub-committee to draft a resolution for presentation at the UFS plenary in April.

2.3.9.1.2.      In addition, the UFS approved our resolution to change the length of time for the distinguished ranks. However, we cannot change the guidelines until we receive final word from SUNY. The current length of service requirement for Distinguished Librarian states: Candidates must have completed at least five years of full-time service at the rank of Librarian (or full Professor with direct library responsibilities at a community college), have completed three years of full-time librarianship on the campus that

recommends the appointment, and at least ten years of service within the State University of New York.The proposed change: Candidates for all four Distinguished Professorship Ranks must have held the rank of Professor or Librarian for at least five years and must have at least three years of full-time service at the nominating institution.

2.3.9.2.   The committee discussed possible ways of increasing diversity in the Distinguished Academy (DA), such as posting the Distinguished Faculty Award call to the diversity officer's listserv, educating and encouraging campuses to be more inclusive in nomination process via the Provost memo, and the DA could seek volunteers from its mentoring committee to focus on diversity. 2. Discuss revocation of Distinguished Faculty Award –

2.3.9.3.   We discussed that need for submitting a resolution regarding revocation of a Distinguished Faculty award. However, after consulting with UFS, we learned that any revocation of title and impact on remuneration will have to be the result of a campus disciplinary procedure. In other words, in absence of disciplinary procedures the President cannot remove a person from rank. All campuses have disciplinary due process procedures already. Placing language in the guidelines would be redundant as the process applies to all ranks: assistant, associate, full, distinguished. Thus, we decided not to work on a resolution. 3. Discuss Shared Governance Award –

2.3.9.4.   The primary focus of the committee's discussion has been focused on increasing the number of applications. P&A committee members who attended the Shared Governance Award committee meeting reported that members suggested that the award become part of institutions' orientation for their governance leaders. Other options to increase the number of applications are under discussion. In addition, to educate institutions, the document "What Shared Governance Is and Is Not" was added as an appendix to the application. 4. Discuss Conversations in the Disciplines –

2.3.9.5.   Discussed ways to increase the number of applications, such as working with the UFS Communications Committee, and using press releases to announce recipients.

2.3.9.6.   Discussed how we could further clarify the budget and unallowable costs.

2.3.9.7.   The committed will ask for an increase in award funds to $50,000.

2.3.9.8.   Review Conversations in the Disciplines applications – The committee will review applications on May 3.


3. Old Business
    3.1.1.1.   Membership costs in relation to Organization membership
    3.1.1.2.   Statement on Academic Freedom for Librarians
        3.1.1.2.1.   Motion for statement with the proposed amendment
            3.1.1.2.1.1.   So moved
        3.1.1.2.2.   Statement with amendment will be brought up during next meeting

4. New business
    4.1.  Discussion on what we (library staff) expect from SLC
        4.1.1.  Tabled for annual meeting
    4.2.  Katie Boyle – walk through conference site 2019