

SUNYLA Council Meeting
September 20, 2019
SUNY Geneseo, Milne Library
10:00 am – 3:00 pm

Attendance:

In-person: April Davies, Erin Sharwell, Bill Jones, Karen Gardner-Athey, Katie Ghidiu, Alice Wilson, Brandon West, Fred Stoss, Jill Locascio, April Broughton, Mary Timmons

Virtual: Amanda Lowe, Andrea Kingston, Carol Anne Germain, Cindy Hagelberger, Jennifer Jeffery, mckanech01, Jocelyn Ireland, marchemm, Rebecca Nous, Greg Bobish, Adam Saunders, Joan Cook, Kimberly's ipad, Michelle, Beechey, Rebecca (SUNY Poly), Sarah Morehouse, Sarah Rhodes, Violet Price, Jeanne Tuohey, Aleshia Huber, Rebecca Hyams, Kim Nolan, Becky Burke, Katie Jezik, Jennifer DeVito, Carrie Fishner, Jessica McGivney, cfrancis, Joyce Miller

1. Approval of Minutes from June 12, 2019 meeting.

1.1. Approved

2. Report Recaps

2.1. Officers

2.1.1. President – Bill Jones

2.1.1.1. Our upcoming meeting schedule for the year is as follows: November 8, 2019: University at Albany (changed from Nov. 15), January 17, 2020: Fashion Institution of Technology, March 27, 2020: Mohawk Valley Community College, June 17, 2020: Mohawk Valley Community College

2.1.1.2. Thank you to everyone who made SUNYLA 2019 such a successful and inspiring conference. There were many excellent conference sessions, conversations, connections, and meals had at SUNYLA 2019, in addition to a great keynote by Jason Schmitt (known for his documentary, "Paywall: The Business of Scholarship"). You can find that documentary on YouTube at this link: https://youtu.be/HM_nWsdbNvQ

2.1.1.3. At SUNYLA 2019, Thursday night's dinner included catered Dinosaur BBQ, homemade ice cream by Gannons Isle Ice Cream, and many fun games including a life-sized Scrabble board, an Escape Room, and a putt-putt miniature golf course in the library! Each golf hole had a special theme, and Bill especially liked the Dr. Seuss themed golf hole and the glow-in-the-dark portion of the course through the library stacks. At the Thursday night dinner, the Friend of SUNYLA Award was presented to SUNY Shared Library Services Platform Director, Shannon Pritting. Bill is very much looking forward to SUNYLA 2020 at Mohawk Valley Community College, led by SUNYLA's 2nd Vice President/Conference Chair, Jocelyn Ireland.

2.1.1.4. A shout out and congratulations to everyone going live on Primo and Alma! This was a challenging process, and we all managed to get there together. Thank you to everyone involved!

2.1.1.5. On Thursday, September 19th, Bill met with April Broughton to discuss Vice President responsibilities and a few internal projects for the future (please see their post): <http://sunyla.org/forums/index.php?topic=900.0>

2.1.1.6. Last year, Carol Anne and Bill created a set of Google Drive folders to contain various Toolkits for Executive Board members. This year, Bill started filling in some of the Toolkits with documents that I have created in the past, including an agenda for the Annual Conference New Member Meeting, a template for the Conference Lunch welcome speech, the Delegate Health Checklist, and other helpful documents. Bill found it very helpful to talk about roles and responsibilities with April Broughton in order to identify which information would be most helpful to include in these folders. They will continue to fill in these Toolkits with more information as we move forward.

- 2.1.1.7. Bill will be attending the SUNY Libraries Consortium meeting on Tuesday, October 15 – Wednesday, October 16 in Saratoga Springs, NY with April Broughton. This meeting has a full agenda (please see attached - login required). They will report out what we learn from the meeting at our next Council Meeting on November 8th at UAlbany. They hope to see you there!
- 2.1.2. First Vice President – April Broughton
 - 2.1.2.1. Bill and April met today to take a look at the SUNYLA Toolkits that he had started working on with Carol Anne previously. They will be working on these going forward.
 - 2.1.2.2. Bill also passed April the tools used for the Delegate Health Checklist (the delegate survey that went out last year). April will be adjusting it for this year and sending it out shortly.
- 2.1.3. Second Vice President – Jocelyn Ireland
 - 2.1.3.1. Plans for the annual conference are going well. The conference will take place at the Utica campus of Mohawk Valley Community College, June 17-19, 2020. Save the date! The Planning Committee has met twice. Links to the Planning Committee meeting minutes are below.
 - 2.1.3.2. July meeting minutes
https://docs.google.com/document/d/1bT_Cx_ooCIRrA3k3npU8h4NicUt3ccTJrsFUDTvb_V8/edit?usp=sharing
 - 2.1.3.3. September meeting minutes - https://docs.google.com/document/d/12Apt-xl_Bt63aAJr6ee4WyJKi59Ez7ghdKzX-HbOoBs/edit?usp=sharing
 - 2.1.3.4. If anyone would like to join the conference planning committee, email jireland@mvcc.edu.
 - 2.1.3.5. The committee has chosen a theme for the conference. The theme will be: SUNYLA 2020: The Heart of the Campus -- Accessible, Inclusive, and Inspiring Libraries. A work group consisting of Adam Saunders, Jeremy Pekarek, and Justin Cronise will be working on a logo in the next couple of months.
 - 2.1.3.6. Jocelyn is currently reaching out to possible keynote speakers.
- 2.1.4. Secretary – Amanda Lowe
 - 2.1.4.1. Updated on agenda – Rebecca Hyams as LACUNY Liaison. And WGIL doesn't have chairs – may have to address that. Brandon West & Alice Wilson will serve as WGIL co-chairs
- 2.1.5. Treasurer – Greg Bobish
 - 2.1.5.1. We have \$14,816.99 in the main account and \$23,768.56 in paypal for a total of \$38,585.55, so we're doing fine. See attached pdf in the forum for the bank account details and let him know if you have any questions!
- 2.2. Committees
 - 2.2.1. Membership Development – Carol Anne Germain
 - 2.2.1.1. Current Membership – 266, Lifetime members – 14, Delegates – 56
 - 2.2.1.2. Student membership – she sent a message to all of the NYS Library/Information Science programs to post the SUNYLA student membership opportunity. We have 46 student members (some were prior members). College breakdown: Buffalo 19, Albany 14, Pratt 2, Queens 10, St. Johns 1, Syracuse 0, Palmer 0
 - 2.2.1.3. Carol Anne will repost the message in October
 - 2.2.1.4. As always, delegates, please nudge your colleagues to renew their memberships or join
 - 2.2.2. Personnel Policies – Mary Timmons
 - 2.2.2.1. Follow up from the SUNY Onondaga meeting regarding Librarians and Student FTE system wide data...
 - 2.2.2.2. Mary has been in contact with Dave Lamphere, Associate for Institutional Research Institutional Research and Data Analytics SUNY, and obtained two reports: SUNY Enrollment 2017:
https://www.sunyla.org/sunyla_docs/committees/ppc/SUNYEnrollment2017.xlsm and

Historical Librarian Counts:

https://www.sunyla.org/sunyla_docs/committees/ppc/SUNYLibrarianCount-FromSUNY.xlsx

- 2.2.2.3. Please note: Mary obtained these files a while ago and the data is a bit dated. We can get updated information (current data was still being compiled and churned when I spoke to him last); we just need to request. Dave was also interested in knowing how we could use the data, what other data might be useful, the need for the data, etc. He was interested in knowing that this data was being used and had a purpose.
- 2.2.2.4. SO - What do we want to do next? What do we want as a collective?
 - 2.2.3. Professional Development – Erin Sharwell
 - 2.2.3.1. Nothing to report
 - 2.2.3.2. Has not received reports from the 3 subcommittees yet. Will be meeting with co-chairs
 - 2.2.3.3. Scholarships report: The scholarship info has been updated on the SUNYLA site. The committee will start promoting the scholarships in early 2020, but applications are welcome anytime. Deadline for 2020 awards is April 17.
 - 2.2.4. Publications – April Davies
 - 2.2.4.1. October newsletter is in progress
 - 2.2.4.2. Social Media: 262 followers on FB; 269 on Twitter
 - 2.2.4.3. Sherry Larson-Rhodes stepped down as editor so April is managing on her own right now
 - 2.2.4.4. Next newsletter is scheduled for Feb., with the submission deadline in mid-January
 - 2.2.5. TDG – Jill Locasio
 - 2.2.5.1. Lots of conversations involving Alma on Slack – which is great
 - 2.2.5.2. Will send out another promotional email on the listserv to get folks to join that group
 - 2.2.5.3. Mid-winter conference committee is gearing up to meet soon. Looking for a couple more members to join – contact Jill if you are interested in joining them.
 - 2.2.5.4. Jill will be deleting the TDG Facebook account
 - 2.2.6. Web Development – Katherine Brent
 - 2.2.6.1. Updates continue as needed; if you find outdated information, please let me know so it can be fixed. Sending things to web@sunyla.org is the fastest way to get something updated
 - 2.2.7. WGIL – Brandon West & Alice Wilson
 - 2.2.7.1. Re-brand Working Group for Information Literacy (WGIL) to SUNYLA Information Literacy Committee (SILC).
 - 2.2.7.2. Recognize WGIL as a committee rather than a working group.
 - 2.2.7.3. Re-brand to help engage the SUNYLA community.
 - 2.2.7.4. Emphasize the new direction of committee; specifically a core committee will create leadership opportunities (e.g., writing blog posts, delivering sponsored programs at SUNYLA Annual Conference).
 - 2.2.7.5. They want to remove the option to join WGIL from the membership form.
 - 2.2.7.6. Update WGIL charge. Existing charge: The Working Group for Information Literacy (WGIL) shall: promote library user instruction and information literacy at SUNY libraries and the exchange of information about library instruction; support the development, coordination, and assessment of information literacy programs; and recommend, offer and/or sponsor programs and educational opportunities for professional development and growth in library instruction, information literacy and 21st century information fluency.
 - 2.2.7.6.1. Updated charge: The SUNYLA Information Literacy Committee (SILC) shall: investigate system-wide initiatives relating to information literacy and offer recommendations for SUNY librarians to become involved; provide a forum for reflecting on concerns or interests relating to teaching practices and/or instruction programs; and recommend and/or sponsor educational opportunities relating to information literacy for the SUNYLA community.
 - 2.2.7.6.2. Justification for updating charge: Clarify existing charge; it has unclear language “assessment of information literacy programs”; Make the charge achievable for the committee. By focusing on providing information to the community, we are not

overtaxing the committee to try to complete activities for the entire SUNY System.; Create flexibility for future committees to interpret their own pathway; Focus on community involvement rather than committee expertise.

- 2.2.7.7. New charge and branding would have to be voted on in the Spring because it would involve a bylaws change. Notify the council (submit to Bill) of change of brand and charge so the council can endorse to get on the ballot – try to do this by March meeting (latest).
- 2.2.8. Archives (ad hoc) – Jennifer Collins
- 2.2.8.1. No report posted
- 2.2.9. Promotion and Tenure (ad hoc) – Carrie Fishner
- 2.2.9.1. Full room with great discussion during session at the annual conference
- 2.2.9.2. A few more people expressed interest on being on the committee and she will be in touch with those people
- 2.2.9.3. Few ideas generated – pre-conference boot camp, pull together all the P+T policies to create bank, and many more
- 2.2.10. Scholarly Communications Committee (ad hoc) – Emily Kilcer
- 2.2.10.1. No report posted

2.3. Liaisons

- 2.3.1. SLC – Chuck O’Bryan
- 2.3.1.1. His contract was not renewed
- 2.3.1.2. Big SLC meeting is coming up soon in October – several SUNYLA folks will be in attendance
- 2.3.1.3. Ongoing discussions – direction of SLC, discussion of executive director position, Elsevier negotiations
- 2.3.1.4. SLC board members have divided up Executive Director responsibilities in the interim until that position can be filled again
- 2.3.2. FACT2 – Katie Ghidiu
- 2.3.2.1. Advisory committee had two day kick-off meeting this past July. Lots of discussion about Alma
- 2.3.2.2. Open SUNY was another point of discussion. They have started another branch called SUNY Online.
- 2.3.3. LACUNY – Rebecca Hyams
- 2.3.3.1. LACUNY had its first Executive Council meeting of the year last Friday at the Graduate Center. The 2019-2020 Officers are: President- Ian McDermott (LaGuardia), VP- Jeffery Delgado (Kingsborough), Secretary: Wanett Cylde (City Tech), Treasurer: Ryan Phillips (Baruch)
- 2.3.3.2. The call for proposals just went out for this Fall's Grace-Ellen McCrann Lecture series, that will take place on October 25th at the Graduate Center. The Lectures will be followed by the Fall Membership meeting.
- 2.3.3.3. This year's LACUNY Institute will be at Bronx CC in the Spring. More information, including the theme will be forthcoming.
- 2.3.3.4. Currently there is only one editor for the Urban Library Journal (Derrick Stadler, LaGuardia) as the other editor had stepped down. There was a lot of discussion in the meeting about what to do going forward as it is currently an elected, two-year term position. For the time being LACUNY will look to recruit someone to serve out the rest of the existing term. LACUNY is looking into updating its bylaws to change the editor positions to appointed (rather than elected) positions to help with continuity. (Currently, both editors have terms that end at the same time, which had been identified as a challenge.)
- 2.3.3.5. There was also talk at the meeting about the LACUNY Roundtables. There has been interest from members in reviving the Library Faculty Mentoring, Privacy, and Web Management Roundtables. So far, calls have gone out on CULIBS (our listserv) to find people who may be interested in Web Management and Privacy. (Rebecca is the person who

put the call out for Web Management, and the interest was strong, so we'll likely have a meeting later this semester.)

- 2.3.3.6. Lastly, there was discussion about what, if anything, LACUNY could do or say to lessen the burden of Alma Migration. Those of us in the room who are working closely with it basically just asked that the folks that won't really be affected by the migration to be understanding and patient because it's happening next Summer and those of us affected need to prioritize migration and training. (CUNY has been using Primo for several years, so this primarily affects access services and technical services folks as the front-end interface is staying the same.)
- 2.3.3.7. The next EC meeting will be on October 11th.
- 2.3.4. IDS – Mark Sullivan
 - 2.3.4.1. The IDS Project will be having the Fall User Group Sessions in October/November! We will announce the dates and locations for these daylong workshops soon. We encourage all Interlibrary Loan/Resource Sharing staff to attend and immerse themselves in the IDS Project community. An agenda will be sent out along with the announcement of the RUGs.
 - 2.3.4.2. IDS Project membership now stands at 123 member libraries. A few of these new libraries are still in the process of coming on board and will be announced to the membership soon.
 - 2.3.4.3. All of the SUNY Libraries have had Alma configured to export their journal holdings into ALIAS on the first of each month. The library configuration files for IDS Logic have also been updated so there was no interruption of services when SUNY migrated to Alma. IDS has also produced a new Primo VE addon which can be found at <https://slcnv.libanswers.com/faq/266866>.
 - 2.3.4.4. The Annual IDS Project Conference was held on Thursday, July 25th, and Friday, July 26th at Utica College in Utica, NY and was well received by attendees. There were 110 attendees from 82 different institutions, including 14 out-of-state institutions. Our keynote was Jill Morris from PALCI. Atlas Systems, Central NY Library Resources Council, Ebsco, Ex Libris, OCLC, and Reprints Desk supported the conference and gave excellent presentations. Presentations are located at <https://www.idsproject.org/conferences/2019/presentations.aspx>.
- 2.3.5. OLIS – Karen Gardner-Athey
 - 2.3.5.1. SUNY Library Shared Services (SLSS) - Shannon Pritting
 - 2.3.5.1.1. As part of a larger review of shared service delivery across the SUNY System, the Office of Library and Information Services has developed SUNY Library Shared Services (SLSS), which will work to deliver services to SUNY libraries based on individual campus needs and programs or initiatives in which groups of campuses are interested. As one of the major initiatives in SUNY libraries over the past two years has been the Alma and Primo migration and implementation, many of the first shared services are focused on supporting campuses with the library services platform. In addition to supporting the overall library services platform infrastructure, SLSS is offering optional extended support programs to assist campuses with training, management of library technology such as the LSP, and resource sharing management.
 - 2.3.5.1.2. The SLSS has been adding additional staff to deliver these services to campuses, with the following staff being added in the past six months: Timothy Jackson, Resource Sharing Program Manager; Michelle Eichelberger, Discovery and E-Resources Program Manager; Maggie McGee, Network Zone Coordinator; Gail Pawlowski, Sr. Alma Support Specialist; Susan Perry, Alma Support Specialist; Esta Tovstiadi, Alma and Primo Support Specialist. Another staff member will be starting at the end of 2019.
 - 2.3.5.1.3. Shannon Pritting serves as Director of SUNY Shared Library Shared Services.
 - 2.3.5.2. SUNY Library Consortia (SLC) - Ken Fujiuchi
 - 2.3.5.2.1. From the SLC Strategic Plan:

- 2.3.5.2.2. The SUNY Library Consortium (SLC) provides vision, leadership, and advocacy for SUNY Libraries to ensure the highest quality library resources and services for SUNY students, faculty, researchers, and staff in support of the intellectual and economic development of New York State.
- 2.3.5.2.3. One Vision — SLC supports SUNY Libraries to provide quality services and expanded access across the evolving knowledge landscape in support of teaching, learning, research, economic development, and public service.
- 2.3.5.3. One Voice – SLC articulates the pivotal role of SUNY Libraries and information in the knowledge economy that is transforming the State of New York, its colleges, universities, and communities.
 - 2.3.5.3.1. Shared Expertise – SLC's membership collaborates to utilize the diversity of talent, specialized training, and depth of knowledge across SUNY Libraries, serving their communities and the State of New York.
 - 2.3.5.3.2. Shared Resources – SLC supports development, acquisition, and assessment of innovative strategies, technologies, and content to engage a diverse community of students, scholars, and citizens across the State of New York in a sustainable manner.
- 2.3.5.4. Current SUNY Libraries Consortium Board Members: Chair, At Large Representative
- 2.3.5.5. Ken Fujiuchi, Head of Information Commons & Emerging Technology Librarian, Buffalo State College; Vice Chair and Chair Elect, At Large Representative - Jennifer Smathers, Interim Director of Library Services; Secretary, At Large Representative -Katie Ghidiu, Acting Director, Monroe Community College; Treasurer, At Large Representative - Carrie Fishner, Library Director, SUNY Delhi; University Center Representative - Curtis Kendrick, Dean of Libraries, SUNY Binghamton; Rebecca Mugridge, Dean of University Libraries, University at Albany; Office of Library and Information Services Representative- Mark McBride, Sr. Library Strategist, SUNY System Administration; At Large Representative - Susan Lieberthal, Campus Head Librarian, Ammerman Campus, Suffolk County Community College
- 2.3.5.6. Upcoming topics of interest:
 - 2.3.5.6.1. Fall SLC Membership meeting will be held on October 15th-16th 2019 in Saratoga Springs, NY.
 - 2.3.5.6.2. One of the main topics of discussion will be the Science Direct negotiations. Please take some time to discuss your needs and commitments to Science Direct at your campus with your campus representative that will be attending the SLC meeting so that they can be prepared to discuss the needs of your campus.
 - 2.3.5.6.3. SLC wants to foster collaboration and communication within the SUNY Library system and we want to encourage SUNYLA members to consider participating in the SLC organization. Ken Fujiuchi serves as SLC Chair, At Large Representative
- 2.3.5.7. SUNY OER Services -Michael Daly
 - 2.3.5.7.1. Over the last two years SUNY has seen awesome growth in the use of OER. To date: 155,000 SUNY students are using OER in a least one course; 1,000+ SUNY faculty teach with OER in over 4,600 course sections; SUNY students have avoided spending 16 million dollars on traditional course materials.
 - 2.3.5.7.2. SUNY's libraries and librarians continue to be an important factor in driving the growth of OER in SUNY. Over 60% of campus-based OER programs in SUNY are led by libraries and librarians. These are massive efforts that are to be commended. Remember, SUNY's definition of an OER course, where the "majority of the materials either reside in the public domain or have an intellectual property license permits repurposing by others," provides opportunity for faculty incorporate a wide variety of library-held content in courses.
 - 2.3.5.7.3. SUNY's funding structure for OER activity in 2019-2020 can be found at oer.suny.edu/get-funding

- 2.3.5.7.4. As a final reminder, SUNY's recently announced multi-year partnership with Lumen Learning - focused on improving college affordability and student success through wide-scale use of open educational resources (OER) - ensures that all OER and courseware available (including Carnegie Mellon's OLI) at oer.suny.edu is at no cost to SUNY faculty and students. Michael Daly Serves as Director of Operations, SUNY OER Services
- 2.3.5.8. Institutional Repository Activities - Maureen Zajkowski
 - 2.3.5.8.1. At the June 2019 SUNYLA Conference, the OLIS proposed a two phase process in support of repository environments for Open Access and OER content:
 - 2.3.5.8.2. Phase 1 - 2019/2020
 - 2.3.5.8.2.1. Implement OpenRepository, a platform hosted by Atmire, as a bridge to a more comprehensive solution to be explored in Phase 2
 - 2.3.5.8.2.2. Use PRIMO as a discovery interface for SUNY scholarly content by OAI harvesting from established SUNY repositories
 - 2.3.5.8.3. Phase 2 – starting in 2020/2021
 - 2.3.5.8.3.1. Explore platforms and services to highlight and support scholarly work across SUNY
 - 2.3.5.8.4. The presentation is available here:
https://www.sunyla.org/sunyla_docs/conferences/presentations/sunyla19/2019-G2.pdf
 - 2.3.5.8.5. In this proposal, the current SUNY Digital Repository (Dspace platform) would remain as it to continue support of its current (primarily non-scholarly) content.
 - 2.3.5.8.6. A working group will be formed to help with Phase 1. Updates will be shared as this process develops.
 - 2.3.5.8.7. Maureen Zajkowski serves as Institutional Repository Manager and Procurement Support
- 2.3.6. UUP – Dan Harms
 - 2.3.6.1. No report posted
- 2.3.7. METRO - Jill Locasio
 - 2.3.7.1. Nothing to report
- 2.3.8. NYLA – Jane Verostek
 - 2.3.8.1. No report posted
- 2.3.9. SUNY Academic Programs & Awards committee – Ophelia Morey
 - 2.3.9.1. No report posted

3. Old Business

- 3.1. Membership costs in relation to Organization membership
 - 3.1.1. Tabling this discussion for now and will continue to focus on student and lifetime memberships
- 3.2. SUNYLA resolution on Sustainability and report
 - 3.2.1. Where do we want to put the sustainability report, etc. on website? Please look at website and bring thoughts on this to the next meeting

4. New business

- 4.1. SUNY SLS staff – full membership eligibility and discussion of bylaws change
 - 4.1.1. Could modify bylaws to include SLS staff as part of OLIS so they are covered in that category. We are amenable to do whatever we could do to be able to include them.
 - 4.1.2. Bring this back for discussion at next meeting after we gather more information
- 4.2. Personnel Policies Committee – what should we ask of the data?
 - 4.2.1. Growth by institution and sector
 - 4.2.2. Shift from full time to part-time lines
 - 4.2.3. Students to Librarian FTE ratio

- 4.2.4. What institutions would need what? Would it be up to PP to manipulate data or just open to all to pull from for their institutions?
- 4.2.5. Put in a query database to make data easier to work with
- 4.2.6. Start with this and build a couple canned reports to start
- 4.3. Updating the liaisons and committee chairs webpage listing (identify)
 - 4.3.1. Professional development, WGIL, FACT2 (update Katie's last name), LACUNY, NYLA (maybe), SLC [blank]
- 4.4. Team Awesome Assemble!
 - 4.4.1. Already discussed
- 4.5. MLIS Student Marketing Ad Hoc Group
 - 4.5.1. Carol Anne is currently working on gaining student membership so we will move on from this
- 4.6. Do we approve of Bill looking into something like the lunch bags or something like Carol did?
 - 4.6.1. Yes! Drinkware and t-shirts
 - 4.6.2. Bill will report back on what he finds.