

SUNYLA Council Meeting

June 17, 2020

Virtual

9:00 am – 11:00 am

Attendance: Amanda Lowe, Bill Jones, Carrie Fishner, Brandon West, Fred Stoss, Adam Saunders, Alana Nuth, Aleshia Huber, Amanda Hollister, Amy Hillick, April Broughton, April Davies, Becky Burke, Carol Anne Germain, Carrie Marten, Catherine Figlioli, Cheryl Marriott, Christina Hilburger, Claire Ehrlich, Dan Harms, Erin Sharwell, Fatoma Rad, Greg Bobish, Greta Earnest, Holly Kuhl, Jenn, Jennifer DeVito, Jennifer Jeffery, Jill Kehoe, Joan Cook, Jocelyn Ireland, Joyce Miller, Karen Gardner-Athey, Karen Gelles, Katherine Brent, Kim Nolan, Marc Wildman, Mary Timmons, Mechele Romanchock, Morgan Bond, Nancy Murillo, Rebecca Hewitt, Rebecca Hyams, Sarah Rhodes, Simone Yearwood, smopotzner's iPhone, Stephanie Ross, Susan Perry, Violet Price, Jennifer Smathers, Joan Cook

1. Approval of Minutes from March 27, 2020 meeting.

1.1. Motioned to approve, minutes approved

2. Report Recaps

2.1. Officers

2.1.1. President – Bill Jones

2.1.1.1. Thank you so much for the opportunity to serve as your President for the last year! Despite the disruption we've all encountered because of COVID-19, we've accomplished a lot this year. Our membership is growing, we had our biggest Midwinter Virtual Online Conference ever, and he finally got around to making those SUNYLA t-shirts! <https://www.cafepress.com/profile/sunyla>. He's really looking forward to this year's annual conference and interacting with attendees through Zoom Webinar and Zoom Meeting. This year may not be in the same format as our in-person conferences, but I'm optimistic that the feeling of collegiality and community will shine through the program. Interestingly enough, Bill received an email from one of the members of the planning team for the ALA LITA Forum to see how we put together this year's conference. The world is watching. Bill hopes you all find the conference inspiring and meaningful, and that you take this opportunity to expand your network.

2.1.2. First Vice President – April Broughton

2.1.2.1. Started working with Carol Anne on the delegates database/membership campaign (following up on the 2020 Delegates Health Check), that project will transition to the incoming 1st VP.)

2.1.2.2. All new members were emailed earlier this month and were encouraged to both register for conference and to attend the new members/first time attendees meeting. April had a few new members follow up with them.

2.1.3. Second Vice President – Jocelyn Ireland

2.1.3.1. SUNYLA 2020 is our first virtual annual conference. It is certainly not what I envisioned when I first started planning the conference, which was supposed to take place at Mohawk Valley Community College, but the planning committee and I made the best out of a difficult situation and produced an event we can all be proud of.

2.1.3.2. Final numbers: 548 total people registered, 271 of which identified as this being their first SUNYLA conference. Total expenses = \$6952.13. Total income from registration and sponsors = \$10,015. Net gain = \$3062.87

2.1.3.3. Technology: Conference presentations are taking place on Zoom's webinar platform. We purchased five tracks to handle five consecutive sessions. There will be one person on each track all day to serve as the coordinator/host. They will promote presenters and moderators as panelists and then change their role back to attendee after their presentation. Social events, SIGs, the annual meeting, and two workshops are taking place over Zoom meetings to allow

for more collaboration/participation among attendees. Jill Locascio volunteered to be the tech support contact.

2.1.3.3.1. Presentations will be recorded and shared through YouTube. PDFs of slides will also be available to those registered.

2.1.3.3.2. Don't forget to visit the virtual posters posted to the conference website.

2.1.3.4. Preparation: Every presenter and moderator attended a "trial run" with the chair to review the webinar platform, test equipment, and go over what they can expect on the day of the conference. Two separate programs were created. One for the open web and one for those that registered. The one made only for registrants has links to sessions.

2.1.3.5. Jocelyn would like to say a big thank you to ...

2.1.3.5.1. Carol Anne Germain for organizing and communicating with sponsors, and for assembling and mailing over two hundred swag care packages. Alana Nuth for being so much help communicating with presenters. Andrea Kingston for serving as poster lead. Jodi Oaks for assigning and communicating with moderators. Our very generous sponsors. After we changed to virtual, Jocelyn was worried about how much support we would receive since there wouldn't be a physical vendor area, but we are extremely fortunate to have such great companies that support our libraries. Logan Rath for being a huge technology support and handling registration. Bill Jones for being a constant source of support and guidance. Steve Frisbee, April Broughton, Bill Jones, Rebecca Hewitt, and Becky Burke for serving as track coordinators.

2.1.4. Secretary – Amanda Lowe

2.1.4.1. Nothing to report – it's been a pleasure serving as your secretary for the past four years. She looks forward to switching gears to focus on SUNYLA social media. Have a great conference, everyone!

2.1.5. Treasurer – Greg Bobish

2.1.5.1. Due to the fact that the bank has my office phone as my two-factor authentication thing, he can't get into that account from home right now. Luckily nothing has happened there since the March meeting so there's nothing to report anyway. As of the last time Greg was able to check we had \$22,944.73 in the bank, and there haven't been any major expenses/deposits since then so it should be about the same. In PayPal we have \$32,178.84, which is \$4445.76 more than at the last meeting (all memberships, several lifetime!). So in total right now we have about \$55,123.57 available. 😊 Please let him know if you have any questions and maybe by the fall I can produce an actual report!

2.2. Committees

2.2.1. Membership Development – Carol Anne Germain

2.2.1.1. Here are the latest membership stats for June 2020 - Current members: 384; Lifetime Members: 29; Student members: 78; Delegates: 53

2.2.1.1.1. WOW! SUNYLA membership increased from 281 in March to 384 in June! Delegate nudging (thank you); the conference and its professional development opportunities plus early member sign up (thanks Jocelyn Ireland); and another push to library school students (thanks Becky Burke) helped to generate this increase.

2.2.1.2. We need to address the delegate representation on some of the campuses. Last June, Carol Anne suggested that the Membership Committee establish a Delegate subcommittee to address delegate communications, recruitment, "training," etc. for more consistent connections. Since some of this falls under the 1st VP roles, that official could partake in the committee to learn about SUNYLA delegate dynamics. The committee could generate strategies and communication tools for enhanced engagement.

2.2.1.3. With the increase in library/information science school students, we should think of some strategies to engage this population. The most of these students are enrolled in the SUNY LISs (Albany and Buffalo), so we could initiate student chapters or a liaison for each school who would attend career or orientation fairs. This spring, Carol Anne worked on the

Membership brochure with an Albany LIS student. Bill Jones will be introducing it at the meeting.

2.2.2. Personnel Policies – Mary Timmons

2.2.2.1. No official report. At some point, however, we do need to discuss Exit Surveys (one of PPC's charges).

2.2.3. Professional Development – Erin Sharwell

2.2.3.1. No report

2.2.4. Publications – April Davies

2.2.4.1. May newsletter issue went out on time and got good feedback

2.2.4.2. Social media update: 269 followers on FB; 283 on Twitter

2.2.4.3. Next issue of the newsletter isn't until October. Will probably ask for some longer articles on the pandemic experience in addition to the usual stuff.

2.2.5. TDG – Jill Locasio

2.2.5.1. We used Electionrunner again for our SUNYLA election this year and we had 37% response rate (101 out of 273 eligible voters participated) which is down from 43% last year (61% the year before).

2.2.6. Web Development – Katherine Brent

2.2.6.1. This is Katherine's last report as Web Manager; she is stepping down after 10 years to let someone else have a go at it and to get involved in SUNYLA in other ways.

2.2.6.2. Updates have continued as needed; minutes are up-to-date as of the last approved set. If you find outdated information, send it to web@sunyla.org, since that email will forward to the new web manager once they are appointed.

2.2.7. WGIL – Brandon West & Alice Wilson

2.2.7.1. This year, SILC completed the following projects: rebranded the committee; updated our charge; hosted a series of 5 community conversations; and is sponsoring a SUNYLA 2020 workshop titled "Are They Learning? Information Literacy Assessment in the Library Classroom" that is being facilitated by Logan Rath (Brockport) and Nancy Sarah Murillo (Orange CC).

2.2.7.2. Our SILC Community Conversation Series emerged as a way for SILC to help instruction librarians connect during our period of remote learning caused by the COVID-19 pandemic. Each conversation was held via Zoom as a one-hour discussion about various topics impacting instruction, including asynchronous teaching methods, best practices, and planning for the fall. At the first four sessions, we had an attendance of 27 to 29 librarians, which we were thrilled about. Our 5th conversation in May had about 20 participants.

2.2.7.3. One of our attempts this year was to revitalize the WGIL blog that was created a couple of years ago. We solicited for topics to populate the blog, but we did not receive any interest from the SUNYLA community. We will continue to investigate ways to communicate.

2.2.7.4. Plans for 2020-2021

2.2.7.4.1. Membership: Co-chair Alice Wilson (MCC) has decided to step down as Co-Chair of SILC. Brandon West (Geneseo) will continue to serve as the Chair. Don Simmons Jr. (Westchester CC) has enthusiastically volunteered to serve as a member of the committee, which also includes Megan Benson (Binghamton) and Holly Kuhl (Cayuga CC).

2.2.7.4.2. Projects: SILC is planning the following projects because we believe they will help us achieve our goal of building community around IL/teaching within SUNYLA. These activities provide the SUNYLA membership different ways to interact, whether that is more active or passive.

2.2.7.4.2.1. Given the positive response to the Community Conversation Series, we are going to continue to hold a once per month session (open to everyone) to discuss a designated IL topic.

- 2.2.7.4.2.2. We are going to hold a "Back to School" Educational Technology webinar series in August to showcase tools librarians may want to consider using in their instruction.
- 2.2.7.4.2.3. We are planning a book club to discuss anti-racist teaching practices (title TBD). We anticipate to meet once a month to discuss the book and discuss how it applies to teaching in libraries.
- 2.2.7.4.2.4. We are also going to focus on developing a resource toolkit for liaison outreach. Specifically, librarians have articulated struggles with effectively providing outreach and communicating with faculty throughout our community conversation series.
- 2.2.7.4.2.5. We will also sponsor another information literacy workshop for SUNYLA 2021
- 2.2.8. Archives (ad hoc) – Jennifer Collins
 - 2.2.8.1. Nothing to report
- 2.2.9. Promotion and Tenure (ad hoc) – Carrie Fishner
 - 2.2.9.1. The Promotion & Tenure ad hoc committee will be presenting a Pre-Conference session, "Promotion & Tenure Boot-Camp" this afternoon as part of the SUNYLA 2020 Annual Conference. We have surveyed those attendees who registered prior to June 4th for the issues they most wanted to discuss, and tailored our topics to these. We have also recruited a number of other Librarians who will act as additional mentors during the session discussions and some who are willing to do 1:1 mentoring moving forward for attendees on portfolio work (Thank you!)
 - 2.2.9.2. Looking ahead, we will continue to seek feedback from the membership on what resources they find most helpful and strive to provide these. One goal is to work on a repository of promotion and tenure guidelines from the SUNY state operated and community campuses (we know that there are some that have been gathered from other purposes in years past, but we would like to make this a searchable resource for all Librarians).
- 2.2.10. Scholarly Communications Committee (ad hoc) – Emily Kilcer
 - 2.2.10.1. Nothing posted
- 2.3. Liaisons
 - 2.3.1. SLC Liaison – Carrie Fishner
 - 2.3.1.1. The SUNY Libraries Consortium held their spring meeting virtually last week, June 8-10th. Over the 3 days, topics covered ranged from discussion of library re-opening plans, future of the SLC, and the SLC Business meeting.
 - 2.3.1.2. The SLC has worked with the SLSS and OLIS over the last month on 4 week planning sprints in several areas that address some of the more common concerns with library re-opening scenarios. These planning groups reported out their findings during the meeting on day 1, and then breakout groups discussed and added to the collected notes. All findings for these groups will be collected and shared on the SLC LibGuide (as well as recordings of some of the meeting sessions).
 - 2.3.1.3. Day 2 focused on the future of the SLC and what the membership wanted to see from this organization. Themes that really stood out from these discussions were that there needs to be clear roles defined for SLC, OLIS, and SLSS. There were other specific asks, including ideas such as an orientation for new Directors, clear communication charts and channels, and perhaps developing a visual representation of the 3 organizations. Many also see the SLC as more of an advisory organization at this time. The SLC Board will take all of the feedback, and work on putting it together to bring back to the membership at the fall meeting, with possibly a few scenarios on how we might move forward. Other discussions on day 2 included the OCLC master agreement, and the CPC's charge and name being updated to better reflect how they envision moving forward in the future.

- 2.3.1.4. Day 3 was focused on sector meetings and the business meeting for the organization. Sectors met to discuss the last 2 days, and most discussions centered on re-opening plans and the future of the SLC. Sharing ideas and concerns, as well as the idea of "doing less with less". There was no new business for the meeting, new Board members and their terms were introduced, and those members of the board whose terms ended were thanked for their service.
- 2.3.1.5. Leaving the board: Curtis Kendrick, Katie Ghidiu, and Susan Lieberthal
Elected to 3 year terms on the Board: Christine Faraday, Alana Nuth, and Rebecca Mugridge
Elected to fill 2 year term on the Board: Jill Locascio
Remaining Board Members: Ken Fujiuchi, Carrie Fishner, Mark McBride
SLC Coordinator & Board Assistant: Jennifer Smathers
- 2.3.1.6. Board positions for next year: Chair - Carrie Fishner, Chair-Elect - Rebecca Mugridge, Secretary - Christine Faraday, Treasurer - Jill Locascio
<https://slcnlibguides.com/c.php?g=819739&p=5850198>
- 2.3.2. FACT2 – Katie Ghidiu
- 2.3.2.1. Held a one day symposium on May 28th: Fact2 Online Symposium – Responding in real-time at SUNY to a global crisis. Recordings can be found here:
<https://sunycpd.eventsair.com/QuickEventWebsitePortal/fact2-event-responding-in-real-time-at-suny-to-a-global-crisis/info>
- 2.3.2.2. John Kane from SUNY Oswego is the new FACT2 chair
- 2.3.2.3. The FACT2 council will be having our summer meeting August 6,7 and it will be virtual. This is where we plan major goals and agendas for the year
- 2.3.2.4. The task groups from 2019-20 submitted final reports to SUNY Provost. I will share as soon as they are widely available: Adaptive learning; Open pedagogy; Examining Pedagogy and Learning in Online Domains (ExPLOD) - this one will be continuing into next year
- 2.3.2.5. New task groups for next year: Student engagement and support models; Innovations in course assessment
- 2.3.2.6. Upcoming Virtual Symposium on Adaptive Learning: This virtual event explores how adaptive courseware works to apply learning science insights that support student success. Interact with SUNY faculty sharing their experiences with what it's really like to use adaptive courseware in the classroom. See how these tools can address day-to-day challenges you and your students face. When: Weekly for four Wednesdays 2-4 PM, June 24 to July 15, 2020, **Where:** SUNY-hosted virtual meetings hosted in Zoom; **Who should attend:** SUNY faculty, instructional designers, faculty developers, and administrators, whether you're a veteran or new to adaptive learning; **Cost:** Free to SUNY faculty & staff ; **Hosted by:** [The State University of New York](#), SUNY FACT2 Adaptive Learning Task Group, SUNY FACT2 Examining Pedagogy and Learning in Online Domains (ExPLOD) Task Group, [SUNY OER Services](#), and the [Association of Public and Land-grant Universities \(APLU\)](#) : [Registration & Meeting Agenda](#)
- 2.3.3. LACUNY – Rebecca Hyams
- 2.3.3.1. The 2020 LACUNY Institute, which had been scheduled for May at Bronx Community College was postponed until 2021. Those that submitted proposals were given the option to keep the session for consideration for next year.
- 2.3.3.2. It was decided, and approved by the LACUNY Council that officer elections would be suspended this year, citing COVID among other things. All previously-approved Travel Grants were also extended by one year in light of the current climate.
- 2.3.3.3. LACUNY has established a Mutual Aid Network to distribute one-time grants of \$200 for any CUNY Library faculty or staff member who requests support. The initial funding comes from postponing this year's LACUNY institute.
- 2.3.3.4. The editors of Urban Library Journal are currently accepting submissions for a special issue on Urban Libraries in a Pandemic. Submissions should be between 1,000 and 4,000 words and will be subject to a scholarly peer review. For more information please contact the

editors at dstadler@lagcc.cuny.edu and lwalker@qc.cuny.edu with general questions or recommendations.

- 2.3.4. ESLN – Marc Wildman
 - 2.3.4.1. Sponsoring conference
 - 2.3.4.2. D-Space
 - 2.3.5. IDS – Mark Sullivan
 - 2.3.5.1. No report posted
 - 2.3.6. OLIS – Karen Gardner-Athey
 - 2.3.6.1. OLIS / SUNY News
 - 2.3.6.1.1. OLIS has been holding regular webinars focused on COVID-19 issues; OLIS sponsored 12 “4 Week Sprint” groups that addressed a variety of topics.
 - 2.3.6.2. Elsevier Negotiations (Science Direct)
 - 2.3.6.3. SUNY and Elsevier have reached a new agreement on access to 248 core titles from the ScienceDirect database. SUNY faculty will receive a 10% discount on article processing charges (APC) for publishing open access work in Elsevier journals.
 - 2.3.6.4. Activities related to the SUNY Open Access Repository (SOAR)
 - 2.3.6.4.1. Soft roll out over summer 2020 with EDT/selected collections
 - 2.3.6.4.1.1. Update: Campuses with EDTs in the current SUNY Digital Repository have been contacted (these are campuses that do not have local repositories); Atmire has been notified of what collections to copy into SOAR; Waiting on feedback from Atmire. Develop workflows and metadata templates, Prepare materials related to OA promotions and copyright, Help determine problems to be addressed, Develop support models, Have formal promotion campaign ready by Open Access Week scheduled for week of October 19, 2020, ave package of materials ready for distribution (FAQs, etc.); identify were materials will be available for campus use, Plan for a webinar, Develop messages to stakeholders, Define message, Ensure message can be customized for campus use and various campus audiences – senior admins, dept. chairs, faculty, librarians, student
 - 2.3.6.5. OLIS Resources:
 - 2.3.6.5.1. Footprints, the OLIS Service Request system has been replaced by Team Dynamix. The OLIS link is found at: <https://online.suny.edu/help/>
 - 2.3.6.5.2. For additional information about SUNYConnect, see our web site - <http://www.SUNYConnect.suny.edu/>
 - 2.3.7. UUP – Dan Harms
 - 2.3.7.1. UUP Releases Guidelines to Re-Open SUNY Campuses: [:https://uupinfo.org/communications/releases/200601.php](https://uupinfo.org/communications/releases/200601.php)
 - 2.3.7.2. Statement from Fred Kowal on the Resignation of Chancellor Johnson: <https://uupinfo.org/communications/releases/200602.php>
 - 2.3.7.3. Statement from Fred Kowal on Supreme Court Ruling Protecting Gay and Transgender Workers: <https://uupinfo.org/communications/releases/200615.ph>
 - 2.3.7.4. Fighting Racial Injustice: <https://uupinfo.org/resources/fightracism/>
 - 2.3.7.5. If our members lack PPEs that the college cannot or will not provide, please get in touch with us to see if any can be purchased.
 - 2.3.7.6. UUP is encouraging any temporary employees who have not received an appointment letter for the coming year to apply for unemployment, so they can be ready for swift budgetary changes
 - 2.3.7.7. Advocacy, to both state and federal legislators, will be very important in this upcoming year. Go to <http://uupinfo.org> to learn about our legislative agenda and how you can help.
 - 2.3.7.8. UUP is keeping an eye on a few situations regarding intellectual property from faculty, with administrations insisting that people sign over rights for online summer courses.
 - 2.3.8. METRO - Jill Locasio

- 2.3.8.1. Metro continues to remotely host webinars and community calls. An example an upcoming one is "How to Become an E-book Sleuth" on June 23
- 2.3.8.2. See the full events calendar at the following link: <https://metro.org/events/>
- 2.3.9. NYLA – Simone Yearwood
- 2.3.9.1. NYLA Council Elections: The #2020NYLACouncilElections are OPEN. It's time to cast your vote for NYLA President-Elect and for the two open NYLA Councilor-at-Large seats! Don't know the candidates? Learn all about them and then log in to vote: https://www.nyla.org/nyla-2020-council-election-forums/?menukey=council_resource
- 2.3.9.2. NYLA Conference 2020: The NYLA Conference Planning Committee are currently reaching out to speakers/presenters to determine if its annual conference planned for Saratoga Springs on November 4-7th, 2020 will be held F2F, online or a Hybrid combination. A decision will be made by early July.
- 2.3.10. SUNY Academic Programs & Awards committee – [VACANT]

3. Old Business

3.1. Election results

- 3.1.1. Jocelyn Ireland – 1st VP, Carrie Fishner – 2nd VP, Alana Nuth – Secretary
- 3.1.2. Proposal to rename WGIL and update charge passes 99-2

4. New business

- 4.1. April Broughton no longer able to fill President role for next year. Bill and Carol Anne will remain in their current roles for the time being?
 - 4.1.1. Move for a special election for 1st VP (2019-2020) term
 - 4.1.2. Open the floor for nominations
 - 4.1.2.1. Carol Anne Germain
 - 4.1.2.2. Nominations from the floor at time of vote
 - 4.1.3. Will send out listserv email
- 4.2. Going forward we may want to review bylaws and develop guidelines for this kind of situation. Bylaws may need to be edited and voted on to make things a bit more flexible.