

MINUTES
SUNYLA Council Meeting
Friday, March 11, 2011
Dutchess Community College
11:00am – 3:00pm
Called to order 11:18

Attending: ***In Person:*** Angela Weiler, April Davis, Carleen Huxley, John Schumacher, Dan Harms, Ellen McCabe, Greg Bobish, Tom Trichera, Rosanne Humes, Pamela Flinton, Darryl Coleman, Morgan Gwenwald, Wendy West ***Skype:*** Jill Yaples, Dan Newton, Karen Ferington, Sarah Morehouse, Mary Timmons, Mark McBride, Louise Charbonneau, Joanne Spadaro, Sarah Moon, Shannon Pritting, Katherine Brent, Barbara Grimes, Dunstan McNutt, Kim Davies-Hoffman, Kadri Niider, Barbara Grimes, Tracy Paradis, Charlie Cowling, Jane Versotek, Cindy Francis, Kathleen Quinlivan, Michael Huang, ***Recording Secretary:*** Carleen Huxley

1. Approval of Minutes from November 19, 2010

Minutes were approved.

2. Announcements, Correspondence, Appointments

Campus Updates:

Cobleskill - Library construction is paused until summer. They built the new instruction classroom and expanded the instructional technology training room upstairs, we moved the children's collection and did some other rearranging. Next is the other half of the top floor plus the main entrance, circ area, and the public areas on the main floor. All of which means that 99% of the collection will have to be moved out for the summer to accomodate the work. Ack! Other campus construction continues nicely. The new Environmental Science & Technology building (houses the biomass project and other related stuff) is open. The new lab wing on the science building should be done this summer and the new Ag building will get started soon (the design is really cool).

Temple Grandin will be visiting campus in May to speak at the NYS FFA Convention. The College is sponsoring a public event at Albany's Palace Theatre on May 4. Tickets are \$12 (in person at the Palace Theatre's box office, thru Ticketmaster.com, or by phone at 800-745-3000 (handling fees apply to Ticketmaster and phone purchases).

ESPNU and ESPN2 cameras will be in Cobleskill next month! SUNY Cobleskill is hosting the Northeast Qualifier for the Collegiate and Professional Series of the STIHL® TIMBERSPORTS® lumberjack competition on April 29 & 30. The College will also have a team in competition.

Cobleskill has hired a new Provost/Vice President for Academic Affairs-- Deborah Thatcher, formerly provost and dean of faculty at Lees-McRae College in North Carolina.

SUNYIT - Personnel changes continue at the Cayan Library. Our Circulation clerk will be leaving the library on Friday to take a position in another office on campus. We have been cleared to hire one clerk to work as the sole clerk in Circulation, Interlibrary Loan and Serials. We will have three librarians and a temporary part-time clerk as of this Friday.

We have begun the planning process for the Learning Commons to be located in Cayan Library. A committee has been formed and has begun to meet and the consultant has visited twice to help us with our focus and possible physical layout. We are shifting the circulating collection on the second floor to make room for the print journal collection which is currently on the first floor.

By the end of the semester, we will have removed all but a small Reference collection of books from the first floor to make it ready for the implementation of the Learning Commons.

Buffalo State College - 1. We have signed the contract with Serial Solutions and will deploy Summon discover service by the end of the Spring.

2. We have been testing RefWorks on campus and have received excellent feedback from students. We are still supporting Endnote.

3. Maryruth Glogowski has taken a leave of absence for medical reasons and we hope to see her return in the next 30 days.

Binghamton - We have 4 new faculty members: Rachel Jafee, Metadata Librarian; Molly O'Brien, Metadata Librarian; Ben Andrus, Reference/Subject Librarian; Anne Larrivee, Reference/Subject Librarian. All of them are new SUNYLA members. Binghamton can't take credit for Ben's membership since he joined when he worked for Broome.

Binghamton is hosting a symposium entitled, Publishing, Promoting and Preserving Scholarship @ SUNY, on April 7th. Learn more about the symposium at:

<http://library.binghamton.edu/services/scholarly/publishsunyschedule.html>

Nancy Zimpher is not going to recommend to the SUNY Board of Trustees either of the 2 Presidential candidates recommended by the Binghamton University Council so Binghamton will have to start another search for a new President.

Potsdam - Jenica Rogers will be teaching a full-day preconference at ALA with former SUNY librarian Mary Carmen Chimato, now Associate Dean of Libraries at the University of the Pacific, and University of Tennessee at Chattanooga's Colleen Harris at ALA in June. The precon is called The Tough Stuff, and is focused on building practical management skills for academic librarians.

We have successfully kicked off our website redesign project, and others can follow our progress at

<http://www.patrickrunfit.com/potsdamlibweb/>

Jane Subramanian is compiling and writing a photo history of the College, to be published by Arcadia, with generous support of money and time from several college alumnae.

Working with the campus Computer Services staff Keith Comeau, Building Administrator, and James Hubbard, Technology Coordinator, re-purposed three surplus 19" flatscreen monitors, usb keyboards and usb mice into laptop docking stations. The cords are simply zip-tied together to help prevent theft and they are at workstations that have power and wireless available. They have been particularly popular with students who are using notebook computers.

Optometry - In April, Optometry will be the focus of the collaborative site visit by the Middle States Commission on Higher Education and the Accreditation Council on Optometric Education.

Kohn Library has gained a new staff member, bringing our total to six. Kim Oliver from the Dean's Office joined us in January as the Library Outreach and Services Coordinator. She will assess the needs of College Community members working at remote sites, adjunct faculty, and alumni to provide awareness of library services available to the various groups.

Construction will start on a Student Life and Learning Center, which will include a Fitness Center. The demolition takes away the Library's quiet study areas, only some of which we will get back later.

Finally, our "Bryant Park campus" has closed the skating rink and is starting to seed and sod a new lawn for the spring and summer. Before you all visit NYC, check <http://www.bryantpark.org/> for their activities.

Jefferson - We are still busy with our weeding project, and making plans to replace our bookshelves on the first floor with furniture students can use for studying. There's also some talk about purchasing computers, possibly laptops or maybe ipads, to be used in our library instruction room.

Geneseo - Ed Rivenburgh has officially retired as Director of Milne Library as of December 31, 2010. He has been hired back on a part time basis as Director of the IDS Project. Cyril Oberlander has been appointed Interim Director.

Bonnie Swoger will be on maternity leave until June. She's expecting her second daughter to arrive any time now...

ACRL has selected Kimberly Davies Hoffman and Michelle Costello to receive its 2011 Instruction Section (IS) Innovation award for their work in developing the Library Instruction Leadership Academy (LILAC). The award is given each year in recognition of a project demonstrating "creative, innovative or unique approaches to information literacy instruction or programming." They will attend ALA Annual in the summer to collect their award.

The Library, CIT, and the Teaching and Learning Center (TLC) have instituted a monthly meeting to share information and coordinate instruction/training offerings for Geneseo's faculty.

Milne's Gallery and several rooms throughout the library are currently getting new paint.

Old Westbury - The College began construction of office space in the Library to be used while the siding and glazing of the entire Campus Center building is replaced. The offices will be used temporarily by the administration and library staff while they need to vacate their own offices in order to accommodate the construction.

Our ebrary's Academic Complete collection of about 50,000 academic books in all disciplines is extremely popular among our patrons.

Antonia DiGregorio, Public Access Services Librarian, recently implemented the Document Delivery component of ILLiad (interlibrary loan). This service allows Antonia to provide patrons with articles that she scans from the Library's print periodical and microfilm collections and then can send as online documents.

Curt Friehs (Business Reference Librarian) is working on a book chapter for ALA Editions. His work focuses on a case study for middle-level managers adapting to change in the midst of library layoffs and a tight budget. Curt is also presenting a Business Database Workshop specifically designed for non-business majors in March. This workshop will help students locate business-related information using library databases. For instance, this will include ways to locate potential employers for a job search, evaluate investment opportunities, and learn possible strategies to contact corporate top brass as a consumer advocate.

The Library's Curriculum Materials Center now has a Facebook page. To find us on FB, search for "Curriculum Materials Center, SUNY College at Old Westbury".

Oswego -We have launched a mobile site <http://www.oswego.edu/library/mobile/>

Mary Beth Bell retired at the end of December 2010 as Library Director. She has been hired back on a part-time basis as Library Director. A Library Director Search Committee has been formed and ads will be out shortly.

During spring semester we are administering the James Madison University Information Literacy Test.

We're running a pilot project for e-book readers and have purchased 3 kindles and a nook.

Summer construction plans include new roof, elevator and carpeting in the library.

Leah Galka has been hired as a part time reference librarian. She is a recent graduate of Syracuse University. We are currently in the process of hiring a full time 1 year temporary Librarian.

Onondaga - Pauline Shostack has been implementing many gaming activities in Coulter Library from her sabbatical research last year, including a National Gaming Day @ Your Library event which included a team scavenger hunt, mini history scavenger hunt (created by a history professor), board games, video games, and several other small gaming activities. She presented on gaming topics at the North American Simulation and Gaming Association (NASAGA) conference in Vancouver, Canada in October, 2010.

Pauline received a President's Incentive Grant to research mobile technologies in libraries. As a result, during the spring semester she is testing various mobile applications using iPads and iPod Touches, and she developed a mobile version of the Coulter Library website is now available at <http://library.sunyocc.edu/mobile>. Two students from Syracuse University are working with Pauline on related initiatives this semester, and as part of the grant, she will attend the Association of College and Research Libraries Annual Conference in Philadelphia, PA, March 30 – April 2.

Frank Doble will be presenting "Rudolf Steiner and 'Spirit' in Education" on Monday, April 18th.

Jeff Harr is hosting two volumes of his "Albums That Shook the World" series this semester: Volume 10: "Layla" by Derek and the Dominoes (Friday, April 1st) and Volume 11: "Beggar's Banquet" by The Rolling Stones Friday, May 6th.

Angela Weiler and Rob O'Boyle researched and ordered popular titles for a new collection of students' recreational reading ("Popular Reading") and arranged to have them located in one special area, in response to several requests from students for things to read "for fun".

Angela Weiler was invited to participate as a panelist at BOCES/Syracuse School Library Systems 13th Annual Fall Conference Panel Discussion: "Information Literacy: High School and College Expectations". As a result of that panel discussion, Angela was invited to give a workshop for five senior high school classes at a local high school.

TC3 - There have been lots of personnel changes recently. Ruth Mixon is now working for TC3.BIZ. Ann Sullivan and Steve Massey-Crouch will be retiring at the end of August 2011.

Three part time adjunct librarians have been hired to assist Barbara Kobritz in library instruction and to work in the Writing Research Center in the Baker Commons. The center is a joint project of the library and the writing tutors. The new librarians are Karla Block, Fyiane Nsilo-Swai, and Susanna Van Sant.

On March 4, the library went live with the TC3 version (<http://bit.ly/tc3search>) of IDS Search. Bill Drew is continueing to work with the IDS Search team to enhance the TC3 version.

Bill Drew has just loaded over 6000 Films on Demand MARC records to the ALEPH catalog. Unfortunately, these records do not have OCLC number in them so they can not be easily matched to OCLC records. They will not appear in any search done on the new TC3 Library Catalog. Bill is investigating ways to correct this situation. You can see them at <http://bit.ly/TC3FOD>.

Lucy Yang is leading a major reshelving project so that the stacks can be consolidated to provide more usable space. The space will be used to bring in several study carrels. Many of the carrels will be set up as computer stations using laptops secured to them.

Cortland - The NCATE reaccreditation team visited campus early this week and toured the library. Cortland received a positive exit interview.

Four adjunct librarians have been hired for the spring semester - Ellen Paterson, David Lewis, Lisa Czirr, and Sara Quimby. They are working on reference, instruction, and collection development.

The lines for Jennifer Kronenbitter and Anita Kuiken have been converted from librarians to professionals. Anita has become Coordinator of Information Delivery Services, covering interlibrary loan, periodicals, and stack maintenance.

Bibliographer Ellen Paterson retired in December, but is back among the adjuncts. Her line was to be searched as a Teaching Materials librarian, but that search has been called off.

Roger Cotrofeld arrived this fall to head up the Information Resources Support Center.

Laurie Pepper in Interlibrary Loan has transferred to the college's heating plant. Her position will be filled at the end of March by Patty LaVigne.

Linda Davenport has retired from her position in the Information Resources Support Center. Her line has been transferred to Information Delivery Services, where it is staffed by Deb Powers. Deb Powers' line in the IRSC has been filled by Lou Ann Simons, from the director's office. Her line is being searched at this time.

Sue Bush, secretary, will be departing for the office of the Associate Dean of Professional Studies. Her line will be searched shortly.

Ann Lang is replacing Jen Taft in Periodicals.

Christa Natalie has been hired on part-time in the IRSC.

Brockport - So much is going on! Most recently, there's been a change in delegates (today). Logan Rath is now the new delegate for SUNYLA, replacing Charlie Cowling.

Brockport is merging its walk-up IT Help Desk and the Reference Desk. We're playing around with furniture and still figuring out the best way to accomplish this.

We are circulating two iPads on a short-term check out with extended-use through a reservation / webform. Circulations have not high, so we might be extending the loan period longer than 2 hours. Logan Rath and Jennifer Little are heading up this project. We have recently offered workshops on Zotero and are exploring the use of Adobe Connect Pro in virtual workshops. Logan Rath is heading up this project. We're also rolling out document imagining through Banner. Pat Maxwell is heading up this project.

In December we had a division wide LITS (Library, Information & Technology Services) gadget expo involving several vendors and a plethora of gadgets. This was organized by Pat Maxwell. We plan on repeating this in Fall 2011.

We will be celebrating Faculty who have published work from 2005-2010 on April 8th in the afternoon.

We have hired a new evening supervisor, Wendy Prince. Our secretary is now Mary McGonigal. Robin Glazier is now with the Dean of the School of The Arts, Humanities and Social Sciences. We have also gained a Library Clerk 2, Cheryl McCarty replacing Lin Becker who is now a Secretary I in the Office of Advancement.

Oneonta - We've been busy trying to fill empty positions, both on campus in general and in the library. Janet Potter, Assoc. Provost for Library and Information Services retired at the end of December. Her position has been eliminated. The library reporting has been reorganized, separating the reporting of the Library and Academic IT. Each area will have a director that reports directly to the Provost.

We are currently doing interviews for Library Director and Technology Librarian. The campus is searching for a Provost (whom the Library Director will report to). Upon the retirement of Kay Benjamin we requested to advertise for another Reference Librarian, this request has been deferred twice by the Cabinet. Kay has returned, part-time, till the end of May. Michelle Hendley, Reference librarian, will be going on a six-month sabbatical, beginning in July. Several other faculty positions on campus are also being interviewed for.

Andy Perry is currently Interim Director. His technology duties have been somewhat dispersed to Anne McFarland and Pamela Flinton, many he has retained.

SUNY Oneonta is hosting the CIT Conference in May this year (<http://www.cit.suny.edu/>).

Given our staffing situation we have not rolled out any new initiatives.

FLCC - I am saddened to report that Linda Pauling, our Interlibrary Loan Clerk for over 40 years, has announced her resignation effective the end of May. She is one of the Library's original "pioneers" (as they are called at FLCC) and she will be sorely missed.

Sarah Moon has completed the LibGuides Library Research Tutorial. While, available to all classes, the tutorial will be of great assistance to online and distance students. A separate assessment within the ANGEL LMS will provide instructors with the ability to pull the assessment into individual courses.

This semester the Library began a thin client trial. Eight traditional PC's have been converted to thin clients. At the end of the semester we will evaluate the successfulness of the systems.

The college launched FLCC Connects (<http://flccconnects.com/>) as a central hub for all college published social media.

3. Report Recaps

3.1 Officers

3.1.1. President – Angela Weiler

SUNYLA Executive Council Meeting – March 11, 2011

President's Report

NYSHEI Summit Meeting – December, 2010:

I attended NYSHEI's Second Summit of the Academic and Research Library Community on December 9, 2010 at the New York State Library in Albany. The Summit was attended by representatives of virtually all library organizations in New York state. Each representative was given time on the agenda to discuss their goals, projects, and questions and concerns for 2011. Concerns centered around the difficulty working with the state procurement system, and the amount of money that could be saved if the system was streamlined to allow more flexibility and creativity. Also, concern was expressed about the New York State Regents Advisory Council on Libraries, which in the past has barely mentioned academic libraries in its report.

In response, Jason Kramer sent a letter to the New York State Regents Advisory Council on Libraries on February 8, 2011 on behalf of all summit attendee organizations, asking that the Regents Advisory Council (RAC) recognize and act on the importance of academic and research libraries. The letter is available at <http://www.nyshei.org/2011/02/08/nyshei-leads-coalition-lobbies-regents/>.

Leukemia and Lymphoma Society donation:

In January, an e-mail request from Loretta Ebert of the New York State Library was circulated regarding her intention to run in a marathon to raise money for the Disney Marathon Team Leukemia fund raiser in the name of New York State Librarian Bernie Margolis, who is undergoing treatment for leukemia. SUNYLA subsequently sent a donation of \$250 to the Leukemia and Lymphoma Society in Mr. Margolis' name. In response, SUNYA received a letter of thanks from Loretta Ebert, and also from the State Library (Paula Paolucci, Assistant to Mr. Margolis).

ARIA:

A letter of support for the ARIA initiative from SUNYLA was drafted at the request of NYSHEI director Jason Kramer on and sent on February 25, 2011. "An ARIA-empowered New York can level the playing field for research libraries, both public and private. ... Purchasing information resources through a New York state agent will markedly reduce costs while increasing access." [see entire text of letter, Appendix A].

SUNY Libraries Strategic Plan – Final Draft:

The SUNY Libraries Strategic Plan received some very minor revisions in January, and is now ready to be presented at the SCLD Spring Meeting, April 13 – 15 in Cooperstown, NY [Appendix B].

LAND update:

According to Kathy Gundrum: "Nylink is working with OLIS, NYSHEI and the New York State Library to transition LAND billing and support to other entities. An update will be distributed by Nylink in mid-March. The existing LAND contract has been extended until June 2012, and a steering group is working on an RFP to continue statewide library delivery beyond this date."

OCLC update:

OCLC will begin billing SUNY libraries directly beginning with the April invoices, which will arrive in early May. There will be no membership charges involved.

Respectfully submitted,

Angela Weiler, President
SUNY Librarians Association

Appendix A:

February 23, 2011

To the New York State Legislature:

I am writing today, as president of the State University of New York Librarians Association, to strongly support the enactment of ARIA, the Academic Research Information Access Act (bill number A.5181).

SUNY librarians have been painfully aware of the dire economic situation in New York for some time now. We have been forced to make tough decisions regarding resources which affect not only student access and scholarship, but professional research and business as well. This in turn affects not only the future of New York students, but the very economic foundation that the New York state legislature is trying to repair.

Access to scholarly research and resources is crucial to the progress of this state and its citizens. New business is built on new ideas, and those ideas are built on the research and study of those who came before. The end result of more limited access to scholarly information resources is less research, less scholarship, and, eventually, a less vibrant economy.

ARIA, enacted, will gather all those engaged in research and scholarship in New York together and

leverage that power into real savings and improved access. No longer will each research facility have to deal with outrageous cost increases (as high as 50% in the past five years) and to do without crucial information resources. An ARIA-empowered New York will level the playing field for all research libraries, both public and private, giving them true bargaining power and relieving budgets that are currently stressed beyond the breaking point.

Purchasing information resources through a New York state agent will markedly reduce costs while increasing access. Currently many larger New York universities such as Columbia have turned to out-of-state consortia for price relief. ARIA will bring the power of these primary centers of scholarship and research back to work for better pricing for all research institutions, right here in New York state, creating a ratio of savings to our beleaguered state budget estimated at 10:1. Access to ARIA resources will also be extended to companies in qualified emerging technologies.

In similar state programs across the country, great cost savings are being realized through collective buying power, a single-point contract holder, and state involvement. It's time for New York to adopt a similar business model, and allow its colleges, universities, and businesses to do what they do best: educate, innovate, and build a stronger, healthier economy for New York, through the enactment of ARIA.

Sincerely,

Angela Weiler, President
SUNY Librarians Association

Appendix B:
Revised Draft of Strategic Plan
January 7, 2011
The Power of SUNY Libraries - A Strategic Plan for 2011- 2013

Big Ideas:

ONE VISION — SUNY libraries will work together to provide quality services and access to emerging and recorded knowledge in support of teaching, learning, research and public service

ONE VOICE – SUNY libraries will communicate and collaborate to articulate the pivotal role of libraries and information in the knowledge economy that is transforming the State of New York, its colleges, universities and communities

SHARED EXPERTISE – SUNY libraries will collaborate to maximize the impact of talent, specialized training and depth of knowledge for the creation of a robust information network for the people of the State of New York

SHARED RESOURCES – SUNY libraries will continually implement and objectively evaluate innovative strategies, policies and procedures that will optimize mutual access to the information resources of all SUNY libraries

ONE VISION — SUNY libraries will work together to provide quality services and access to emerging and recorded knowledge in support of teaching, learning, research and public service

- SUNY libraries will develop and promote SUNYConnect in order to expand access to resources
- SUNY libraries will develop and nurture inspirational leaders who create an entrepreneurial and versatile workforce that identifies and responds to emerging trends in the knowledge economy

- SUNY libraries will ensure that all students are information literate

ONE VOICE – SUNY libraries will communicate and collaborate to articulate the pivotal role of libraries and information in the knowledge economy that is transforming the State of New York, its colleges, universities, and communities

- SUNY libraries will work actively with public and private sectors of higher education, New York State Higher Education Initiative (NYSHEI), the New York State Library, public libraries and other state agencies to influence public policy on information and information access
- SUNY libraries will lead in the use of current technologies to enhance statewide and regional communication
- SUNY library leadership groups will promote agile decision making in support of SUNY strategic planning and institutional change
- SUNY libraries will develop centralized, shareable communication to brand and market our resources
- SUNY libraries will work with SUNY Chief Academic Officers, SUNY Business Officers, SUNY Chief Information Officers, and other constituent groups to identify and resolve issues of mutual concern

SHARED EXPERTISE – SUNY libraries will collaborate to maximize the impact of talent, specialized training and depth of knowledge for the creation of a robust information network for the people of the State of New York

- SUNY libraries will leverage their talents to lead and share innovations in support of teaching and learning and to foster economic development and lifelong learning
- SUNY libraries will encourage affinity-based groups to develop initiatives of mutual interest that support multiple campuses
- SUNY libraries will capitalize on both existing and potential partnerships
- SUNY libraries will support the expanding roles of librarians
- SUNY libraries will collaborate more effectively with CUNY and the New York State Library

SHARED RESOURCES – SUNY libraries will continually implement and objectively evaluate innovative strategies, policies and procedures that will optimize mutual access to the information resources of all SUNY libraries

- SUNY libraries will acquire and provide access to resources in support of excellence in SUNY teaching, learning, research and public service
- SUNY libraries will take an active role in scholarly communication to facilitate research at state, national, and global levels
- SUNY libraries will model innovation in 21st century information management and access
- SUNY libraries will pursue strategies that lead to an efficient information infrastructure that facilitates access to the diversity of SUNY resources
- SUNY libraries will pursue strategic partnerships to enhance services and collections

3.1.2 First Vice President – April Davies

SUNYLA 1st VP Report
March 7, 2011

Since our November meeting I've mostly been working with my fellow SUNYLA delegates. Some highlights:

1. Held online chat sessions via EtherPad (<http://ietherpad.com>) in December and February. Both were primarily about the Delegate Toolkit, a rough version of which is now online. The second chat generated a

lot of feedback on that rough version all of which was passed on to Web Manager Katherine, who may very well have finished tweaking things by the time of our meeting.

2. We had some technical difficulties with the first chat because the regular version of EtherPad limits to 16 participants. Who knew? I upgraded us to a Pro account and everything seemed to go smoothly the second time. Other SUNYLA groups besides the delegates can use the account. I set up the Web Manager as an admin user on the account for now, let me know if you want any others.

I've also been recruiting people to run for SUNYLA office. At the time I'm writing this, we have no candidates for 1st VP/President-elect.

Coming up, I'll be attending the SCLD Spring Conference (in Cooperstown) along with Angela. Strategic planning will be the main item on the agenda, though issues related to the Nylink shutdown are sure to come up in discussion.

Respectfully submitted,
April C. Davies

[April: Noted that the Delegate Toolkit is online but has not gone public yet and is still awaiting further revision from delegates.](#)

3.1.3 Second Vice President – Shannon Pritting

2nd VP Report

Conference planning is progressing and many of the final details are falling into place. The SUNYLA 2011 Conference Website will have many more details very soon about local arrangements and other relevant information.

One thing that we'll need to discuss at the Council meeting is conference costs. Here are my proposed costs:

Registration Costs:

\$55 for members

\$65 for non-members

\$40 for students

Wednesday Night Dinner:

\$35 per person for dinner at Valcour Boathouse (menu forthcoming)

On campus Housing in MacDonough Residence Hall:

\$40 per person for single occupancy

\$30 per person for double occupancy

There will be several low cost pre-conference diversions and activities such as a wine tour for \$15.

The Keynote speaker has been chosen and has accepted our invitation. The program planning committee has chosen Curtis Kendrick.

The deadline for proposals is March 15th. So far, we've received only 11 proposals. If you know of anyone who is considering submitting a proposal, please encourage them to submit in the next week.

Logan: Could the non-member registration rate be set (both student non-member and professional non-member) to at least the price of member dues (\$30) plus the registration cost of the conference? The conference is our major draw for dues and that cost difference encourages people to join.

Discussion ensued concerning non-member registration and was settled on \$90.

April mentioned the need to discuss possible location for 2012 annual conference.

3.1.4 Secretary – Carleen Huxley

SUNYLA Elections:

I've chosen Thursday April 28th for the election cut date. Attached are Ballot Documents to be reviewed and approved by the Council.

Respectfully submitted,

Carleen Huxley

April noted that the LAND Code on the Ballot documents needs to be corrected.

3.1.5 Treasurer – Greg Bobish

Hi there!

I've attached two pdfs: the report for January-March, 2011, and an income summary for the calendar year 2010. Why the income summary?

Well, here's why! I will be issuing an "income summary" for the previous calendar year at each March meeting, to verify that we do not have a gross income above \$50,000 (they raised it!) for the calendar year, which is our limit for being able to file the IRS e-postcard to maintain our non-profit status. When we originally got our non-profit status our reporting year was January-December, and to change that would require mountains of paperwork, and documents which we do not possess.

Our gross income for 2010 was 19,128.51, largely due to the conference. I submitted the 2010 e-postcard today, and got confirmation that it was accepted. Hooray!

11,996.36 of our income was paid via paypal, so apparently that's a success!

Enjoy!

Greg

<u>Date</u>	<u>Income and Expense Summary</u>	<u>-</u>	<u>TOTALS</u>
	Category Description	1/2011-3/2011	
	INCOME		
	Carried over from 2009-2010		14,463.71
	Membership Dues		
2/24/2011	New members - checks	60.00	
2/24/2011	Renewing members - checks	180.00	
3/9/2011	Renewing members - paypal	317.13	
3/9/2011	New members - paypal	95.60	
	TOTAL Membership Dues	652.73	652.73
	Conference Income		
	TOTAL Conference Income		0.00
	TOTAL INCOME	652.73	\$652.73
	EXPENSES		
	Conference Expenses		
	TOTAL Conference Expenses		0.00
	Meeting Expenses		
3/9/2011	Sodexo - Food for March Council Meeting	-238.50	
	TOTAL Meeting expenses	-238.50	-238.50

	Officer's Expenses		
	Travel		
12/20/2010	A. Weiler - SCLD	-197.00	
2/18/2011	A. Davies - SCLD	-176.00	
3/4/2011	A. Weiler - SCLD	-124.00	
	TOTAL Officer's Expenses	-497.00	-497.00
	Professional Development Committee		
1/3/2011	Professional Development Grant -M. Hebert	-500.00	
2/24/2011	Professional Development Grant -K. Davies-Hoffman	-495.00	
	TOTAL Professional Development Committee	-995.00	-995.00
	TOTAL Publications Committee	0.00	0.00
1/3/2011	Donation to Leukemia ... Society in honor of B.Margolis	-250.00	
2/24/2011	K. Brent reimbursement for Website hosting fee	-107.40	
3/9/2011	L. Rath reimbursement for Skype microphone	-129.51	
	TOTAL Miscellaneous	-486.91	-486.91
	TOTAL EXPENSES	-2,217.41	-\$2,217.41
	INCOME-EXPENSES	-1,564.68	\$12,899.03

Angela: Commended the Treasurer report. Loved the color coding.

3.2 Committee Reports

3.2.1 Membership Development – Wendy West

Membership Development Committee Report
March 8, 2011

Membership Statistics:

As of March 8, 2011, there are 234 members in SUNYLA, including 29 new members. In SUNYLA ,

there are 65 delegate positions; 36 delegates have been identified so far and all but 3 are currently members.

Membership activities:

- 1) The Chair continues work on updating the Google document with the membership data for the paper files back to 2005
- 2) The Membership Development Committee has created a Google document to develop ideas for the committee's activities that were brought up in the June meeting. This is not proving to be a good format for the committee and will be consider other ways to collaborate on a regular basis.
- 3) The Committee has a member working on developing ideas for marketing and promoting SUNYLA to potential new members.

Respectfully Submitted By:

Wendy West, Membership Development Committee Chair

Wendy: Google Docs not working for group to collaborate. April: Suggests using Etherpad and Doodle to schedule instead.

3.2.2 Personnel Policies – Corinne Nyquist
No report.

3.2.3 Professional Development – Darryl Coleman

**SUNYLA Professional Development Grants Subcommittee Report
SUNYLA Council Meeting, March 11, 2011**

Webpage & By-laws: The Subcommittee recently reviewed the Professional Development Grants Program's webpage to see if it needed to be updated. We didn't make any changes to the page, but we may replace our static, PDF grant application form with a text fill-able application form or some type of e-application in the future.

Darryl Coleman (PDC Chair) charged the Subcommittee to write its by-laws. The Subcommittee is in the initial stage of developing by-laws.

Budget & Awards: We began 2010-2011 fiscal year with \$6000 in our account. We awarded eight (8) grants totaling \$3,951 and are currently reviewing another grant application for \$500. The remaining balance in our budget is \$2049. Below is a list of the grants that were awarded thus far.

10/1/10 Angela Weiler (Onondaga).....	\$456
Attend the Fall 2010 Conference of the Western NY Chapter of ACRL in Nov. 2010	
10/26/2010 Marianne Herbert (Potsdam).....	\$500
Attend the XXX Annual Charleston Conference, Charleston, S.C. in Nov. 2010	
10/26/2010 Jennifer Smathers (Brockport).....	\$500
Attend the XXX Annual Charleston Conference, Charleston, S.C. in Nov. 2010	
1/19/2011 Irina Holden (Albany).....	\$500
Attend the ACRL 2011 Conference, Philadelphia, Mar. 30 -Apr. 1, 2011	
1/19/2011 Gregory Bobish (Albany).....	\$500

Attend the ACRL 2011 Conference and co-present the Roundtable Discussion "Information Literacy as a Metaliteracy: Responding to the Challenges of Social Media".

2/14/2011 **Kim Davies-Hoffman** (Geneseo).....\$495

Attend ACRL 2011 Conference & co-present the panel session, "One good turn deserves another: Arming instruction librarians with the necessary arsenal".

2/18/2011 **Michelle Costello** (Geneseo).....\$500

Attend ACRL 2011 Conference & co-present the panel session, "One good turn deserves another: Arming instruction librarians with the necessary arsenal".

3/6/2011 **Pat Maxwell** (Brockport).....\$500

Attend ACRL 2011 Conference & co-present the poster, "Are students ready to declare their independence from the printed text? An explorative study of the use of E-textbooks".

Professional Development Grants Subcommittee Members:

Holly Chambers (Potsdam), April Davies (Cobleskill), Daniel DiLandro (Buffalo State), Sarah Moon (Finger Lakes), Marianne Muha (Buffalo State), Susan Perry (Brockport), Werner Sbaschnik (Old Westbury), Joanne Spadaro (chair, Old Westbury)

Respectfully Submitted By:

Joanne Spadaro, Professional Development Grants Subcommittee Chair

Daniel Kissane Subcommittee:

Colleen Lougen is no longer the chair of the Daniel Kissane sub-committee. Temporarily the committee will be co-chaired by Wendi Ackerman (former chair Daniel Kissane) and Darryl Coleman (Chair PDC).

The sub-committee is currently updating the webpage for the upcoming conference. If you have any one you wish to nominate please contact Wendi Ackerman.

Sylvia Chu Subcommittee:

Justine Elmore (chair) and the sub-committee are currently updating the webpage for the upcoming conference. If you have any one you wish to nominate please contact Justine Elmore.

Friend of SUNYLA Subcommittee:

Greg Bobish (chair) and sub-committee are currently updating the webpage for the upcoming conference. If you have any one you wish to nominate please contact Greg Bobish.

SUNYLA Professional Development Grants Subcommittee:

Joanne Spadaro (chair) will submit her PDGS report separately in another post.

In addition, all of the sub-committees have begun to draft sub-committee by-laws by direction of the PDC chair Darryl Coleman. It is hoped that a version of the by-laws can be approved by the SUNYLA Council at the June meeting. Darryl Coleman will address the council on this topic at the March meeting.

Submitted by:

Darryl Coleman

Chair SUNYLA Professional Development

March 9, 2011

3.2.4 Publications – Ellen McCabe

SUNYLA Publications Committee

Ellen McCabe, Chair

March 11, 2011

Members of the Publications Committee: Lori Annesi (Monroe), Jim Coan (Oneonta), Linda Gorman (Nassau), Gerry Leibowitz (Nassau), Jennifer Little (Brockport), Ellen McCabe (Cortland) (chair), Shannon Pritting (Oswego), Jennifer Smathers (Brockport).

A check was sent from the publications account to Brockport printing in December for about \$360, so we now have \$835 in the account. A bill for the latest issue has not been received as yet.

Hard copies will continue to be distributed to individual campuses. Please let committee members know if your campus is not getting the copies of the newsletter it needs or if it is receiving too many copies. Issues of the SUNYLA newsletter are also available at the SUNYLA website; the February issue is at:

http://www.sunyla.org/sunyla_docs/newsletters/2011feb.pdf

We welcome feedback concerning the newsletter. Please feel free to contact any of the committee members with concerns.

Please continue to submit items for the next Newsletter. Submissions to the newsletter are being accepted via the SUNYLA Forums at <http://sunyla.org/forums/> website and via E-mail. The next issue due date is May 15, 2011. Please send items to Shannon Pritting pritting@oswego.edu or Jennifer Smathers jsmather@brockport.edu

Respectfully submitted,

Ellen McCabe (Chair)

Ellen McCabe, SUNY College at Cortland, ellen.mccabe@cortland.edu (607) 753-4051

3.2.5 TUG – Ken Fujiuchi

No report.

3.2.6 Web Development – Katherine Brent

Web Manager Report

I've been working with April Davies (1st VP) and the delegates on the Delegate Toolkit for the site.

Updates continue as needed. Please continue sending me any errors/out of date information you find. The email address in the page footer is now a link, so it can just be clicked when something needs changing.

Katherine Brent

3.2.7 WGIL – Kim Davies Hoffman

COMMITTEE REPORT: Working Group for Information Literacy (WGIL)

Submitted by: Kim Davies-Hoffman, WGIL Chair

Congratulations go to the many WGIL members involved in LILAC: Library Instruction Leadership Academy whose

participation in planning and execution of the project has led to the 2011 ACRL IS Innovation Award.

ALA Press Release:

<http://americanlibrariesmagazine.org/news/ala/hoffman-and-costello-win-2011-acrl-innovation-award>

Application for the ACRL IS Innovation Award:

http://libraryinstruction.org/academy/wp-content/uploads/2010/12/ACRL_LILAC_nomination.pdf

Following is a list of WGIL members involved in LILAC.

Planning Committee

Michelle Costello (Geneseo), Project Manager
Justina Elmore (Geneseo)
Lisa Forrest (Buffalo State), Observation Librarian
Kimberly Hoffman (Geneseo), Coordinator of Final Projects, Observation Librarian
Nicki Lerczak (Genesee CC), Coordinator of Field Work, Observation Librarian
Jennifer Little (Brockport), Coordinator of Application Process
Nicole Menarchem (Geneseo)
Tracy Paradis (Geneseo)
Logan Rath (Brockport), Coordinator of Technology, Observation Librarian
Alice Wilson (MCC), Coordinator of Workshops

Presenters

Michelle Costello (Geneseo) – Instructional Strategies
Kimberly Hoffman (Geneseo) - Instructional Strategies
Barbara Kobritz (TC3) – Assessment
Jennifer Little (Brockport) – Assessment
Nicki Lerczak (Genesee CC) –Learners and Partners (Faculty)
Dana Longley (Empire State) - Teaching with Technology
Stephan Macaluso (New Paltz) – Assessment
Tracy Paradis (Geneseo) – Teacher as Performer

The 3Ts Conference: Exploring New Frontiers in Teaching, Technology and Transliteracy is almost here! As of 3/9/2011, a mix of 120 Librarians, Professors, Instructional Designers, Directors, Deans, Coordinators of Teaching and Learning Centers and graduate students will meet at Fulton-Montgomery Community College on March 25 to discuss the intersection between the three Ts.

Last day to register/cancel is March 11; last day to modify an existing registration is March 16. See <http://threetees.weebly.com/> for more details.

Thanks to coordination between Dana Longley (Empire State College) and Jonathan Cope, Chair of LACUNY's Instruction Committee, the two groups will merge in their very first collaborative online discussion. The focus will be on library instructors' professional development efforts in light of lacking MLS curricula. Anyone interested in participating can join the conversation from 3-4 pm on March 16 at <http://tinyurl.com/esclibworkshop>.

Mark McBride (Buffalo State), Carleen Huxley (Jefferson CC) and Dana Longley (ESC) have recently recorded their fourth podcast in the WGIL Room series, *Issues in library instruction, information literacy and emerging technology*. All four podcasts can be enjoyed at <http://wgilroom.blogspot.com>.

April: How many have signed up for 3T's. Kim: As of now 120 but more are coming.

3.2.8 *Archives (ad hoc) – Dan Harms*

SUNYLA Archives Ad Hoc Committee Report
Dan Harms, Chair

March 9, 2011

The following are the current draft archives plans for various areas in SUNYLA (save for the president's, which was lost in a hard drive crash and being recovered). I'm going to run them by the committee for more feedback.

I would encourage others to submit their plans. I'd especially like to get one from the second vice president, as the conference is such an important part of our association.

Sincerely,

Dan

SUNYLA Archives Plan – 1st Vice-President/President-Elect

The 1st VP shall save:

- Official correspondence (resolutions, letters, etc. sent or received by the 1st VP on behalf of the organization)
- Other documents deemed important to preserving the history of the organization

These documents shall be submitted in paper form to the SUNYLA Archives housed at the State University of New York at Buffalo. Printouts of electronic documents should be accompanied by electronic copies in PDF format or another form selected for its long-range usability.

Collected materials (and electronic copies as appropriate) will be submitted upon leaving office.

Please see the SUNYLA Archives Policy for further information.

SUNYLA Archives Plan – Secretary

The Secretary shall save:

- Approved Minutes of Council and Executive meetings
- Official correspondence (resolutions, letters, etc. sent or received by the Secretary on behalf of the organization)
- Election documents (ballot, candidate statements, etc.)
- Other documents deemed important to preserving the history of the organization

These documents shall be submitted in paper form to the SUNYLA Archives housed at the State University of New York at Buffalo. Printouts of electronic documents should be accompanied by electronic copies in PDF format or another form selected for its long-range usability.

Collected materials (and electronic copies as appropriate) will be submitted per the following schedule:

- Minutes: by August 1 of each year (Minutes still need to be posted on the SUNYLA website, this does not replace that)
- Correspondance: upon leaving office
- Election documents: upon leaving office
- Other: upon leaving office

Please see the SUNYLA Archives Policy for further information.

SUNYLA Archives Plan – Treasurer

I guess my plan would be that then.

1. Retain everything, so far as is possible, either in print or online form.
2. Once a year (conference time makes sense to me) give copies of the year's treasurer's reports to someone in charge of taking them to the archives (or mail them if that's easier). This might be superseded if the reports are submitted to the archives in conjunction with the minutes.
3. Attempt, as time allows, to evaluate remaining documents for importance and send copies to archives as appropriate. Once "the box" has been evaluated, this should be done as the documents are produced, for instance if I create a report for a particular purpose, or a vote happens on something affecting the treasury, make a copy then and send it to the archives, so it doesn't get lost in a pile.

SUNYLA Archives Plan – Web Manager

The Web Manager shall, in accordance with the SUNYLA Archives Plan, submit a copy of the SUNYLA website, in print and electronic format, as it appears at the end of a membership year.

Any relevant correspondence shall also be submitted.

Dan: Would like to see an archives plan for the Annual conferences. Feels it's very important.

3.3 Liaison Reports

3.3.1 *FACT – Mark McBride*

FACT2 Council Update

Wednesday, March 9, 2011

1. Registration for CIT 2011 is open. It is being held in Oneonta, NY at SUNY Oneonta, May 24-27. The cost of the conference is \$250.00, if you register by May 8th you can get the early registration discount of \$200.00. This is the 20th anniversary of CIT and the keynote is Joan Getman from USC.
2. Three task groups have been formed the, E-Publishing Task Group, chaired by Mary Jo Orzech SUNY Brockport, Learning Environment Task Group, chaired by Joseph Moreau SUNY Oswego & The Teaching and Learning Subcommittee, chaired by Grahan Gynn from Stony Brook. The Task Groups were formed with the support of Provost Lavalee's Office and have been charged with looking into how to better initiate contact across SUNY and provide support to each other across the state. Our next Council meeting is at the end of the month in Albany where each group will update the council and solicit feedback from the council.

Respectively submitted,

Mark McBride

3.3.2 *LACUNY – Kadri Niider*

I was not able to attend the LACUNY Council meeting on February 18, 2011. The following topics posted in the minutes look relevant to us:

- A letter to not cut funding for libraries was to be sent to the legislature
- At the Winter Membership Meeting, a new group was started in the CUNY Academic Commons on eBooks in libraries
- CUNY Copyright Committee will be holding an event April 8, 2011, at BMCC, open to the public

- A proposal to create a Scholarly Communication Roundtable (SCRT) was voted on and approved by the executive council.

I will let you know if I hear more about these topics at the next LACUNY Council meeting on Friday, March 18, 2011.

Note: Kadri provided a further report on April 7, 2011 through email in regards to the LACUNY meeting from March 18, 2011.

LACUNY Executive Council meeting March 18, 2011

- An annual LACUNY Institute full day program, May 20th, will focus on ebooks -- working title: The book is dead, long live the book. Issues to be discussed include workflow, staffing, accessibility, special collections. Publishers will be invited to provide their point of view and to answer questions.

- And, you all know that Curtis Kendrick, CUNY Chief Librarian, will be SUNYLA's keynote speaker.

- Other discussions dealt with membership, committees, and elections.

Kadri

3.3.3 SAC – Logan Rath

There is a proposal to transform the SUNYConnect Advisory Council (SAC) to the SUNYConnect Coordinating Committee (SCC). The intent is for SCC to function as an “operations” oriented group, responsible for coordinating, providing input, and tracking progress on all SUNYConnect related activities. Unlike SAC, which reported directly to the Office of the Provost, SCC will serve as a standing committee of SCLD and report directly to the Executive Board. Additional details will still need review and will be explored at SCLD's April meeting: Will the composition of the group change? Will they still coordinate the SUNYConnect Financial Plan? How will they coordinate with other SCLD task-forces/working groups?

At one meeting, it was decided that SAC will renew Aleph through 2016 and focus on Electronic Resources.

Respectfully submitted,
Logan Rath
SUNYLA Liaison to SAC

3.3.4 OLIS – John Schumacher

Hello.

OLIS Report (below and attached)

John

SUNY Office of Library and Information Services
Report to SUNYLA Executive Board/Council
John Schumacher (john.schumacher@suny.edu)
March 11, 2011

SUNYConnect LMS and Related Activities

- Union Catalog – SUNYCatalog, a union catalog replacement system using the WorldCat API is available at <http://search.sunyconnect.suny.edu/> This system has replaced the Aleph-based union catalog;
- ebrary MaRC records – these have been added to the catalogs of the subscribing campuses (50,000 records; 18 campuses); details related to future updates (to be completed by the campuses) will be distributed;
- Upgrade to Aleph version 20 – the upgrade process (directly related to campus systems) begins later this month; campus-specific upgrade schedule (and additional information) can be found in OLIS Documents http://www.sunyconnect.suny.edu/olisdocs/public/Aleph/Version_20_Upgrade_Calendar/ Project completion is scheduled for August 2011.

Electronic Resources

- Oxford University Press offer for their Oxford Bibliographies Online (<http://aboutobo.com/>); Proposal and trial information (via OLIS Documents) -<http://tinyurl.com/4562khq>
- EBSCO has modified their Integrated Search product to include the new SUNYConnect union catalog; awaiting this change from Serials Solutions (360 Search);
- The 360Link “SUNY Science Direct Titles” list was updated in February (tracks 2227 titles including new titles added for 2011);
- Gale has announced a 3% price increase for Opposing Viewpoints In Context.

OLIS and Other Projects [partial list]

- Ongoing operational and support services related to SUNYConnect LMS, electronic resources, etc.; OCLC reclamation for various SUNYConnect campuses; discussions related to contracting issues; additional tasks related to Aleph upgrades and training; re-design of SUNYConnect web (using Confluence software); SUNY “Report Card” and significant other efforts related to the SUNY strategic plan.

John: If your campus is on a shared server, and planning to implement a “discovery system”, please indicate that via a Footprints entry as soon as possible.

SUNYConnect Information / Resources

- For additional information about SUNYConnect <http://www.SUNYConnect.suny.edu/>
<http://www.sunyconnect.suny.edu/sunergy>
- OLIS’ Footprints Service Request System <http://service.sunyconnect.suny.edu/footprints/help.html>
- OLIS Support Portal
<http://www.sunyconnect.suny.edu/support/>
- SUNYConnect union catalog
<http://search.sunyconnect.suny.edu/>
- OLIS Documents Area
<http://www.sunyconnect.suny.edu/olisdocs/>
- The OLIS web log - <http://www.sunyconnect.suny.edu/blog/>

3.3.5 UUP – John Schumacher

UUP report (below and attached).

John

UUP Liaison Report
John Schumacher (Central@uupmail.org)
SUNYLA Executive Board/Council
March 11, 2011

United University Professions (UUP) is the union representing more than 35,000 academic and professional faculty on 29 State University of New York campuses, plus System Administration, Empire State College, and the New York State Theatre Institute. UUP is affiliated with the New York State United Teachers and the American Federation of Teachers, AFL-CIO.

SUNY Budget

- Proposed cuts to SUNY – 10%; elimination of the hospital subsidy; potential for additional cuts to HSCs (Medicaid panel);
- “Think Ahead – Invest in Higher Ed!”

Advocacy

- Please advocate for SUNY; check with local leadership and then sign up to speak with your legislators <https://spreadsheets.google.com/viewform?formkey=dF15UTdUN3cyeVR6T11KRlg4U0NSYIE6MQ>
- Call to Action! <http://www.uupinfo.org/> Fax your legislators.
- Please sign petition and share with your friends and family – <http://savesuny.org>

Negotiations Process

- All provisions of the NYS-UUP Agreement (other than those with specific dates) remain in effect if there is no agreed upon contract on July 1, 2011;

Contract

- The current agreement includes one more round of discretionary salary increases;

Exit Survey

- Please remind folks to fill out the exit survey - <http://sunyla.org/forms/exitsurvey.htm>

Family Leave Compendium

- Family Leave Compendium <http://www.uupinfo.org/reports/FLWLSguide012611v11.pdf>

NYS Balance

- Information resource and referral service, NYS Balance (<http://www.nysbalance.ny.gov/>) will “sunset” with current agreement and until a subsequent agreement which includes NYS Balance is approved).

Additional Information, etc

- “UUP: SUNY can’t take further cuts; reject flexibility proposals” <http://www.uupinfo.org/communications/release11/110210.html>
- “Union tells state to ‘Think ahead, invest in higher ed’
UUP members rally at state Capitol, protest SUNY budget cuts” <http://www.uupinfo.org/communications/release11/110204.html>
- “UUP resolution in support of WI workers” http://www.uupinfo.org/uup_wisconsin_resolution.html
- “UUP stands with Wisconsin public employees” <http://www.uupinfo.org/communications/uupdate/110302.html>
- Go to <http://uupinfo.org> to see print/tv ads in support of SUNY and against additional budget cuts.

Mailing Address:
United University Professions
P.O. Box 15143
Albany, NY 12212-5143
Telephone:
800-342-4206
518-640-6600
518-640-6698 (fax)
866-812-9446 (fax)
Email:
input@uupinfo.org
Web:
<http://www.uupinfo.org>

April: What do you think of the chances of a Wisconsin type situation happening in this state? John: There's already the anti-seniority initiative going on. It's more under the radar here in this state compared to Wisconsin.

April: Have you heard anything about the CCDA money. Coordination Collection Development Aid. Are we getting it or not? John: Don't know. Looks like everyone is still waiting for it. John will report once he finds out something.

4 New Business (including action items from reports)

4.1 ARIA – Angela Weiler – Plans to contact Jason Kramer to invite him to make a presentation at annual conference.

4.2 SUNY wide assessment tool – Mark McBride

Proposed that we try to develop a SUNY wide assessment tool. Mark: There is a need for a “tool box” of assessment tools, something that we can pull from.

Logan: Motion to develop a task force for this. Pam seconds. Passes.
(Mark to chair. Dunstan and Carleen to join).

Other business:

Ellen McCabe – Someone contacted her about using an article in the newsletter. Do we need something officially written in our policies to say what we can and can not do. Usually just tell them to contact/defer to the authors. Don't really want to claim ownership over the newsletter articles.

Daniel Harms – we should probably make sure that everything in the Newsletter is credited. Also, make sure that SUNYLA is covered and terms of copyright, that we're allowed to do what we need to do with them (ex. we can reproduce them, change formats, archival rights, etc).

Discussion concluded with the decision for Ellen and Dan to get together to work on a policy to be presented to the council.

Logan: to adjourn Dan: second. Pass.

Meeting Adjourned 1:31.