

SUNYLA Council Meeting

September 21, 2012

SUNY Empire

Saratoga Springs

10:00am –3:00pm

Attending: April Davies (Cobleskill), Carleen Huxley (Jefferson), Megan Welsh (Delhi), Sara Morehouse (Empire), Dana Longley (Empire), Ken Fujiuchi (Buffalo State), Dan Harms (Cortland), Wendy West (Albany), Greg Bobish (Albany), Rosanne Humes (Nassau), Alvin Dantes (Oneonta)

Participating via Elluminate: Louise Charbonneau (Mohawk Valley), John Schumacher (OLIS), Logan Rath (Brockport), Kristy Lee (New Paltz), Tracy Paradis (Geneseo), Marianne Herbert (Potsdam), Christine Butler (Nassau), Cindy Francis (Genesee), Jane Verostek (ESF), Jill Locascio (Optometry), Karen Ferington (Niagra), Kathleen Quinlivan (SUNY Buffalo), Kathryn Johns-Masten (Oswego), Ken Fujiuchi (Buffalo State), Kristy Lee (New Paltz), Pam O’Sullivan (Brockport), Susanna Van Sant (TC3), Logan Rath (Brockport), Angela Weiler (Onondaga).

1. Approval of Minutes from June 6, 2012.
2. Report Recaps
 - 2.1. Officers
 - 2.1.1. President – Rosanne Humes
 - 2.1.2. First Vice President – Sarah Morehouse
 - 2.1.3. Second Vice President – Mark McBride
 - 2.1.4. Secretary – Carleen Huxley
 - 2.1.5. Treasurer – Greg Bobish
 - 2.2. Committees
 - 2.2.1. Membership Development – Wendy West
 - 2.2.2. Professional Development – Darryl Coleman
 - 2.2.3. Publications – Ellen McCabe
 - 2.2.4. TUG – Ken Fujiuchi
 - 2.2.5. Web Development – Katherine Brent
 - 2.2.6. WGIL – Dana Longley
 - 2.2.7. Archives (ad hoc) – Dan Harms
 - 2.2.8. Continuing Ed (ad hoc) – Logan Rath
 - 2.2.9. InfoLit Assessment (ad hoc) – Mark McBride
 - 2.3. Liaisons
 - 2.3.1. FACT2 – Mark McBride
 - 2.3.2. LACUNY – Kimmy Szeto
 - 2.3.3. SCC (SAC) – Logan Rath/April Davies
 - 2.3.4. SFC (SAC) – April Davies
 - 2.3.5. OLIS – John Schumacher
 - 2.3.6. UUP – John Schumacher
3. Old Business

- 3.1. Visit from Jason Kramer regarding collaborative agreement with NYSHEI
 4. New Business (including action items from reports)
 - 4.1. Personnel Policies Committee – (Rosanne Humes)
 - 4.2. Discussion regarding temporary and part-time librarians – (Dan Harms)
 - 4.3. Appoint IDS liaison – (Rosanne Humes)
 - 4.4. Discussion regarding the new bill from FIT housing – (Sarah Morehouse)
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Campus Updates from the SUNYLA Forum:

SUNY Oneonta

The college is pleased to announce that Charles O’Bryan of Milford is the new director of the Milne Library. He comes to SUNY Oneonta from the Delaware-Chenango-Madison-Otsego BOCES, where he has been director of the school library system since 2008. O’Bryan holds master’s degrees in library science and environmental education, and was a Japan Fulbright Memorial Fund Scholar in 2008. An accomplished grant writer, he has secured over \$1 million in funding for projects at BOCES and the Milford Central School District.

Michelle Hendley published the article, “Citation Behavior of Undergraduate Students: A Study of History, Political Science, and Sociology Papers” in the peer-reviewed journal, *Behavioral & Social Sciences Librarian* 2012 31(3): 96-111. The study is an analysis of the bibliographies of 378 research papers completed by SUNY Oneonta undergraduates between the spring 2006 and spring 2008 semesters. The results of the analysis demonstrated that even with the availability of other types of sources, particularly Web sources, the students still cited books and scholarly journals to complete their research papers; however, the use of traditional library sources varied across academic discipline. The study also examined the students’ citations of specific website domains, the most cited scholarly journal titles for each academic subject and the prevalence of interdisciplinary journal usage. The findings from this study have provided useful information regarding students’ citation patterns and identified some potential gaps in the library's collection and services. A preview of the article may be found at <http://www.tandfonline.com/doi/abs/10.1080/01639269.2012.679884>.

Milne Library hosted a Banned Book Bracket Challenge to determine SUNY Oneonta’s most favorite banned book. Starting with 64 banned books patrons completed entry brackets indicating which book they thought would move forward at each level of voting. Brackets were all collected and voting started. The voting will continue until the final winner is announced on Oct. 3rd (at printing we are in week 3, looking at the Sweet 16, including *Hunger Games* and *Huckleberry Finn*). The Bracket Challenge is the build-up for the Banned Book Read-In on Oct. 3rd. Carol Andersen, Alvin Dantes, Pamela Flinton, and Jennifer Gaston produced the month-long event celebrating Banned Books Week. We have had lots of interest and we’ve heard of instructors making this event a central discussion in one or two class meetings.

On Thursday, August 2nd, Milne Library hosted the Eastern IDS User Group Workshop. Thirty-four library staff and librarians from eastern New York made use of the computers in IRC120 to learn the latest processes and procedures developed to ensure students and faculty have access to materials needed for study and research. This meeting included hands-on InterLibraryLoan/DocumentDelivery training, learning about emerging best practices, sharing of common and local library challenges and solutions-- and lunch. Andy Perry and Anthony Biltucci ensured technical aspects of the event were without hitch.

Pamela Flinton handled logistics for the event working with Bill Jones, IDS Project Administrative Assistant to ensure the day progressed smoothly. Milne Library is hosting a second workshop on October 15th.

Last note, Alvin Dantes, Technology Development Librarian will be the SUNYLA Council Representative effective 9/21/12. Pamela Flinton will remain as the alternate. Alvin brings fresh ideas and talent to the group. I've enjoyed working with everyone on the Council and hope to be able to attend some meetings as the alternate. I'm sure Alvin will be as much of an asset to the Council as he has been to me in our working environment. Please welcome him.

SUNY Delhi

Hi everyone! Below is a quick update on our summer at SUNY Delhi!

Bradley Post began working as the new Acquisitions Manager and I (Megan Welsh) have been appointed as the new Reference and Instruction Librarian. I have also assumed the responsibilities of being the SUNYLA delegate from Delhi.

Our library department, consisting of 7 library personnel, engaged in a staff retreat where we reflected on the accomplishments and challenges of last year and developed a list of short and long term goals for the upcoming year and beyond. Keep your eyes peeled as we may be seeking advice from you on the listserv!

The biggest challenge we faced since the beginning of classes has been excessive printing by students, congesting our print queue and stressing our technical staff and paper resources. Thanks to those of you who responded to my email on the listserv about this problem. We are also still navigating the challenge of limited library instruction classrooms use due to campus renovations.

Points of pride:

1. Receiving exemplary commendation from Middle States visiting team and high ratings on Student Opinion Survey
2. Notable acquisitions: Vincent and Indiana Bones (skeletons for the Nursing students to check out)
3. Provided over 200 photos from archives for Centennial web site launch.
4. Built computer lab in upper level of library due to academic building renovation elsewhere on campus, a space we hope to reclaim end of spring semester.

Monroe Community College

Hi everyone from MCC! Below is a quick update on our summer:

The Monroe Community College Libraries has successfully implementing True Serials, an electronic records management system. We have a new streamlined database access page along with the ability to track licenses, subscription renewals, and administrative data. We are also taking part in the New York 3Rs E-Book Library (EBL) Demand Driven E-book pilot program. Working with EBL we will be testing a consortial model for facilitating demand driven e-book acquisition.

The downtown Damon City Campus Library and Electronic Learning Center have 'flipped.' The library

stacks are now located in the space formerly occupied by the computer lab and the lab now has a larger footprint. We will be assessing both space needs and student needs, making adjustments in anticipation of an overall campus move. As the downtown campus is slated to move to a larger facility in a few years we need to start gathering data now to figure out the best layout for a research / computer space. An ambitious project!

On a whole the college has reached its enrollment targets. The libraries continue to be extra busy as we have added Student Technology Help Desks to assist students with technology related questions. The Library Student Advisory Committee has been busy working with the college community to produce READ posters featuring students, faculty and administrators.

Assistant Director Kate Jenkins applied for and was awarded a MCC Foundation grant to upgrade the LeRoy V Good Library's instructional classroom with a SMART podium 518 interactive pen, display slate, a document camera, and a new projector.

SUNY Old Westbury

Curt Friehs' our Business Librarian, taught a workshop at the Nassau County Library Association this summer titled "Business Information for the Layperson: Part II". It was a 2.5 hour long presentation on June 15, 2012. He also gave a presentation to Workforce Partnership on June 21, 2012 on using library resources for job hunting.

Werner Sbaschnik recently created a new collection of media equipment for our catalog. The collection includes film and other media apparatuses for students to borrow for various projects.

We are in the process of our library renovation. We are still open as many hours, as they are breaking concrete and replacing windows. It has been an eventful semester so far. As of now, students do not have access to our CMC (education) library. Also we no longer have media equipment for students to view films that have been placed on reserve. the student computers can not play dvds. This is just the first phase and there are two more to go! If you would like to see the progress, please refer to the libguide created by the library director, Stephen Kirkpatrick.

<http://libguides.oldwestbury.edu/content.php?pid=201657>

However with all of this going on - students are still coming and using the library.

Thank you, Antonia DiGregorio

SUNY Binghamton

Binghamton University Libraries has welcomed many new faces over these past few months.

Leslie Vega, the new Visual Arts Librarian, started work at Binghamton University Libraries in May and was formerly working with the Carnegie Museum of Arts collections and holds an MLIS and an MS in Art History. Lee Cummings, the new Engineering Librarian, began work at Binghamton University Libraries August. Lee has a degree in Industrial Engineering and is from Toledo, Ohio.

We also welcomed Bill Palmer to our staff in June, Bill is responsible for processing and managing the gifts that arrive at the Libraries.

SUNY ESF

Coincidentally as I was about to post our news I just sent the following email to the SUNYLA Listserv: We are looking to take a poll from other SUNYs to see how other SUNYs are handling their copies of on campus produced SUNY theses and dissertations. SUNY ESF now requires students to submit an e-version of their theses/dissertations to be included in our Proquest theses/dissertation database. Along with the e-version we keep one BOUND copy in the stacks that can circulate and another print copy in our archives (some of these are bound and others unbound).

What are other SUNYs doing? Going fully digital? - Keeping any print copies? - Keeping multiple print copies?

I've created a brief Survey Monkey survey of questions about how SUNYs handle SUNY produced theses/dissertations –

It would be great to get some feedback to see what others are doing. Here is the link

<http://www.surveymonkey.com/s/P592MPW>

We are interested in learning what others are doing as we make some decisions about the future of how we keep our theses/dissertation collections. Many thanks ahead of time for your responses. If I get enough responses I'd be happy to summarize them and send out the survey results, etc. back out to the list.

And now for our news -

In August 2012 - The SUNY College of Environmental Science and Forestry - F. Franklin Moon Library received a grant to fund campus innovations through the SUNY 2012 Innovative Instruction Technology Grants (IITG) program. The proposal, "Engaging Students in Information Literacy and Digital Literacy through Emerging Technologies," will use apps for iPods and iPads to help students understand the library services and library information they have access to on campus. Using these devices will enable the students to become more comfortable with technology. In the Fall 2012 semester the iPods were used in ESF 200 Information Literacy classes that the Moon Library librarians teach in an activity led by Moon Library Librarian Jessica Clemons. During the activity student groups used the iPods to take photos of Moon Library via a questionnaire they were following – when done the students then presented their photos and shared their findings with their classmates. To learn more about the grant visit <http://www.esf.edu/communications/view.asp?newsID=1859>

During the Summer of 2012 – Moon Library purchased licenses for LibGuides and LibAnswers. The online tools are being used for guest lectures, library instruction, reference service and more. To visit the Moon Library LibGuides and LibAnswers sites visit <http://libguides.esf.edu/> and <http://libanswers.esf.edu/>

SUNY Niagra

NCCC has a new branch campus, the Culinary Institute in downtown Niagara Falls, NY. It was created by renovating a large portion of the former Rainbow Center Mall. There is a small library there (including books, DVDs, and periodicals) and it has a beautiful view of Niagara Falls.

This year we are commemorating the 50th anniversary of NCCC. There was a large display mounted in

the art gallery called "50 Years of NCCC" by Karen Ferington, Archives Librarian, assisted by several library clerks. The display included photos organized by decades, posters, T-shirts, memorabilia, yearbooks, and student newspapers. Visitors to the exhibit appreciated all of the work that went into this display. More special anniversary events will be held throughout the year.

SUNY Cortland

Lorraine Melita, Teaching Materials Center Librarian and Coordinator and Reference and Instruction, has retired. We give her our best wishes, and she will be missed.

Ellen T. McCabe was promoted to Associate Librarian effective July 1, 2012.

Ellen T. McCabe has retired from Memorial Library at SUNY Cortland effective August 31, 2012, where she was the Humanities and History Bibliographer. McCabe received the Chancellor's Award for Excellence in Librarianship in 2008. She is the winner of three American Library Association Grants: two for the Let's Talk About It series on Jewish Literature, and one for "In a Nutshell, the Worlds of Maurice Sendak," a traveling exhibit of the renowned author's work. McCabe has served SUNYLA as the First Vice President and President from 2003-2005. A long standing member of the Publications Committee, she has Co-chaired or Chaired the committee since 2007. She has enjoyed presenting and participating in numerous SUNYLA conferences. McCabe says, "SUNYLA is the most open and sharing group of librarians I have ever met. I am very happy to see new members joining the group and carrying on these traditions of innovation and cooperation with each other I will miss all of you."

Jennifer Kronenbitter has been promoted to Assistant Director.

David Ritchie will be on sabbatical for the fall semester. Dan Harms will be on sabbatical for the spring semester.

Sara Quimby has been appointed Interim Library Instruction Coordinator.

Lisa Czirr has been appointed Interim Teaching Materials Center Librarian.

We have hired two new adjunct librarians, Lauren Stern and Richard Powell, to handle evening and weekend hours.

SUNY Cobleskill

We are pleased to welcome Helene Gold as our new Information Literacy Librarian. Helene got her MLS from UAlbany and an MEd in Instructional Technology from the University of South Florida. She was formerly Instructional Services Librarian at Eckerd College in Florida and Director of Education for the Northeastern Retail Lumber Association.

Now that all our interior construction is done, the College has started a huge landscaping project around the Library and down the central core of the campus. Navigation will continue to be challenging for the next couple of months.

In addition to the multi-campus PDA ebook pilot through WNYLRC, we are also playing with Kindles this year. They've been loaded with recent, high-demand popular reading titles to start with. Future

purchases will be chosen partly through user feedback, including through the Library's Facebook page.

Our Fall Book Sale starts Sept. 28th and runs through the end of October (or until we run out of things to sell, whichever comes first). Stop by and shop if you're in the area.

See our newsletter if you want to know more: <http://www.cobleskill.edu/library/docs/fall2012.pdf>

SUNY Maritime

Here is the campus update submitted earlier by our librarian Elizabeth Berilla to the SUNYLA Newsletter:

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Campus Update
September 2012

With hardly a moment to spare over the summer months, the librarians of the Stephen B. Luce Library have taken to the road, sea, and skies since May. Library Director Constantia Constantinou was selected to have her paper, "Towards Peace: One Library at a Time, One Nation at a Time," presented at the International Federation of Library Associations and Institutions in Lappeenranta, Finland in August. Her work highlighted her time spent as a Fulbright Scholar in Cyprus, where she introduced new library collaborations between Turkish and Greek Cypriot library communities. Constantia's paper was delivered by two Fulbright recipients, Professor Miller (CUNY, Queens College) and Professor Schlesinger (CUNY, Lehman College). Additionally, her paper "Enhancing the Maritime Curriculum with Online Education and Scholarly Resources" was published in the 5th International Congress on Maritime Transport, Technological Innovations, and Research 2012 in Barcelona, Spain, June 2012, and Constantia's paper "Knowledge for the Ages: Preserving Rare Collections through Digitization and Content-Based Access, was presented at the International Conference in Qualitative Quantitative Measures in Libraries (QQML) in Limerick, Ireland, May 2012. Constantia's distinction as a Distinguished Librarian led to her selection as a member of the SUNY Distinguished Academy Executive Committee.

Librarian and Institutional Archivist Elizabeth Berilla (Reference, Instruction and Outreach Librarian) joined Constantia in presenting at SUNYLA in June. Constantia's presentation on "Transcending Boundaries to Increase Cultural Understanding between Countries" reflected her experiences in Cyprus, while Elizabeth's presentation "Anchors en Vogue: The Institutional Archives and Identity of Maritime College" focused on archives, preservation, and access efforts. Kimmy Szeto (Cataloging and Metadata Librarian) presented as well at ALA's Annual Conference in Anaheim, CA in June on "RDA to RDF: Transitioning to the FRBR Catalog and the Semantic Web." Jennifer O'Keefe (Coordinator of Circulation and User Services) and Elizabeth Berilla co-authored "Repository Reviews: Stephen B. Luce Library, Archives, and Special Collections," which was published in the Summer 2012 edition of the Metropolitan Archivist.

Kimmy Szeto and Elizabeth Berilla have successfully returned from spending a collective 90 days at sea aboard the EMPIRE STATE VI, the training ship of Maritime College, as the ship's librarians. Kimmy represented the library during the first half of cruise, which departed campus on May 7 and traveled to the Azores and Reykjavík, Iceland, before returning to the U.S. in Norfolk, VA. Elizabeth joined the

ship during the switch out in Norfolk and was aboard through Gibraltar and Liverpool, England, before the final return to the Bronx on August 6. Kimmy and Elizabeth are happy to share they have regained their “land-legs”!

Kudos to Shafeek Fazal (Assistant Director, Head of Reference and Access Services), Joe Williams (Head of Acquisitions and Technical Services), and all library faculty and staff for the recent award of a New York State Education Department Conservation Preservation Discretionary Grant. The award will be used for a comprehensive assessment and preservation survey of the repository area including long range planning for the Institutional Archives and Special Collections of the Stephen B. Luce Library and Maritime College. Under the review of a representative from the Northeast Document Conservation Center, the Archives will undergo a thorough review with attention paid to the conservation needs of some of the most rare and unique of our collections. Congratulations, all!

Nassau Community College

Just in time for the fall semester, the NCC library recently launched its new streamlined and mobile friendly website: library.ncc.edu.

After 21 years serving as Nassau Community College's Coordinator of Distance Education, Professor Arthur Friedman, Ed.D. has returned to his roots in the Library as a reference librarian.

Our library has also implemented EBSCO's Discovery Service. This allows students and faculty to search our collection through a single simple search box.

We have also started using LibAnswers. Students and faculty can now text us questions in addition to sending emails or chatting.

NCC library is now piloting a print management system. This system will help us encourage responsible printing practices. Students will be granted a free print quota at the start of each semester and will only be charged if they exceed that quota. Currently there are no charges since this is a pilot. We expect to implement actual charges in spring 2013. We are hopeful that this will give us better control over printing in the library.

SUNY Buffalo State

Buffalo State is amping up for SUNYLA 2013. Soon everyone in SUNYLA who has happily volunteered will be contacted to help out. We look forward to having everyone in Buffalo.

This semester we have launched our new classroom which is a Steelcase Learn Lab. See this video for an example of what the classroom features. <http://youtu.be/BXSfv91fFJ8>

The library has a new website <http://library.buffalostate.edu/> that is designed with HTML5 and javascript. It is mobile friendly.

SUNYIT

SUNYIT's Cayan Library is now sharing Morrisville State College's Library Director, Christine Rudocoff. Both campuses were involved in shared services talks throughout the Spring semester. As a result of these talks and the interest of SUNY's Central Administration, a new SUNYIT/MS

organizational chart of the campuses was announced in mid-July. Chris has been busy meeting the staff and learning how things have been done at SUNYIT. We are happy to have Chris on staff and look forward to working with her to help our campus community be better served.

SUNY Jefferson

Not much really news worthy going on here. We continue to refine our newly implemented collaboration arrangement with the Learning Skills Center.

I'm currently enrolled in a Post-Masters Certificate Program at the School of Library and Information Science at San Jose State University. It's done entirely online. If you're interested in adding some padding to your CV or "updating your professional knowledge and explore emerging trends in the Library and Information Science (LIS)", I would highly recommend it. I'm learning lots. Lots and lots. :-)
<http://slisweb.sjsu.edu/programs/post-masters-certificate>

SUNY Brockport

The College at Brockport welcomed a new librarian, Ken Wierzbowski.

We've been preparing for the one-day conference, "Giving and getting access to scholarly and instructional materials in conjunction with Oneonta:

<http://www.cvent.com/events/giving-and-getting-access-to-scholarly-and-instructional-materials/event-summary-7e16f4843b6d4e058c3ec1f02abb4d6f.aspx>

SUNY TC3

We've had another highly successful season of our Quest - an active learning, team-based, warmly competitive orientation to all sorts of library and student support services available in our Baker Center for Learning (of which the Library is a part). We're exhausted, but it's well worth it. We'll be investigating offering the Quest during New Student Orientation to broaden our reach and to host the sessions prior to the start of classes each semester.

Eric Jenes has joined our staff as an adjunct librarian and writing tutor. We continue to explore ways to integrate research/reference services and writing support.

We've increased our "purchase-on-demand" activity to build our print collection of both scholarly and leisure reading materials. We also fulfill patrons' (primarily leisure reading) requests through immediate download to the Nooks that we circulate. We're also exploring adjustments to our ILLiad routing rules to expand our POD acquisitions further.

SUNY Oswego

We are pleased to announce that Barbara Shaffer is our new Library Director. After a year as Interim Director, in May she assumed her new position as Library Director at Penfield Library. Barbara holds a Master's of Library Science from Syracuse University and Master of Science (Education/Music) from the University of Wisconsin – Madison. In her new role, she plans to work closely with faculty to promote student learning and to ensure that when students leave Oswego, they take with them strong skills in information seeking and evaluation for lifelong learning.

Chris Hebblethwaite is now the Coordinator of Reference.

Tina Chan has been named the 2012 Emerging Leader sponsored by the Asian/Pacific American Librarians Association.

SUNY Mohawk Valley

It's been a productive summer at MVCC Libraries:

- We began the process of joining the IDS Project.
- We redesigned our library web site.
- We added a lot of titles to our ebook collections.
- And of course, there was weeding...

SUNY Potsdam

New Hires: Abby Smith has joined the College Libraries as our new Metadata Librarian. Abby comes to us from the University of Michigan and holds an MS in Information Science. While in Ann Arbor, Abby worked on digitization projects in support of the University's Google and Hathi Trust initiatives.

The College Libraries has also hired a new Acquisitions Clerk, Shelly Smiddy. The Search for the shared services (Canton/Potsdam) ILL Specialist position continues. Interviews with candidates are being held.

IL Tutorials: Over the summer, Instruction Librarians were very busy revising the SUNY Potsdam self paced Information Literacy Tutorials: <http://potsdam.libguides.com/tutorialportal>. The new tutorials "Research in Databases" and "Free Web" are designed to help students learn basic research skills.

Overall, they are more interactive and engaging, maybe even fun!

American Chemical Society journal subscriptions: Potsdam canceled their subscription to ACS journals, and opted to subscribe to the journals of the Royal Society of Chemistry instead. The ACS journal costs were simply unsustainable, and would have consumed more than 10% of our entire acquisitions budget.

We have agreed to retain the ACS Legacy Archives and the Journal of Chemical Education, per request from the faculty. If you haven't seen Jenica Roger's Attempting Elegance blog post, check it out. It has made quite a few ripples: <http://www.attemptingelegance.com/?p=1765>

Construction update: Library faculty offices are being reconfigured and remodeled, and new furniture is being ordered. We all hope to be back in our offices by the end of the semester.

Shared services. SUNY Potsdam continues to have discussions with SUNY Canton on shared services. Conversations are beginning regarding academic collaborations (e.g. shared courses/curriculum).

Potsdam is participating in the EBL WNYLRC consortial ebook pilot (now live). Thanks to Maggie Horn at OLIS for loading our records into ALEPH.

SUNY Potsdam received a glowing Middle States Accreditation Review report. 26 commendations! Only 4 recommendations for improvement, all dealing with institutional assessment.

SUNY New Paltz

New Dean of Sojourner Truth Library

The Sojourner Truth Library welcomes W. Mark Colvson as the new Dean of the Library. Mark comes

to the State University at New Paltz from Marist College where he served as Associate Director of the Cannavino Library.

Satellite Reference Service

Sojourner Truth Library (STL) now provides reference assistance to the campus at an additional location outside of the library reference desk. This satellite service, branded as Library Help @ the Career Resources Center, is staffed two hours, three days a week.

LibAnswers

STL officially launched LibAnswers, our new virtual reference tool. Patrons can text us their questions, and we have the ability with LibAnswers to send the answer directly and instantaneously to their cell phones.

iPads Lending

STL now has iPads available for checkout with a valid NP ID at the Checkout Desk. The loan period is 3 hours. Each iPad comes with the native iOS apps and word processing apps such as Apple Pages, but users can add their own as well. All personal data will be completely erased from every iPad once returned.

SUNY Genesee

The Alfred C. O'Connell Library and Genesee Community College are pleased to welcome the Abraham Lincoln: A Man of His Time, a Man for All Times exhibit.

The exhibit was created by the Gilder Lehrman Institute of American History and funded by a major grant from the National Endowment for the Humanities and will be on display in the library October 1-28, 2012.

The exhibit is part of an on-going series of lectures and events sponsored by GCC to explore the Civil War and its enduring ramifications 150 years after the battles officially ended. The National Lincoln Exhibit has been traveling to select libraries and educational sites across the United States since 2009, and this will be the first showing at a community college in New York State.

Library and MarCom staff working with history faculty have planned many events for October to coincide with the exhibit including a visit/lecture from Columbia University history professor and author Dr. Eric Foner. A leading contemporary historian of the post-Civil War Reconstruction period, Dr. Foner will share insights from his award-winning book *The Fiery Trial: Abraham Lincoln and American Slavery* on Wednesday, October 10, 2012 at a free lecture at GCC. Other events include a Lincoln Discovery Contest open to the community and a talk entitled "Why Lincoln" by Historian Derek Maxfield.

In personnel news: Angela Davis joins the GCC library staff as a part-time Reference Librarian. Angela is a 2012 University of Buffalo MLS graduate. She has worked at the Lake Shore branch of the Buffalo & Erie County Public Libraries system, and did her reference practicum as a Graduate Student Reference Assistant at the UB Health Science Library in 2011-12.

SUNY Onondaga

Pauline Shostack has assumed the position of Chair at Coulter Library, and former Chair Jeff Harr has taken on Acquisitions in addition to Technical Services.

Frank Doble, Instruction and Reference Librarian, retired in June after 40 years at Coulter Library, so

we are now down to four full-time librarians, as the library did not receive approval to refill his position this year. For these reasons, there has been some restructuring of librarian duties at Coulter: In addition to Pauline and Jeff's new duties, Rob O'Boyle is now handling Circulation, Periodicals, and Archives, and Angela Weiler is covering Reference and Instruction. Coulter has also hired a new adjunct librarian, Penelope Klein, to help cover evenings.

Rob O'Boyle is serving this year as President of the Onondaga Community College Federation of Teachers and Administrators.

This summer Nadia Tressler developed Coulter Library's Summer Photo Challenge Contest. Whether campus community members were taking summer classes, traveling the world, and/or working, we encouraged them to share a picture with us that depicted their summer adventures. We picked a winning staff and student photo at the beginning of the fall semester. The winning photos were then featured on our library website. You can see the winning photos on our library blog page and all photo submissions on our Flickr page.

Lisa Murphy of the Media Department suggested and organized a shifting of Coulter Library's CD collection over the summer from shelving by number to shelving by genre. It was quite an extensive project, but now Coulter's collection is much more enjoyable to browse.

Angela Weiler has organized a voter registration drive at Coulter Library. Registration forms are available on the first floor of the library, along with a drop box. The library then mails the registration forms for the students.

Dennis Thoryk has created online booking for Coulter Library's group study rooms, enabling students to reserve rooms without actually coming into the library.

Pauline Shostack is again organizing the annual library orientation event for the campus community, which takes place on Sunday, September 30 from 6:30 – 8:30pm. This year there is an international theme, including games, crafts, food, and more.

1. Approval of Minutes from June 6, 2012.

Approved.

2. Report Recaps

- 2.1. Officers

- 2.1.1. President – Rosanne Humes

SUNY Council of Library Directors (SCLD)

I have had two phone meetings as part of the SCLD executive board.

July 18, 2012

The billing of Empire Delivery services was discussed. SCLD voted to keep it a core service. OLIS is establishing a contract with the New York State 3Rs. As a result 1st semester bills had to be paid directly to the vendor or through your local 3r. Next quarter bills will be included in our SUNY core service bills.

SCLD voted that they would only pay half of their annual fee to NYSHEI to show their displeasure, thinking they were paying for a full year's service at half price. NYSHEI informed them they were not allowed to do that, so they would only have a half year's membership – as of now all SUNY NYSHEI memberships will end on Jan. 31, 2013.

The Fall SCLD meeting will be at FIT, Oct. 14-15.

OLIS recommended two new task forces – Shared Catalog and Discovery System

Sept. 11, 2012

This phone meeting was to set the schedule for the Fall meeting. Topics to be discussed: NYSHEI; two new task forces; Center for Intellectual Property; GSU & e-reserves.

NYSHEI

As requested by the council last June, Jason Kramer will be starting off our Sept. meeting.

METRO

I will be attending the Sept. 27 Regional Professional Leadership Network meeting at METRO (3R) in Manhattan.

APOINTMENTS

I have appointed Pam O'Sullivan from Brockport to be the new chair of Personnel Policies Committee. I am actively looking for someone to be the new liaison to IDS.

Our next meeting will be held at SUNYIT on November 16, 2012.

2.1.2. First Vice President – Sarah Morehouse

Nothing to report in my capacity as 1st VP. Mostly I have been reading up on things that pertain to SUNYLA and SUNY libraries, but I intend to live up to my membership responsibilities this fall.

Regarding the SUNYLA 2012 conference, we have an issue of a bill from FIT housing that we were not anticipating. The summary is that I thought we'd paid for the whole thing; they billed us for more (because "more people had singles.") More about this from Rosanne and Greg, as my math disability disqualifies me from saying whether the numbers look right or not. I can however say that when we left FIT on the last day of the conference, I paid the small amount required for lockouts and cleanup. Then specifically asked if there would be another bill, and she said NO.

2.1.3. Second Vice President – Mark McBride

Plans are already under way. Many SUNY members have volunteered to help. Haven't chosen a theme yet but a few ideas have been tossed around. Still searching for ideas for a keynote, possibly someone from Project Information Literacy.

2.1.4. Secretary – Carleen Huxley

No report.

2.1.5. Treasurer – Greg Bobish

Please enjoy the attached treasurer's report for July-September. Note the delightful lack of activity.

Also enjoy the attached proposed budget for the 2012-2013 year, which the council agreed on via email earlier this summer. Note the delightfully positive balance of \$1044.31 at the bottom of the proposed budget.

Now come with me, reader, as we explore the enduring legacy of the 2012 SUNYLA conference, in the form of an outstanding housing bill for \$5661.00. Note that this brings our balance at the end of the proposed budget year to a more disappointing -\$4616.69.

So it seems the budget may need to be revised a bit.

Upon further examination of payments Sarah had already made to FIT Housing, the amount owed was reduced to \$2071.00. Rosanne made a motion to un-allocate \$1000 from the Publications Committee budget.

| <u>Date</u> | <u>Income and Expense Summary</u> | - | - | - | TOTALS |
|-------------|-----------------------------------|----------------|-------------------|-----------------|-----------------|
| | Category Description | Jan-Mar | April-June | July-Aug | |
| | INCOME | | | | |
| | Balance forward from 2011 | | | | 6,866.67 |
| | Membership Dues | | | | |
| 1/20/2012 | New members - checks | 20.00 | | | |
| 1/20/2012 | Renewing members - checks | 230.00 | | | |
| 3/2/2012 | Renewing members - checks | 120.00 | | | |
| 4/11/2012 | Renewing members - checks | | 240.00 | | |
| 4/11/2012 | New members - checks | | 60.00 | | |
| 4/11/2012 | Student members - checks | | 10.00 | | |
| 4/25/2012 | Renewing members - checks | | 330.00 | | |
| 4/25/2012 | New members - checks | | 20.00 | | |
| 4/25/2012 | Student members - checks | | 10.00 | | |
| 7/16/2012 | New members - checks | | | 20.00 | |
| 7/16/2012 | Renewing members - checks | | | 270.00 | |
| 7/16/2012 | Renewing members - paypal | | | 210.00 | |
| 9/19/2012 | Renewing members - paypal | | | 345.96 | |
| 9/19/2012 | New members - paypal | | | 95.60 | |
| 9/19/2012 | Student members - paypal | | | 9.41 | |
| 9/19/2012 | Renewing members - checks | | | 150.00 | |

| | | | | | |
|-----------|---|-----------------|------------------|------------------|------------------|
| | TOTAL Membership Dues | 370.00 | 670.00 | 1,100.97 | 2140.97 |
| | | | | | |
| | Conference Income | | | | |
| 1/20/2012 | 2012 Vendor support checks | 3,350.00 | | | |
| 3/2/2012 | 2012 Vendor support checks | 3,790.00 | | | |
| 4/11/2012 | 2012 Vendor support checks | | 3,690.00 | | |
| 4/25/2012 | 2012 Vendor support checks | | 940.00 | | |
| 5/17/2012 | 2012 Vendor support and conference payments from paypal | | 25,398.99 | | |
| 7/16/2012 | 2012 Vendor support and conference payments from paypal | | | 9,606.96 | |
| 7/16/2012 | 2012 Vendor support and conference payments from Sarah's checks | | | 4,422.00 | |
| | | | | | |
| | | | | | |
| | 3Ts income | | | | |
| 3/2/2012 | 3Ts Registrations - checks | 695.00 | | | |
| 3/2/2012 | 3Ts CPD grant | 2,000.00 | | | |
| 4/11/2012 | 3Ts Registrations - checks | | 5,445.00 | | |
| 4/25/2012 | 3Ts Registrations - checks | | 35.00 | | |
| | TOTAL Conference Income | 9,835.00 | 35,508.99 | 14,028.96 | 59,372.95 |
| | | | | | |
| | Miscellaneous income | | | | |
| 4/25/2012 | SCLD Refund | | 250.00 | | |
| 6/5/2012 | Mystery deposit - probably memberships/vendors | | 850.00 | | |
| 9/19/2012 | S. Marosek - repayment of double conference housing refund | | 100.00 | | |

| | | | | | |
|-----------|---|------------------|-------------------|------------------|--------------------|
| | TOTAL Miscellaneous Income | | 1,200.00 | | 1,200.00 |
| | | | | | |
| | TOTAL INCOME | 10,205.00 | 37,378.99 | 15,129.93 | \$62,713.92 |
| | | | | | |
| | EXPENSES | | | | |
| | Conference Expenses | | | | |
| 1/20/2012 | 2012 Vendor funds transferred to S. Morehouse | -3,350.00 | | | |
| 5/1/2012 | Elsevier check bouncing paypal kerfuffle | | -1,510.00 | | |
| 5/4/2012 | 2012 Vendor funds transferred to S. Morehouse | | -7,480.00 | | |
| 5/25/2012 | 2012 Vendor funds and conference payments from paypal transferred to S. Morehouse | | -25,398.99 | | |
| 6/7/2012 | Mark Smith FOS award | | -500.00 | | |
| 6/21/2012 | Jocelyn Ireland Kissane Award | | -133.50 | | |
| 6/21/2012 | Shawn Marosek - housing refund/Chu award | | -100.00 | | |
| 7/16/2012 | Aramark - Conference food surprise fee | | | -8,486.58 | |
| | 3ts Expenses | | | | |
| 5/9/2012 | 3Ts - Campus Center facilities charge | | -395.00 | | |
| 4/25/2012 | 3Ts - Chartwells dining | | -3305.95 | | |
| | TOTAL Conference Expenses | -3,350.00 | -38,823.44 | -8,486.58 | -50,660.02 |
| | | | | | |

| | | | | | |
|-----------|---|----------------|----------------|----------------|-----------------|
| | Meeting Expenses | | | | |
| 5/9/2012 | Empire State Council meeting food - D. Longley | | -168.31 | | |
| | | | | | |
| | TOTAL Meeting expenses | 0.00 | -168.31 | | -168.31 |
| | | | | | |
| | Officer's Expenses | | | | |
| 4/16/2012 | SCLD registration x2 | | -500.00 | | |
| 5/14/2012 | April Davies - SCLD and Council mtg travel | | -263.78 | | |
| | TOTAL Officer's Expenses | 0.00 | -763.78 | 0.00 | -763.78 |
| | | | | | |
| | Professional Development Committee | | | | |
| | | | | | |
| | | | | | |
| | TOTAL Professional Development Committee | 0.00 | 0.00 | 0.00 | 0.00 |
| 3/30/2012 | J. Elmore - PDG | -500.00 | | | |
| 6/28/2012 | K. Meyers - PDG | | -250.00 | | |
| 7/16/2012 | T. Chan - PDG | | | -438.20 | |
| 9/19/2012 | K.Kimok - PDG | | | -500.00 | |
| | TOTAL Publications Committee | -500.00 | -250.00 | -938.20 | -1688.20 |
| | | | | | |
| | | | | | |
| 3/21/2012 | N. Angulo presenter refund - 3Ts | | -55.00 | | |
| | TOTAL Miscellaneous | 0.00 | -55.00 | | -55.00 |

| | | | | | |
|--|------------------------|------------------|-------------------|------------------|---------------------|
| | | | | | |
| | TOTAL EXPENSES | -3,850.00 | -40,060.53 | -9,424.78 | -\$53,335.31 |
| | | | | | |
| | INCOME-EXPENSES | 6,355.00 | -2,681.54 | 5,705.15 | \$16,245.28 |

2.2. Committees

2.2.1. Membership Development – Wendy West

As of Sept. 18, 2012, there are 70 members in SUNYLA with current memberships. There are 37 members pending payment confirmation in the directory. Among those are 16 new members, including one delegate. In SUNYLA, there are 65 delegate positions; 46 delegates have been identified so far and 17 are currently members.

Committee activities:

We have gotten very good feedback about the the membership social at the conference at FIT this past June. The vendor who sponsors the social was VERY happy and said that the social was exactly what they had hoped for. I've heard that the vendor said this on several occasions during the course of the conference. That was good to hear.

There have been a few questions about memberships expirations but I still need to confirm that the information from the conference is up to date in the directory before I am confident about the membership numbers. I have begun cleaning up one of the tables but still need to confer with Greg and Logan about some of the entries.

2.2.2. Professional Development – Darryl Coleman

No report.

2.2.3. Publications – Ellen McCabe

Ellen McCabe stepped down from the position as Chair of the Publications Committee. Rosanne will delegate a new chair and report via email.

2.2.4. TUG – Ken Fujiuchi

Started discussion about creating a TUG or Technology Track during SUNYLA 2013. I was asked to look into alternatives to Elluminate, but our campus is switching to Collaborate, so it will be available to use for these meetings. If there is still interest in an alternative, there are a few third party services, but in the end I would recommend finding a campus that can host with an existing virtual conferencing software.

There was a discussion about seeking council vote to add the task of coordinating virtual meeting technology for SUNYLA Council meetings.

2.2.5. Web Development – Katherine Brent

Web Manager Report

Conference presentations were posted to the site following the conference. Submitted presentations are available at <http://www.sunyla.org/annual/2012>. Presenter response to the request for presentations to post was much better this year than last year.

A page with contact information for all the various web presences (web site, Facebook, etc.) has been created to help more quickly connect people to a person who can help with that resource. The page is available at <http://www.sunyla.org/webinfo>.

Other updates continue as needed. If you find outdated information, please let me know so it can be fixed.

Katherine Brent

2.2.6. WGIL – Dana Longley

A new blog for WGIL has been set up for WGIL, to be used in place of the old wiki as a way to gather resources and share information. <http://sunylawgil.wordpress.com/>

2.2.7. Archives (ad hoc) – Dan Harms

I'd still like to use Buffalo as the site for any digital depository for SUNYLA materials, if possible. At present, they are searching their University Archivist position, so some of this might have to be delayed until that person comes on board.

Please let me know if you have any questions or concerns regarding this.

2.2.8. Continuing Ed (ad hoc) – Logan Rath

Hello All,

The Certificate Program for Innovative Library Services through Technologies is coming along. Sarah Morehouse has joined, and we're currently fitting the information we have into a framework to be shared by the upcoming SCLD meeting. Specific classes in the certificate will be decided through a call for proposals that will be coming out by November (hopefully). Stay tuned for more information!

--Logan

2.2.9. InfoLit Assessment (ad hoc) – Mark McBride

The task force has completed what it set out to do. SUNY Institutions can now add their rubrics to Project RAILS <http://railsontack.info/rubrics.aspx?catid=18>.

2.3. Liaisons

2.3.1. FACT2 – Mark McBride

This year SUNY launched the Innovative Instruction Technology Grants <http://www.suny.edu/provost/IITG.cfm>. I was pleased to see many librarians involved in the application and review process. Here are the winners. <http://www.suny.edu/provost/iitg2012recipients.cfm>

3Ts 2013 will be held at ESC at the CDL (we will be there Friday). The planning committee is working on the CFP and this year we are going to work to get the word out to K-12.

CIT 2012 was a success and 2013 will be at SUNY IT. No theme or keynote as of yet, but a big push is being made for a track on information/digital literacy. We need to make sure that our voices are heard from.

2.3.2. LACUNY – Kimmy Szeto

The 2012 LACUNY Institute "Library Technology and the Future of Libraries" took place on June 1. Slides and handouts from Jessamyn West's presentation are now available on the blog:

<http://lacunyinstitute.wordpress.com/>

LACUNY has been on summer break. The first LACUNY Executive Council meeting will take place on Friday, September 28, at 2:15pm in the Graduate Center. As always, LACUNY can be found on the web at:

<http://www.lacuny.org>
<http://lacuny.wordpress.com/>

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Kimmy Szeto
Maritime College
SUNYLA Liaison to LACUNY

2.3.3. SCC (SAC) – Logan Rath/April Davies

There has been no SCC (SUNYConnect Coordinating Committee) activity over the summer. SCC-relation items from the recent SCLD Exec Board Meeting (SCC reports to SCLD-EB): - SCLD-EB wants the SCC and SFC (SUNYConnect Finance Committee) to discuss an updated SUNYConnect Financial Plan and report to SCLD in October.

- Dissolve the Shared Technical Services/IMS taskforce due to some impending action by OLIS (details unknown).

Upcoming for SCC:

- Set up governing documents (bylaws, elections, term limits, etc.).

- call for Taskforce participation for the academic year, should be coming soon-ish from SCC Chair Mary Donohue.

That's it unless Logan has anything to add.

--April

John Schumacher posted a clarification to April's report on the forum. He suggested a change in language to the following : "Dissolve the Shared Technical Services/IMS taskforce. *This is related to the impending formation of the task forces dealing with a single bibliographic record and discovery systems.*"

2.3.4. SFC (SAC) – April Davies

There has been no SFC (SUNYConnect Financial Committee) activity over the summer. SFC Chair Constantia Contantinou recently put out a doodle poll to SFC members to find a good time for a conference call in the near future.

I hope to have more to report at our November meeting.

2.3.5. OLIS – John Schumacher

SUNY Office of Library and Information Services
Report to SUNY Librarians Association
John Schumacher (john.schumacher@suny.edu)
September 21, 2012

SUNYConnect LMS and Related Activities

- Aleph **hardware upgrade** process is progressing; upgrades are necessary as current servers are old and system is outgrowing their capacity;
- **Service Pack 3723** upgrade has been completed for campuses on the shared servers;
- The OLIS has been working with Ex Libris, Syracuse University and SUNY Environmental Science and Forestry on **ESF's migration to the SUNYConnect LMS**;

OLIS – SCLD – SUNY Library Community Collaborations

- Work groups are being established for the following areas: a) workflow analysis regarding a **shared bibliographic/one record catalog** and b) pros and cons of a **SUNYConnect-wide discovery system**;
- The **SUNYOne** project (Diversifying the SUNY Collection) is back underway with 13 SUNY libraries participating;
- The OLIS has heard presentations from major library discovery system vendors; additional information sessions with SUNY libraries using the discovery systems have been conducted or are in the works.

Electronic Resources

- **SUNYConnect** database access has been established for ESF;

- The “SUNY Science Direct Titles” knowledgebase was updated in September; the system tracks 2386 titles/holdings;
- Available upon request – **brochure/flyer for all (including newly licensed) EBSCO SUNYConnect** resources as well as one detailing EBSCO’s current ebook offer;
- The OLIS is currently requesting 2013 renewal and subscription information for **Annual Reviews** publications.

News (OLIS, SUNYConnect, and other)

- Welcome the SUNY College of Environmental Science and Forestry as we bring them into the SUNYConnect fold;
- Seven SUNY librarians had successful Innovative Instruction Technology Grant proposals; congratulations! see <http://www.suny.edu/provost/IITG.cfm> for more information;
- Welcome to Victoria Ossenfort, Lead Programmer Analyst (shared by OLIS and SLN).

SUNYConnect Information / Resources

- For additional information about SUNYConnect
<http://www.SUNYConnect.suny.edu/>
<http://www.sunyconnect.suny.edu/sunyergy>
- OLIS’ Footprints Service Request System
<http://service.sunyconnect.suny.edu/footprints/help.html>
- OLIS Support Portal
<http://wiki.sunyconnect.suny.edu/display/OLIS/Support+Portal>
- SUNYConnect union catalog
<http://search.sunyconnect.suny.edu/>
- The OLIS web log - <http://blog.sunyconnect.suny.edu>

2.3.6. UUP – John Schumacher

UUP Liaison Report
John Schumacher (jeschumacher@gmail.com)
SUNYLA Executive Board/Council
September 21, 2012

United University Professions (UUP) is the union representing more than 35,000 academic and professional faculty on 29 State University of New York campuses, plus System Administration and Empire State College. UUP is affiliated with the New York State United Teachers, the American Federation of Teachers, the National Education Association and the AFL-CIO.

Contract Negotiations

- See <http://uupinfo.org/negotiations/index.php> for information and updates; latest update dated 09/07/12; “progress made on many items and resolution of existing disagreements pending”;
- Please support our UUP Negotiations Team as they continue “to press for a contract that is fair and equitable in relation to other bargaining units and in terms of its application to all of our members”; <http://uupinfo.org/negotiations/NegBulletin090712Final.pdf>
- All provisions of the 2007-2011 NYS-UUP Agreement (other than those with specific dates) remain in effect.

Support Downstate Medical

- Our union brothers and sisters at Downstate Medical are faced with layoffs and program/service closures; “save jobs and services at SUNY Downstate”
<http://www.uupinfo.org/legislation/advocate.php>
- Please take action via the site listed above and here <http://savejobsatsunydownstate.org/>

Temporary/Part-time Appointments

- “A temporary appointment shall be an appointment which may be terminated at any time. Temporary appointments ordinarily shall be given only when service is to be part-time, consistent with section 2 of Title D, Article XI, voluntary, or anticipated to be for a period of one year or less, or when an employee’s initial appointment in the University is made to a position vacated by a professional employee who is serving a probationary appointment pursuant to Title C, section 5, or Title D, section 6. A temporary appointment is also appropriate whenever a position has been vacated by an employee on approved leave”.

Board of Trustees Policies p.19 http://www.suny.edu/Board_of_Trustees/PDF/Policies.pdf

- “After three consecutive years of full-time service on the basis of a temporary appointment, a full-time employee whose employment is continued on the basis of a temporary appointment shall be given the reasons for such appointment”. Article 30.1
<http://uupinfo.org/negotiations/agreement.pdf>
- Continuing and permanent appointments are based on consecutive years of *full-time* service;
- UUP members are urged to contact their chapter leaders with questions and issues related to their specific appointment and details found in their appointment letter.

Additional Information, etc

- “UUP: SUNY Downstate layoffs threaten health care services, local economy”
<http://uupinfo.org/communications/2012releases/120720.php>
- “Union members protest imminent job cuts at SUNY Downstate Medical”
<http://uupinfo.org/communications/2012releases/120808.php>
- “UUP to hold special election for interim Membership Development Officer”
<http://www.uupinfo.org/communications/uupdate/1112/120821.php> Election to be held at Fall 2012 Delegate Assembly (October 12-13); the current interim Membership Development Officer is Robert E. Rees (Alfred State);
- “American Federation of Teachers Endorses President Obama For Re-election” <http://www.aft.org/newspubs/press/2012/020712.cfm>

3. Old Business

3.1. Visit from Jason Kramer regarding collaborative agreement with NYSHEI

Jason emphasized NYSHEI's desire to partner with SUNYLA in name only. He also highlighted NYSHEI's three main priorities for the coming year.

- 1) Implementation of procurement reform.
 - 2) Restoring coordinating collection development aid to full statutory amount and updating the formula.
 - 3) Open access initiative.
4. New Business (including action items from reports)
- 4.1. Personnel Policies Committee – (Rosanne Humes) Pam O'Sullivan was appointed and approved via email over the summer as Chair of the Personnel Policy.
 - 4.2. Discussion regarding temporary and part-time librarians – (Dan Harms) Discussion ensued.
 - 4.3. Appoint IDS liaison – (Rosanne Humes) Logan Rath was appointed and approved as IDS liaison.
 - 4.4. Discussion regarding the new bill from FIT housing – (Sarah Morehouse) Discussion occurred during 1st VP's report earlier in the meeting.
 - 4.5. SUNLA Liaison to Metro – Rosanne was approached by Metro to create a liaison between the groups. She will recruit someone and report back via email.