

## SUNYLA Council Meeting

June 12, 2019

Onondaga Community College, Syracuse, New York

Time: 10 am – 1:30 pm, Coulter Hall, C116

### Attendance

In-person: Amanda Lowe, Jill Locascio, Carol Anne Germain, Kim Nolan, Brenden McCarthy, Katie Jezik, Judy Campanella, Anijal Parasuis-Saman, Andrea Kingston, Justin Cronise, Mechele Romanchock, Dan Harms, Lisa Hoff, Morgan Bond, Erin Sharwell, Fred Stoss, Carrie Marten, Joyce Miller, Jocelyn Ireland, Karen Gardner-Athey, Greg Bobish, Becky Burke, Mary Timmons, Logan Rath, Carleen Huxley, April Broughton, Bill Jones, April Davies

Virtual: Adam Saunders, Sarah Karas, Amanda Hollister, Joan Cook, Katherine Brent, Susan Perry, SUNY Broome

1. Approval of Minutes from March 15, 2019 meeting.
  - 1.1. Motion to approve – Carrie Fishner, Seconded – Logan Rath
    - 1.1.1. Approved unanimously
2. Report Recaps
  - 2.1. Officers
    - 2.1.1. President – Carol Anne Germain
      - 2.1.1.1. Sent out information to all of the New York State LIS programs (7) on the two-year, no-cost membership available to students. At least 4 have posted the message on their student listservs. There is an increase in enrollment but not overwhelming. Recommend that we initiate some efforts to engage these new members and would like to take this on as a past president project.
      - 2.1.1.2. Erin Sharwell has agreed to serve as the chair of the Professional Development Committee. This is a big undertaking and we will be meeting during the conference to discuss the committee responsibilities and oversight
    - 2.1.2. First Vice President – Bill Jones
      - 2.1.2.1. Elections for 1st VP, 2nd VP, and Treasurer were conducted in May using the electronic ballot (thank you, Jill Locascio!). Congratulations to April Broughton (1st VP – Finger Lakes Community College), Jocelyn Ireland (2nd VP – Mohawk Valley Community College), and Greg Bobish (Treasurer – University at Albany). New officer terms begin following the conference on Friday June 14th.
      - 2.1.2.2. Bill will be hosting a New Member/1st-time Attendee gathering at 5:30pm (just before the Membership Social) on Wednesday, June 12th in the Coulter Gallery. If this is your first SUNYLA Conference, you should come (psst... you get a goodie bag)!
    - 2.1.3. Second Vice President – Lisa Hoff
      - 2.1.3.1. We are here – good luck to Jocelyn next year!
      - 2.1.3.2. Big thanks to everyone that helped set up this year's conference
      - 2.1.3.3. 164 registrants – majority for full conference. 23 vendors. 42ish signed up for this year's Thursday dinner
    - 2.1.4. Secretary – Amanda Lowe
      - 2.1.4.1. Nothing to report – thanks for a wonderful year!
    - 2.1.5. Treasurer – Greg Bobish
      - 2.1.5.1. We have \$17358.70 in the bank, and \$22,804.21 in paypal, and we're about to be get back \$12,599.39 from the last conference, so we'll have a total of \$52,762.30. Greg attached the spreadsheet for the bank account in the forum, please let him know if you have questions. Paypal is mostly memberships with a few vendor payments that snuck in before the conference system got set up

## 2.2. Committees

- 2.2.1. Membership Development – Carol Anne Germain
  - 2.2.1.1. 12 lifetime members!
  - 2.2.1.2. Current members total 248
  - 2.2.1.3. Delegates total 58
  - 2.2.1.4. Student membership – not significant (less than 10) increase since posting to LIS listserv
  - 2.2.1.5. As always, delegates – please nudge your colleagues to renew their membership or join
- 2.2.2. Personnel Policies – Mary Timmons
  - 2.2.2.1. Contacted Sarah Morehouse to obtain the '2017 SUNY Librarian to FTE Ratio' survey responses. Questions: Where should this information be stored? If we undertake another survey are there any other data we wish to gather?
  - 2.2.2.2. Collaborated with Jason Torres on a survey to solicit information on library promotion and tenure documentation. From Jason's opening e-mail message regarding the survey "SUNYLA/UUP Appendix 48 Project: During the course of the recently completed negotiations between the State of New York and United University Professions an agreement was made to engage in post-contract discussions on the topic of protected research and scholarship time. Both parties agreed that to better explore possible solutions, additional information regarding the practices on within SUNY libraries was needed to determine possible courses of redress and action. In keeping with this decision, it was decided that both parties would jointly review all applicable campus library promotion and tenure documentation, and any accompanying, specific applicable local library practices or policies in place regarding the protection of unscheduled research and scholarship time currently in place and in use on campuses. The following survey was jointly developed by representatives of SUNYLA and the UUP Appendix 48 Advisory Committee to the contract negotiations; the following questions seek to obtain feedback on the history, practice and need from the duly recognized representatives to each campus, and will form the foundation of a broader, future SUNYLA initiative." This survey only went to UUP campuses; survey to close June 14th. Is there a need to survey the remaining campuses?
  - 2.2.2.3. Exit Survey: There is an Exit Survey instrument already in place. Is this useful data to collect? Where is the data being stored? Do we want to explore an alternate method of capturing the data? This survey was last updated 2005.
  - 2.2.2.4. 2015 Salary Survey – Could not locate a complete copy of the 2015 Salary Survey results.
- 2.2.3. Professional Development – Erin Sharwell
  - 2.2.3.1. Co-chairs of the committee, Erin Sharwell and Kim Nolan
  - 2.2.3.2. Friend of SUNYLA will award will be announced at dinner tomorrow and via email after the conference
  - 2.2.3.3. Awarded 4 Chu scholarships this year and 1 Kisane scholarship this year to a student at Queens College
  - 2.2.3.4. Reminder about the \$500 grants that are available to folks to apply for who are seeking money for travel or are doing research. Eligible for it every two years, rolling submissions
- 2.2.4. Publications – April Davies
  - 2.2.4.1. May newsletter was finished IN MAY and included the student engagement articles
  - 2.2.4.2. Social media – 249 followers on FB; 266 on Twitter
  - 2.2.4.3. The idea for a special issue of the newsletter was a good one but the execution needs work. April is open to suggestions if anyone has anything to share
  - 2.2.4.4. Next newsletter is scheduled for October, with the submission deadline in early-mid September
- 2.2.5. TDG – Jill Locasio

- 2.2.5.1. TDG will be meeting at SUNYLA during the SIG/Committee meetings at 4:45 on Wednesday, June 12. We will be discussing the role of TDG and our Slack channel in a post go-live Alma/Primo world.
- 2.2.6. Web Development – Katherine Brent
  - 2.2.6.1. The sessions page for SUNYLA 2019 is ready to go thanks to the conference folks getting me the session list in an easy-to-duplicate format. The URL is <http://sunyla.org/sunyla-2019-sessions/>. Presenters can send links or files to be included on the page to [web@sunyla.org](mailto:web@sunyla.org).
  - 2.2.6.2. Updates continue as needed; if you find outdated information, please let me know so it can be fixed. Sending things to [web@sunyla.org](mailto:web@sunyla.org) is the fastest way to get something updated.
- 2.2.7. WGIL – Logan Rath & Carleen Huxley
  - 2.2.7.1. Carleen and Logan stepping down – looking for new chair/co-chairs
  - 2.2.7.2. SUNY Gen Ed SUNY faculty senate is FINALLY picking this up. Sent reminder that SUNYLA went through this and approved it – they were grateful. May want to go through it and refresh since some of this may be out of date
- 2.2.8. Archives (ad hoc) – Jennifer Collins
  - 2.2.8.1. In the process of collecting meeting minutes and reports to be archived
  - 2.2.8.2. Reminder to conference organizers to send documentation regarding the planning of this year’s conference to Jenny to be archived – email items to [collinjg@delhi.edu](mailto:collinjg@delhi.edu) or mail physical items to Jennifer Collins, Bush Hall 339, SUNY Delhi, 454 Delhi Dr., Delhi, NY 13753
- 2.2.9. Promotion and Tenure (ad hoc) – Carrie Fishner
  - 2.2.9.1. Join us at the panel discussion session Friday June 14th at 10:45. This will be a great chance to ask questions and share your experiences with colleagues in all levels of the promotion and tenure process. The best thing about SUNYLA is the support we can provide to each other!
  - 2.2.9.2. Reach out to Carrie Fishner ([fishnecj@delhi.edu](mailto:fishnecj@delhi.edu)) with any questions.
- 2.2.10. Scholarly Communications Committee (ad hoc) – Emily Kilcer
  - 2.2.10.1. She will be at the lunch tomorrow

### 2.3. Liaisons

- 2.3.1. SLC – Chuck O’Bryan
  - 2.3.1.1. No report posted
- 2.3.2. FACT2 – Katie Ghidiu
  - 2.3.2.1. FACT2 put on another successful CIT conference, this year at SUNY Purchase: <https://cit.suny.edu/cit-2019/>
  - 2.3.2.2. The Council met on April 12, in Albany NY: Updates from constituent groups, including newly added student representative; Met with SUNY Provost Tod Laursen; Updates from SUNY System and Open SUNY, including SUNY Online and PIF (Performance Improvement Funds); Task group updates from this year and discussion around next year; Updates on Flexspace and Coursera; CIT Planning; FACT2 Awards report
  - 2.3.2.3. Next meeting dates: July 31, Aug 1, 2019
- 2.3.3. LACUNY – Lee Ann Fullington
  - 2.3.3.1. No report posted
- 2.3.4. IDS – Mark Sullivan
  - 2.3.4.1. No report posted
- 2.3.5. OLIS – Karen Gardner-Athey
  - 2.3.5.1. SUNY Library Services Platform (LSP)
    - 2.3.5.1.1. Go Live starts this week;
    - 2.3.5.1.2. Monthly LSP update webinar will be held on June 14 at 2:00;
    - 2.3.5.1.3. LSP FAQs are available;

- 2.3.5.1.4. Significant product documentation on Alma and Primo is available at the Ex Libris Knowledge Center (no logon necessary);
- 2.3.5.1.5. Stay up to date on developments via LSP website and/or the new sunylsp email list;
- 2.3.5.2. Open Educational Resources
  - 2.3.5.2.1. 59 campuses participating in OER initiative;
  - 2.3.5.2.2. 155,00+ students taking one or more of 4,600 OER courses;
  - 2.3.5.2.3. Curated Catalog of OER: oer.suny.edu;
  - 2.3.5.2.4. 1000+ faculty using OER;
- 2.3.5.3. SUNY Libraries Consortium (SLC)
  - 2.3.5.3.1. SLC Board Spring meeting is scheduled for 6/10 – 6/12, You can submit questions and agenda items for the Board meetings through Executive Director, Chuck O’Bryan (chuck@sunylibrariesconsortium.org);
- 2.3.5.4. OLIS / SUNY News
  - 2.3.5.4.1. OLIS continues to support the migration to the ALMA LSP; Maureen Zajkowski and Gail Pawlowski have been deep in data migration as well as other migration activities;
  - 2.3.5.4.2. Full staff meeting held 5/15/19 in Albany. Staff activities and future directions discussed;
  - 2.3.5.4.3. RFI released last year, looking into the research/workflow/research lifecycle marketplace. It coincided with the Open Access Resolution that was passed by the SUNY BOT;
  - 2.3.5.4.4. Maureen Zajkowski is working with STAT!Ref on the 2019/2020 renewal
- 2.3.5.5. Open Access Policy
  - 2.3.5.5.1. Resolution was informed by actions of the Faculty Senate on open access and a system-wide task force;
  - 2.3.5.5.2. This was a consultative process with System Administration receiving guidance and input from library deans, provosts, UFS, FCCC and others;
  - 2.3.5.5.3. Draft resolution was sent to campuses for review and comments informed the final version with was presented by the Chancellor to the SUNY BOT;
  - 2.3.5.5.4. Policy does not ask faculty, students, or staff to avoid publication in peer-review journals, monographs, etc., but to increase access to scholarly work;
  - 2.3.5.5.5. State Operated campuses shall develop an Open Access Policy of their own, following faculty governance procedures;
  - 2.3.5.5.6. Each Community College is encouraged to develop a policy of their own, that also follows faculty governance;
  - 2.3.5.5.7. SUNY’s policy aligns with other universities and colleges’ open access goals;
  - 2.3.5.5.8. Most federal funding requires open or public access to publicly funded research;
- 2.3.5.6. Elsevier Negotiations (Science Direct)
  - Dec 18th, 2018 – Initial Meeting, Feb 25, 2019 – Vendor Cancelled Meeting, Feb 26, 2019 – Initial meeting with UC, March 18, 2019 – Requested information not received from Elsevier, April 8, 2019 – Present to Vice Presidents of Research, April 13, 2019 – UFS Spring Plenary, April 22, 2019 – Begin Town Hall Meetings, Jun 3, 2019 – Next Negotiation Meeting, Fall, 2019 - Another round of town halls?, Dec 2019 Contract Expires
- 2.3.6. UUP – Dan Harms
  - 2.3.6.1. Delegates - check your email for UUP's survey on protected time (sent May 20)!
  - 2.3.6.2. Union protections in new state budget  
<http://uupinfo.org/communications/uupdate/2019/190405A.php>
  - 2.3.6.3. Statement from UUP President Frederick E. Kowal on the 2019-20 state budget  
<http://uupinfo.org/communications/2019releases/190401.php>

- 2.3.6.4. Still ongoing discussions about distribution of the equity monies. Not sure how Librarians fit into that model.
- 2.3.7. METRO - Jill Locasio
  - 2.3.7.1. Nothing to report
  - 2.3.7.2. ESLN liaison instead for this? Put under consideration
- 2.3.8. NYLA – Jane Verostek
  - 2.3.8.1. No report posted
- 2.3.9. SUNY Academic Programs & Awards committee – Ophelia Morey
  - 2.3.9.1. According to the Programs & Awards chair, proposed changes for the Distinguished Librarian rank will be considered in the fall for inclusion in the 2021-2023 guidelines. Also two committee members representing four-year and community colleges would like state and/or regional contributions considered. This has also been submitted for further discussion by the committee.

### 3. Old Business

- 3.1. Membership costs in relation to Organization membership
  - 3.1.1. Tabled until the fall
- 3.2. Statement on Academic Freedom for Librarians
  - 3.2.1. New draft statement posted in forum for review
  - 3.2.2. Motion approved to accept the statement with revisions that were made
- 3.3. Discussion on what we (library staff) expect from SLC
  - 3.3.1. Who is responsible for sharing information coming from SLC to all library staff on campus? Communication needs to be better so folks are not left in the dark or hearing about things last minute or when they have already been set in motion.
  - 3.3.2. Stated that we were supposed to grow the new leaders of our libraries and it still feels exclusive – no library directors/leaders are really bringing library staff into these meetings and conversations. Again – communication issue. Anyone can attend these meetings and this needs to be communicated better and encouraged.
  - 3.3.3. Maybe there should be a third party that vets folks to run for board positions instead of things being funneled through library deans and directors
  - 3.3.4. Is there a majority that wants to embrace the idea of what we have talked about? Yes – there seems to have been a cultural shift

### 4. New business

- 4.1. Grants, scholarships, travel funding
  - 4.1.1. Motion for officer travel to be approved \$3,000 for next year
    - 4.1.1.1. So moved
  - 4.1.2. Motion for professional development for \$5,000 for grants and scholarships for next year
    - 4.1.2.1. So moved