

## SUNYLA Council Meeting

November 13, 2020

Virtual

10:00 AM – 3:00 PM

Attendance: Morgan Bond, Katherine Brent, Joan Cook, April Broughton, April Davies, Jennifer DeVito, Greta Earnest, Carol Anne Germain, Dan Harms, Rebecca Hewitt, Christina Hilburger, Aleshia Huber, Rebecca Hyams, Jocelyn Ireland, Andrea Kingston, Jill Locascio, Amanda Lowe, Carrie Marten, Jennifer Moore, Nancy Murillo, Melissa Netzband, Kim Nolan, Alana Nuth, Chrissy O’Grady, Renae Rapp, Sarah Rhodes, Mechele Romanchock, Stephanie Ross, Jillian Sandy, Adam Saunders, Erin Sharwell, Liz Simmons, Frederick Stoss, Mark Sullivan, Brandon West, Keri Thomas-Whiteside, Marc Wildman, and Simone Yearwood

Start Time: 10:01 AM

### 1. Approval of Minutes from September 18, 2020 meeting.

#### 1.1.1. Motion to approve; minutes approved

### 2. Report Recaps

#### 2.1. Officers

##### 2.1.1. President – Carol Anne Germain

2.1.1.1.1. Since the September meeting, Carol Anne worked with April Davies and Bill Jones to revise the SUNYLA bylaws.

2.1.1.1.2. Carol Anne spoke with Kim Norton, chair of the Professional Development Committee about the future direction of that committee:

2.1.1.1.2.1. Carol Anne recommends splitting the committee into two committees because professional development has really expanded and become a large workload for a single committee. One committee would tackle professional development and the other committee would handle awards and scholarships. Andrea Kingston is a candidate to chair the awards committee and Kim Nolan would continue to chair the Professional Development Committee. The bylaws will have to be updated.

2.1.1.1.2.2. Motion to approve; motion approved to split the Professional Development Committee into two committees.

2.1.1.1.3. Carol Anne wrote a rough draft for nominations to a new mentorship award; see Carol Anne’s report in the forum. Nominations would include individuals as well as groups that mentored a SUNYLA member. For further discussion during the January Council meeting.

##### 2.1.2. First Vice President – Jocelyn Ireland

2.1.2.1.1. Last month, Jocelyn emailed all the delegates with information regarding the roles and responsibilities of delegates, and updated the list of delegates. If any of the delegates did not receive Jocelyn’s email in October, then please contact Jocelyn to make sure the list of delegates is up to date.

2.1.2.1.1.1. Jocelyn also contributed content to the SUNYLA Toolkit with expectations for the 1<sup>st</sup> VP.

2.1.2.1.1.2. Jocelyn is accepting nominations for next SUNYLA election, which will take place in spring 2021. Open positions include: 1<sup>st</sup> VP, President Elect, 2<sup>nd</sup> VP, and Treasurer. A list of duties and responsibilities for each of these positions is located on the SUNYLA website. Email Jocelyn if interested in any of these positions.

- 2.1.3. Second Vice President – Carrie Fishner
  - 2.1.3.1.1. The 2021 SUNYLA Conference Planning Committee includes 28 volunteers.
  - 2.1.3.1.2. The current plan is to host a hybrid conference, with in-person and virtual events, with the idea that the conference will pivot to being fully virtual if necessary.
  - 2.1.3.1.3. Conference dates are June 16-18, 2021 and the theme is SUNYLA 2021: From Seeds to Services: Growing the New Academic
  - 2.1.3.1.4. Planning updates:
    - 2.1.3.1.4.1. The keynote speaker is to be decided.
    - 2.1.3.1.4.2. Rooms are being reserved on campus for housing. The closest hotels are located in Oneonta.
    - 2.1.3.1.4.3. The committee will send a survey to get a sense of whether the membership is interested in an in-person conference or fully virtual event.
    - 2.1.3.1.4.4. The bank account is up and running.
    - 2.1.3.1.4.5. The committee is looking for volunteers to create a conference logo using the conference theme. Please email Carrie if interested.
    - 2.1.3.1.4.6. Next committee meeting will be held in December.
- 2.1.4. Secretary – Alana Nuth
  - 2.1.4.1.1. No report
- 2.1.5. Treasurer – Greg Bobish
  - 2.1.5.1. No report

## 2.2. Committees

- 2.2.1. Membership Development – Carol Anne Germain
  - 2.2.1.1.1. Currently, SUNYLA has 388 members. 34 of those members are lifetime members, 83 members are student members, and SUNYLA has 56 delegates.
  - 2.2.1.1.2. Amanda Lowe has volunteered to chair the SUNYLA LIS Student Subcommittee. A kick-off meeting is scheduled for Monday, November 16 at 11:00 AM.
  - 2.2.1.1.3.
- 2.2.2. Personnel Policies – Mary Timmons
  - 2.2.2.1.1. No report
- 2.2.3. Professional Development – Kim Nolan
  - 2.2.3.1.1. The committee is going to suspend the Sylvia Chu Memorial Scholarship for another year because of the potential for a fully virtual SUNYLA conference in 2021 with no-cost or low-cost registration.
  - 2.2.3.1.2. No new grant applications have been received since March (likely because most conferences have been virtual and free since March)
  - 2.2.3.1.3. April Davies volunteered to promote the grants in the SUNYLA newsletter.
  - 2.2.3.1.4. Carol Anne Germain posed the idea of a mini-grant for virtual conference registrations with small fees. April Davies suggested that we might promote applying for smaller amounts as an applicant does not have to use the full \$750, however, an applicant would not be eligible for the award for another two years, regardless if the grant amount was small. What about limiting the full award amount of \$750 across two years rather than limiting access to the grant every two years?
- 2.2.4. Publications – April Davies
  - 2.2.4.1.1. See April’s report in the forum for full details. The October newsletter was published on schedule. The next newsletter is scheduled for February. Deadline for submissions is January 20, 2021 for the February 2021 issue.
  - 2.2.4.1.2. Discussion around using a COVID theme for February or instead a retrospective COVID theme for June. Or, using a theme of diversity and equity? April reminded everyone that the newsletter is always open to a special theme or topic.
- 2.2.5. TDG – Jill Locascio

- 2.2.5.1.1. The call for proposals is now open for the 2021 Midwinter conference and will remain open through December 11th. The conference theme is Looking Forward: Creative Library Responses to Crises. The conference is scheduled for February 12, 2021, 10 AM to 2:30 PM.
  - 2.2.6. Web Development – William Jones
    - 2.2.6.1.1. Bill continues to update the website. Send him an email with updates of if you discover that something is not working.
    - 2.2.6.1.2. Bill worked with Carol Anne Germain and April Davies to revise the bylaws.
  - 2.2.7. SILC (SUNYLA Information Literacy Committee) – Brandon West
    - 2.2.7.1.1. SILC is keeping up with programming, which includes a book club. The third book club meeting is scheduled for next week. About 20 regular participants have been attending.
    - 2.2.7.1.2. Committee Conversations are occurring every month. There was a dip in attendance for August and September, and SILC hopes that attendance will increase.
    - 2.2.7.1.3. Brandon worked with Bill Jones to set up new listserv: sunyla.infolist. Bill also updated the instructions on how to join SUNYLA listservs.
    - 2.2.7.1.4. Two new committee members joined SILC: Fatoma Rad, Farmingdale, Digital Communications Officer and Becky Leathersitch, Geneseo, for additional programming.
    - 2.2.7.1.5. Upcoming SILC project: creating a toolkit for faculty outreach in the spring.
  - 2.2.8. Archives (ad hoc) – Jennifer Collins
    - 2.2.8.1.1. No report
  - 2.2.9. Promotion and Tenure (ad hoc) – Carrie Fishner
    - 2.2.9.1.1. If interested in joining the steering committee; email Carrie
  - 2.2.10. Scholarly Communications Committee (ad hoc) – Emily Kilcer
    - 2.2.10.1.1. See report in the forum.
    - 2.2.10.1.2. If anyone is interested in joining the committee and promoting a scholarly communications community in SUNYLA, contact Emily. Renae Rapp and Christina Hilburger expressed interest.
- 2.3. Liaisons
- 2.3.1. SLC Liaison – Carrie Fishner
    - 2.3.1.1.1. No report
  - 2.3.2. FACT2 – Katie Ghidiu
    - 2.3.2.1.1. The SUNY CIT Conference call for proposals is now open.
    - 2.3.2.1.2. John Kane (Oswego) is chair of the FACT2 Advisory Committee.
  - 2.3.3. LACUNY – Rebecca Hyams
    - 2.3.3.1.1. LACUNY is not collecting membership dues and instead is encouraging members to donate to the LACUNY Mutual Aid Fund to support CUNY library employees.
    - 2.3.3.1.2. The next Grace-Ellen McCrann Lecture Series will be held on Friday, November 20 at 2:00 PM. Attendance is limited to LACUNY members. If Rebecca learns that SUNYLA members can attend, then she will send registration information to the SUNYLA listserv.
    - 2.3.3.1.3. CUNY is currently remote and will continue to be remote in the spring.
  - 2.3.4. ESLN – Marc Wildman
    - 2.3.4.1.1. The Coordinated Collection Development Award (CCDA) did get approved and the application is currently open and will be due in December. An email was sent by library councils to library directors or heads of collection development with application information.
    - 2.3.4.1.2. Empire Library Delivery (ELD) is up and running.
    - 2.3.4.1.3. ESLN is currently working on an institutional repository pilot with a handful of libraries.

- 2.3.4.1.4. Marc observed that the Ask Us 24/7 service was sold from OCLC to Springshare and it looks like the price will increase. Some libraries get access to this service through their library council and if the council absorbs the cost increase, then there will not be an impact on libraries. Councils will likely handle changes in cost on a council-by-council basis.
- 2.3.4.1.5. Carol Anne asked if any library councils are currently offering grants for professional development. Can ESLN advocate for professional development grants? Marc responded that he has not heard of any changes to grants. Carol Anne requested that Marc ask the library councils to compile information about grants and share that information with April for inclusion in the next newsletter. Marc will ask for this information during the next council meeting.
- 2.3.5. IDS – Mark Sullivan
  - 2.3.5.1.1. See report in forum.
- 2.3.6. OLIS – Susan Perry
  - 2.3.6.1.1. See report in forum
- 2.3.7. UUP – Dan Harms
  - 2.3.7.1.1. The UUP telecommuting agreement will expire on December 31, 2020.
  - 2.3.7.1.2. Pay raises have been delayed twice; UUP is trying to reduce further delays.
  - 2.3.7.1.3. COVID testing is occurring SUNY-wide; UUP promoted this testing for some time
  - 2.3.7.1.4. NYSUT endorses political candidates from different parties. One party is currently advocating for state and local funding to offset losses because of COVID and one party is not. UUP is trying to get volunteers for voting in Georgia and other initiatives to (Millionaire Tax, Stock Transfer Tax, etc).
  - 2.3.7.1.5. UUP held a webinar for librarians and library staff. If your workload increases, please contact your chapter officer, as COVID is causing an increase in stress and mission creep. If you do take on more work, get it in writing and have it for a set period of time. If you take on more work, you should receive compensation or a reduction in duties in another area. It's important to move quickly, as there is a limited window for action.
  - 2.3.7.1.6. SUNY has been using its reserves during the fall to maintain business but there is the potential for severe budget reductions in the spring. Much will depend on stimulus from the federal government.
  - 2.3.7.1.7. The question arose of SUNY campuses reducing staffing or departments. Dan responded that retrenchment is an option within SUNY and does require advance notice if a position is going away. Chapter advocacy is an option. UUP employees cannot be furloughed or laid-off, retrenchment is the only option.
  - 2.3.7.1.8. Another question arose if UUP is working with individual campuses to extend telecommuting agreements? Dan responded that current agreements are between the Governor's office and different bargaining units. Many state agencies, including SUNY, have successfully demonstrated that employees can work from work and remain productive. Current agreement encourages campuses to employ as much flexibility as possible.
  - 2.3.7.1.9. Take aways: check bargaining unit contract and college policies, if you feel uncertainty in your position. Do not accept furloughs, because not everyone can afford to be furloughed and you do not know how the money will be spent. Instead donate money to help colleagues in financial need.
- 2.3.8. METRO - Jill Locascio
  - 2.3.8.1.1. METRO will no longer have a headquarters. METRO will be going entirely online in response to a 22% budget reduction.
- 2.3.9. NYLA – Simone Yearwood

- 2.3.9.1.1. The 2020 NYLA conference was held virtually on November 5 and 6. The 2021 conference is scheduled to take place in-person, in Syracuse.
- 2.3.9.1.2. NYLA is starting a Pathways to Librarianship Task Force to create a more diverse atmosphere for the profession.
- 2.3.10. SUNY Academic Programs & Awards committee – [VACANT]

### 3. Old Business

#### 3.1. LIS Student Committee

- 3.1.1. Carol Anne is meeting with Amanda Lowe, Melissa Netzband, and Jocelyn Ireland on Monday, November 16 at 11:00 AM. All are welcome to join. Email Carol Anne if interested.
- 3.1.2. The committee is designed to find ways for outreach and engagement with LIS students in NYS. There is the potential to meet with students face-to-face or do mentorship when things return to normal. The committee will have representatives for all seven library schools in NYS. If you are interested in being a representative, email Carol Anne. Amanda Lowe is chairing.

#### 3.2. Delegate Enhancement Committee

- 3.2.1. No further update

#### 3.3. Bylaws Review

- 3.3.1. Carol Anne Germain, April Davies, and Bill Jones revised the SUNYLA bylaws. There is a link in the forum with the revisions. Thus far, they have received one comment and will be incorporating all the comments into the document.
- 3.3.2. Many of the revisions focused on grammar, spelling, updating “librarians” to “library staff”, and gendered pronouns. Substantial changes included changes that were approved by not updated in the bylaws, such as changing the name of WIGL to SILC. Information that no longer seemed to fit was struck and language was clarified where needed. The editors suggested striking part of the TGD charge. Updated SCLD to SLC. An open question remains regarding the SLC Board composition. In the past, the president of SUNYLA also served on the SCLD Board. Is that still the case? SLC does not seem to have bylaws.
- 3.3.3. Please review the revisions and send recommendations to Carol Anne Germain, April Davies, and Bill Jones. The Council will vote during the January Council meeting to approve the revised bylaws.
- 3.3.4. Once approved by the Council, the bylaws will be voted on by the membership as part of the spring election. The manual only has to be approved by the Council.

#### 3.4. New Scholarships

- 3.4.1. New award: any comments discuss in January

### 4. New business

- 4.1. Frederick Stoss shared that he attended the October Faculty Senate Plenary. Each sector has the opportunity to raise questions or statement for the chancellor. The chancellor requested statements that he could address rather than questions.
- 4.2. University centers support faculty and graduate student research. Example: climate change. The chancellor is part of the Governor’s commission on climate change. He supports the inclusion of SUNY faculty and grad students in the commission on climate change. In this way, SUNY can be more instrumental in climate initiatives and sustainability initiatives. SUNYLA can offer its services, resources, and expertise as well. Stoss will send the actual statement to Alana Nuth, Secretary.
- 4.3. Next SUNYLA Council meeting is scheduled on January 15, 2021 at FIT. This meeting will be held virtually instead.
- 4.4. SUNYLA will be hosting a virtual happy hour on December 11 at 6:30 PM. Ugly sweater is optional. During this happy hour, recent and upcoming retirements will be announced. Amanda Lowe can further announce retirements on social media and April Davies can mention retirements in the newsletter. Mechele Romanchock will lead this initiative to acknowledge SUNYLA retirements.

Meeting adjourned. 11:58 AM