

SUNYLA Council Meeting

November 12, 2021

Turning Stone Resort Casino

10:00 AM to 12:15 PM

Attendance: Gregory Bobish, Morgan Bond, Katherine Brent, Kerry Carlson, Joan Cook, April Davies, Jennifer DeVito, Carrie Fishner, Steve Frisbee, Bonnie Gallagher, Karen Gelles, Carole Anne Germain, Giovannine, Rebecca Hewitt, Christina Hilburger, Amy Hillick, Jocelyn Ireland, Bill Jones, Jill Kehoe, Andrea Kingston, Dana Laird, Jill Locascio, Amanda Lowe, Carrie Marten, Adrianna Martinez, Cynthia McKane, Jennifer Moore, Kim Nolan, Alana Nuth, Chrissy O'Grady, Susan Perry, Molly Poremski, Renae Rapp, Sarah Rhodes, Mechele Romanchock, Jillian Sandy, Adam Saunders, Danielle Thomas, Keri Thomas-Whiteside, Mary Timmons, Jane Verostek, Simone Yearwood

Meeting start time: 10:00 AM

1. Approval of Minutes from September 17, 2021 meeting.

1.1. Motioned to approve, minutes approved

2. Report Recaps

2.1. Officers

2.1.1. President – Jocelyn Ireland

2.1.1.1. Looking forward to seeing everyone at Farmingdale! Many thanks for everyone helping plan the 2022 SUNYLA Annual Conference!

2.1.1.2. The Resume and Cover Letter Writing Workshop organized by the LIS Student Subcommittee was a success. Amanda Lowe, Jocelyn Ireland, Logan Rath, Adam Saunders, and Laura Harris presented. 71 students registered for the workshop and 31 attended.

Jocelyn has scheduled a meeting on November 22, 2021 at 2:00 PM to continue planning to revitalize the current SUNYLA mentorship program. If you are interested in joining these efforts, email Jocelyn. (Molly Poremski is interested in participating.)

2.1.1.3. The SUNY job and internship list is live on the SUNYLA website and available here:

[https://docs.google.com/spreadsheets/d/e/2PACX-1vS-DMpDU9kJ9aK - s2Ac2R4RYs3XAxvkPEvmOIwJWvZJZAFIb-3osaazaq3GxvTljDI raG67J4XsO/pubhtml](https://docs.google.com/spreadsheets/d/e/2PACX-1vS-DMpDU9kJ9aK-s2Ac2R4RYs3XAxvkPEvmOIwJWvZJZAFIb-3osaazaq3GxvTljDI-raG67J4XsO/pubhtml)

Contact Jocelyn for the link to editable document or to add or remove positions. Jocelyn checked the list yesterday to verify all the positions were still active.

2.1.2. First Vice President – Jennifer DeVito

2.1.2.1. Jennifer is updating the delegate list and contacting campuses without a delegate.

Delegates, please check membership status as the bylaws require that delegates are current members.

2.1.2.2. Elections are coming up this spring for the following positions: 1st VP, 2nd VP, and Secretary.

2.1.2.3. The SUNYLA Midwinter Conference is scheduled for February 4, 2022 and the call for proposals is now open.

2.1.3. Second Vice President – Karen Gelles

2.1.3.1. Conference planning is underway! The 2022 conference planning committee has 25 members. If you are interested in joining the planning committee, contact Karen or submit your contact information using the following form:

https://farmingdale.qualtrics.com/jfe/form/SV_cMk6Lsu4CsNpjTM

(Kerry Carlson is interested in participating in the committee.)

- 2.1.3.2. The committee had its first meeting in late October and broke into subgroups for different planning purposes.
- 2.1.3.3. The group is currently considering possible themes and keynote speakers. One theme under consideration is “aviation” as Farmingdale has an aviation program. Theme suggestions can be posted to the following Google Doc by Monday, November 15:
https://docs.google.com/document/d/1dcb25-iyPFRkJSRjWZvhimJZepu1_qGtf6_7LkP4SUM/edit
- 2.1.3.4. The conference is scheduled for June 8-10, 2022. The call for proposals will open in December and registration will open in April.

2.1.4. Secretary – Alana Nuth

- 2.1.4.1. No report.

2.1.5. Treasurer – Greg Bobish

- 2.1.5.1. The treasurer report is posted to the forum:
<https://sunyla.org/forums/index.php?topic=1110.0>

2.2. Committees

2.2.1. Membership Development – Carol Anne Germain

- 2.2.1.1. Current membership statistics:
 - 2.2.1.1.1. Membership Total: 409
 - 2.2.1.1.2. Lifetime members: 44
 - 2.2.1.1.3. Student members: 123
 - 2.2.1.1.4. Delegates: 58
- 2.2.1.2. Thanks to Bill Jones, the Google Form for Membership Recommendation is active. Delegates and others can recommend potential members to the Membership Development Committee and Jill Locascio.
- 2.2.1.3. New members are now automatically added to the SUNYLA-L listserv, unless they check the new opt-out button on the Join/Renew page.
- 2.2.1.4. The SUNYLA LIS Student Subcommittee held a successful resume and cover letter writing workshop and has a future librarian panel scheduled for the spring.
- 2.2.1.5. Joan Cook pointed out that the new member brochure posted to the Delegates Toolkit page of the SUNYLA website lists the student membership fee as \$10 instead of \$0. Carol Anne Germain updated the brochure and Bill Jones posted the revised brochure to the website during the meeting.

2.2.2. Personnel Policies – Mary Timmons

- 2.2.2.1. Six members are currently serving on the Personnel Policies Committee. The group continues to gather background information and conduct research on why library staff may leave a position. The pandemic has had an added impact on why people leave their jobs.
- 2.2.2.2. Contact Mary if you’d like to join the committee.

2.2.3. Professional Development – Kim Nolan

- 2.2.3.1. The Professional Development Committee and LIS Student Subcommittee will be meeting next week to discuss the revised mentorship program.
- 2.2.3.2. The Committee is currently evaluating an application from Emily Kilcer for funding to participate in the NYS CFR cohort training in February 2022. The requested amount exceeds the professional development award cap of \$750.

2.2.4. Publications – April Davies

- 2.2.4.1. The last newsletter was published on time and the next newsletter will be published in February.
- 2.2.4.2. Social media following continues to grow, thanks to Amanda Lowe!
- 2.2.4.3. If you would like to advertise something (for a committee or campus, for example) talk to the Publications group for options to post an announcement to the newsletter or social media.

2.2.5. TDG – Jill Locascio

- 2.2.5.1. As Jennifer DeVito mentioned, the SUNYLA Midwinter Conference is scheduled for February 4, 2022. The first call for proposals was distributed last week.
- 2.2.5.2. The conference theme is “There’s no map for that: Adventures in library innovation, integration, and collaboration”
- 2.2.5.3. The conference planning committee is accepting proposals until December 3. Four proposals were already received and they all look good!
- 2.2.5.4. TDG will be scheduling meetings in the future to share tech help.

2.2.6. Web Development – William Jones

- 2.2.6.1. Updates to website:
 - 2.2.6.1.1. Added functionality to the Join/Renew page so new members are automatically enrolled in the SUNYLA listserv. Jill Locascio receives an email for new members and for new delegates, so she knows who to add to which listserv.
 - 2.2.6.1.2. Addition of the Membership Recommendation Google Form to the website, as mentioned by Carol Anne Germain.
 - 2.2.6.1.3. Revised brochure posted to the web site with correct membership cost for students.
- 2.2.6.2. Bill is part of the conference planning committee for the 2022 Midwinter Conference.
- 2.2.6.3. Jocelyn asked about the past discussion to revamp the website (maybe use WordPress?). Jocelyn will schedule a meeting with interested parties and Bill can show the different themes that are available from WordPress.

2.2.7. SILC (SUNYLA Information Literacy Committee) – Brandon West

- 2.2.7.1. SILC has hosted two discussions recently: one in September and one in October.
- 2.2.7.2. The next Community Conversation is scheduled for November 19, 2021 at 1:00 PM. The event will be announced on the SUNYLA INFOLIT listserv and SILC Blog.
- 2.2.7.3. SILC is planning a short, virtual event in mid-January which will feature sessions about teaching methods. A call for proposals will be distributed soon.

2.2.8. Archives (ad hoc) – Jennifer Collins

- 2.2.8.1. No report

2.2.9. Promotion and Tenure (ad hoc) – Carrie Fishner

2.2.10. No report

2.2.11. The committee always welcomes new ideas and new members. Contact Carrie if interested.

2.2.12. Scholarly Communications Committee (ad hoc) – Emily Kilcer

- 2.2.12.1. No report

2.3. Liaisons

2.3.1. SLC Liaison – Carrie Fishner

- 2.3.1.1. The SLC Fall Meeting is scheduled for November 17, 2021 from 9:00 AM to 12:00 PM.

- 2.3.1.2. SUNY plans to move away from Workplace because of disagreements over licensing. Transition happening at the end of the year. SLC Board and OLIS will be returning to Basecamp for channels that are now on Workplace.
- 2.3.1.3. The SLC Spring Meeting will run concurrently with SUNYLA.
- 2.3.1.4. Two positions will be vacant on the SLC Board this spring. Nominations will open in April and the new term will begin on July 1.
- 2.3.1.5. To qualify for nomination: the nominee must work in a SUNY library. If the nominee is not a director, that person must seek support from their director. Submit the nomination form when it opens. The form includes a brief bio. Each campus has a single vote.

- 2.3.2. FACT2 – Katie Ghidiu
 - 2.3.2.1. See the FACT2 report in the forum.

- 2.3.3. LACUNY – Rebecca Hyams
 - 2.3.3.1. See the LACUNY report in the forum.

- 2.3.4. ESLN – Marc Wildman
 - 2.3.4.1. No report

- 2.3.5. IDS – Mark Sullivan
 - 2.3.5.1. No report

- 2.3.6. OLIS – Susan Perry
 - 2.3.6.1. OLIS will migrate communications from Workplace to Basecamp at the end of the year.
 - 2.3.6.2. See the new SLS Blog for important updates: <https://slcnyc.libguides.com/sls/blog>
 - 2.3.6.2.1. There is interest for email notifications for events so users do not have to check the SLS Training Calendar or Workplace to learn of new events. Perhaps with the transition to Basecamp, SLS can use the calendar feature.
 - 2.3.6.3. SUNYLA has a Workplace group that is not used and therefore will not be migrated.
 - 2.3.6.4. The SLC Fall Meeting is happening on November 17, 2021. The SUNYConnect Task Force will be giving an update.
 - 2.3.6.5. A new process for OCLC data sync begins on Monday, November 15. Maggie McGee sent a message to cataloging contacts. No action needed by libraries.
 - 2.3.6.6. SLS staff will be holding office hours for Analytics. Sign up if you have something that you would like to do with Analytics.

- 2.3.7. UUP – Dan Harms
 - 2.3.7.1. See UUP report in forum.

- 2.3.8. METRO - Jill Locascio
 - 2.3.8.1. No report.

- 2.3.9. NYLA – Simone Yearwood
 - 2.3.9.1.1. Read the full NYLA report in the forum for more information.
 - 2.3.9.1.2. The NYLA Conference took place last week in Syracuse. It was an in-person conference. Attendance was limited to 300 attendants a day and everything went well. It was different, but great to be around people.
 - 2.3.9.1.3. NYLA is reviewing applications for Executive Director.

- 2.3.10. SUNY Academic Programs & Awards committee – [VACANT]

3. Old Business
 - 3.1. Mentorship program
 - 3.1.1. Refer to Jocelyn Ireland's President's Report. A meeting is scheduled for November 22 to revise the current mentorship program.
4. New business
 - 4.1. SUNYLA Workplace Group (Carrie Fishner)
 - 4.1.1. Should the Workplace Group for SUNYLA be migrated to Basecamp? Do we need to send a survey?
 - 4.1.2. Lots of activity in the chat in support of retiring the SUNYLA Workplace Group and continuing to use the SUNYLA-L listserv as the primary communication tool for SUNYLA.
 - 4.2. Professionals Ad-Hoc Committee (Susan Perry)
 - 4.2.1. The committee met on September 22, 2021. Much of the conversation was about professional development so perhaps this committee should meet with the Professional Development Committee.
 - 4.2.2. Susan will be scheduling another meeting in the future.
 - 4.2.3. Related: SUNYLA is open to all library staff members, regardless of whether they hold a librarian's position. Amanda Lowe will do some social media promotion on this topic.

Meeting adjourned: 11:19 AM