

## SUNYLA Council Meeting

June 8, 2022

Farmingdale State College

10:00 AM to 12:00 PM

Attendance: Michelle Beechey, Gregory Bobish, Morgan Bond, Amanda Bourdea, Michelle Bowers, Kerry Carlson, Beth Carpenter, Jennifer Collins, Joan Cook, Christa DeVirgilio, Jennifer DeVito, Carrie Fishner, Carol Franck, Gillian Gail, Karen Gelles, Carol Anne Germain, Dan Harms, Gregg Headrick, Holly Heller-Ross, Rebecca Hewitt, Christina Hilburger, Amy Hillick, Sarah I., Jocelyn Ireland, Bill Jones, Kabel, Mary Kamela, Ryan King, Cynthia Koman, Jean Linn, Jill Locascio, Amanda Lowe, Carrie Marten, Fabio Montella, Jennifer Moore, Alana Nuth, Chrissy O'Grady, Susan Perry, Fred Pond, Lauren Puzier, Renae Rapp, Mechele Romanchock, Mehmet Sanli, Adam Saunders, David Schuster, Joanne Sparado, Renee Schmidt, Liz Simmons, Danielle Thomas, Mary Timmons, Jane Verostek, Zachary Vickery, Keri Thomas-Whiteside, and Erin Wilburn

Meeting start time: 10:02 AM

### 1. Approval of Minutes from March 25, 2022 meeting.

#### 1.1. Motioned to approve, minutes approved

### 2. Report Recaps

#### 2.1. Officers

##### 2.1.1. President – Jocelyn Ireland

2.1.1.1. A huge thanks to Karen Gelles for hosting this year's annual conference!

2.1.1.2. Welcome to new SUNYLA members and new attendees!

2.1.1.3. Future of the Professional Development Committee:

2.1.1.3.1. The charge and structure of the Professional Development Committee will be discussed as part of Old Business. Some changes/reversal of changes since the meeting in March.

2.1.1.3.2. On April 21, 2022, LIS Student Subcommittee hosted a Future Librarians Day, which was coordinated by Amanda Lowe. The event provided an opportunity for attendees to network and attend three panels based on functional area.

2.1.1.3.3. Curtis Kendrick has drafted a charter for a new Antiracism, Accessibility, Diversity, Justice, Inclusion and Equity Committee. We will discuss this item as part of New Business.

2.1.1.3.4. The LACUNY Liaison position will be a vacant as Rebecca Hyams's term has ended. Recommendations welcomed, send to Jocelyn Ireland or Jennifer DeVito.

2.1.1.3.5. SUNYLA is looking for a host for the 2024 Annual Conference. SUNY Maritime is hosting for 2023.

2.1.1.3.6. Thank you for the opportunity to serve as SUNYLA President!

##### 2.1.2. First Vice President – Jennifer DeVito

2.1.2.1. A huge thanks to Karen Gelles for hosting this year's annual conference!

2.1.2.2. Congratulations to newly elected officers:

2.1.2.2.1. First Vice President/President-Elect: Adam Saunders (Morrisville)

2.1.2.2.2. Second Vice President/Conference Chair: Jill Kehoe (Maritime)

2.1.2.2.3. Secretary: Alana Nuth (Geneseo)

2.1.2.3. Terms will begin at the end of the conference on Friday.

2.1.2.4. A gathering is scheduled at 5:30 PM for new SUNYLA members.

##### 2.1.3. Second Vice President – Karen Gelles

2.1.3.1. Thank you to all our attendees! 1987 or 1988 was the last time that Farmingdale hosted!

2.1.3.2. Registration statistics:

2.1.3.2.1. 124 in-person registrants

2.1.3.2.2. 22 vendor attendees

2.1.3.2.3. 52 remote attendees

2.1.3.2.4. 39 attendees staying in the residence halls

2.1.3.2.5. 16 remote presentations

2.1.3.2.6. 7 live-streamed sessions, plus the keynote and Council meeting

2.1.3.3. This year's conference is a hybrid experience, which makes options available that were not previously available.

2.1.3.4. Thank you to the Conference Planning Committee!

2.1.4. Secretary – Alana Nuth

2.1.4.1. No report

2.1.5. Treasurer – Greg Bobish

2.1.5.1. Report posted to the Forum (<https://sunyla.org/forums/index.php?board=65.0>). Greg is available to answer questions.

## 2.2. Committees

2.2.1. Membership Development – Carol Anne Germain

2.2.1.1. Current membership statistics, June 2022:

2.2.1.1.1. 363 total members

2.2.1.1.1.1. 47 Lifetime members

2.2.1.1.1.2. 101 Student members

2.2.1.1.1.3. 58 Delegates

2.2.1.2. The number of student members has decreased by 29 members since our last meeting. Membership otherwise remains strong.

2.2.2. Personnel Policies – Mary Timmons

2.2.2.1. SIG meeting at 4:00 PM today, virtual and in-person

2.2.2.2. This Committee is in charge of the Library Salary Survey and the Exit Survey

2.2.2.2.1. Exit Survey: The committee surveyed SUNYLA to see if the committee should continue with the exit survey. Concerns of data management (confidentiality, privacy) and what is the actual goal of the Exit Survey.

2.2.2.2.2. The idea of a “Stay Survey” came as a result of the survey to SUNYLA. A “Stay Survey” is much more positive, easier to keep confidential, and likely to generate more responses. (Why do you want to stay in your position?)

2.2.2.2.3. 19 responses were received from a survey requesting community input on an Exit Survey. The overall responses mirrored the concerns of the PPC: the possibility the data could be used against individuals, how to keep the data anonymized and confidential and the survey ultimately accomplish. It was expressed that a Stay Survey could potentially lead to better outcomes. The PPC is now shifting to a Stay Survey idea.

2.2.2.2.4. Salary Survey: Bill Jones (Geneseo) and Mary Timmons worked on reviewing IPEDS reports for salary information, as a replacement for our formal Salary Survey. We discovered much of the salary information previously requested via a salary survey could be garnered with IPEDS reports. PPC will be working on Archive the Salary Survey information; Switch focus to a Stay Survey; think about changing the PPC charge

2.2.2.2.4.1.1. The committee charge is in the by-laws so it would have to be voted upon during the next election in March/April 2023.

- 2.2.3. Professional Development – Fabio Montella
  - 2.2.3.1. The committee met in April to discuss the structure of the Professional Development Committee and welcome Fabio Montella as chair.
  - 2.2.3.2. Mentoring, Promotion and Tenure, Awards, Scholarships, and Grants will all belong to the Professional Development committee. Promotion and Tenure was an ad-hoc committee but will now be a sub-committee under Professional Development. Carrie Fishner will continue to chair Promotion and Tenure. Scholarships are chaired by Morgan Bond. Grants are chaired by Lisa Errico. The Friend of SUNYLA Award is chaired by Greg Bobish. Jocelyn Ireland will continue to chair the Mentor Award.
  - 2.2.3.3. The mentoring program needs formal procedures.
  - 2.2.3.4. A Professional Development SIG Meeting is scheduled later in the afternoon with a remote option.
  - 2.2.3.5. Follow up Discussion:
    - 2.2.3.5.1.1. Funding for professional development and relationship to promotion to Associate Librarian, Librarian, and the SUNY Distinguished Academy.
- 2.2.4. Publications – April Davies
  - 2.2.4.1. See April's report: <https://sunyla.org/forums/index.php?topic=1168.0>
  - 2.2.4.2. Please take pictures of the conference and share for social media!
- 2.2.5. TDG – Jill Locascio
  - 2.2.5.1. Election Runner is still being used as the platform for elections. This past election had 27% participation which has been typical. 114 voters, which is also consistent.
  - 2.2.5.2. In 2018, the election had 60% participation. 2018 was the first year using Election Runner. Maybe enthusiasm for using an online ballot? The list used for the election is generated from the membership database, which also includes student members who may not be interested in voting. The student membership may decrease the percentage of participation but not the actual number of voters.
  - 2.2.5.3. Suggestions for increasing participation in elections welcomed.
  - 2.2.5.4. SIG Meeting at 4:00 PM for TDG.
  - 2.2.5.5. Jill has been cleaning up the listserv as well.
- 2.2.6. Web Development – William Jones
  - 2.2.6.1. The SUNYLA Conference pre-recorded sessions are loaded on YouTube. Registered attendees should have received an email.
  - 2.2.6.2. Additional features licensed from Zoom for the Conference:
    - 2.2.6.2.1. 100GB Cloud Storage
    - 2.2.6.2.2. Large Meeting (500 attendees) (one-time)
    - 2.2.6.2.3. Zoom Webinar (500 attendees) (one-time)
  - 2.2.6.3. Updated the SUNYLA by-laws page: <https://sunyla.org/sunyla-bylaws/>
  - 2.2.6.4. Bill enabled the auto-caption feature for sessions.
  - 2.2.6.5. Presenters whose sessions are being live-streamed can decide if they want their sessions recorded and shared. Karen Gelles has a waiver form.
- 2.2.7. SILC (SUNYLA Information Literacy Committee) – Brandon West
  - 2.2.7.1. The chair's term has expired (Brandon West). Megan Benson and Jocelyn Ireland will co-chair SILC for a three-year term.
  - 2.2.7.2. Will SILC be considering the new Gen Ed requirements? Yes, the new requirements will be a focus for the coming year.
- 2.2.8. Archives (ad hoc) – Jennifer Collins

- 2.2.8.1. Jenny Collins and Renae Rapp are recommending a space to build conference documents and archive documents. They recommend Google account for SUNYLA. Administrators can control and grant access to Google Documents rather than SUNYLA members using their personal Gmail accounts.
- 2.2.8.2. Jenny can set up multi-factor authentication. Maritime will be the pilot for this project as the conference is at Maritime next year.
- 2.2.8.3. Google is the most usable for the most number of people, rather than a repository like the SUNY repository in DSpace.
- 2.2.8.4. We have a SUNYLA Google Account that was set up for last year's conference. We could reuse that account.

2.2.9. Promotion and Tenure (ad hoc) – Carrie Fishner

- 2.2.9.1. No recent meetings. Thinking about the future direction of the committee. Will be transition to a subcommittee under Professional Development. The committee will be redefining its charge and setting goals and priorities for the coming year.
- 2.2.9.2. No SIG meeting today. Reconvening in August. If interested in participating or serving, or have suggestions, please contact Carrie Fishner.
- 2.2.9.3. The Secretary will have to update future agendas and the Web Manager will have to update the website so Promotion and Tenure is no longer listed as an ad-hoc committee.

2.2.10. Scholarly Communications Committee (ad hoc) – Emily Kilcer

- 2.2.10.1. No report.

2.3. Liaisons

2.3.1. SLC Liaison – Carrie Fishner

- 2.3.1.1. The Spring SLC meeting took place yesterday. It was a hybrid meeting (in-person and virtual). The agenda included morning updates from OLIS, SLS, and the SLC Board with afternoon presentations on the DLE migration and the Women in Technology initiative from Holly Heller-Ross.
- 2.3.1.2. A significant topic during the meeting was whether the SLC should continue to exist. Is the organization still needed? There will be a vote during the Fall 2022 meeting as to the future of the SLC. In the meantime, investigation into the charges of each group (OLIS, SLS, SLC, SUNYLA).
- 2.3.1.3. There will be a special election to fill an upcoming vacancy on the SLC Board and another election to add a new member to the Board for better representation. Currently, all SLC Board members are from university centers. These two vacancies will be open to comprehensive colleges and community/technical colleges.
- 2.3.1.4. All board meeting minutes are posted to the LibGuide: <https://slcn.libguides.com/slc/minutes> The spring meeting minutes should be posted next week.
- 2.3.1.5. Carrie Fishner will continue to support the SLC Board and serve as liaison to the SLC Board for SUNYLA.

2.3.2. FACT2 – Katie Ghidui

- 2.3.2.1. No report.

2.3.3. LACUNY – Rebecca Hyams

- 2.3.3.1. No report.

2.3.4. ESLN – Marc Wildman

- 2.3.4.1. No report.

2.3.5. IDS – Mark Sullivan

2.3.5.1. No report.

2.3.6. OLIS – Susan Perry

2.3.6.1. Mark McBride, Library Senior Strategist, will be resigning from this position. Future communication coming regarding the structure and leadership of OLIS.

2.3.6.2. SLS events and trainings are posted to the calendar:

<https://slcnny.libcal.com/calendar/training?>

2.3.6.3. Keep an eye out for upcoming Spotlight sessions.

2.3.7. UUP – Dan Harms

2.3.7.1. Please see Dan’s report.

2.3.8. METRO - Jill Locascio

2.3.8.1. No report.

2.3.9. NYLA – Simone Yearwood

2.3.9.1. No report.

### 3. Old Business

#### 3.1. Professional Development Committee discussion

3.1.1. The Professional Development Committee met and decided that standalone committees for awards and scholarships are not needed. The committee will maintain its subcommittees for awards and scholarships.

3.1.2. A new vote is needed to reverse the decision made during the March 25 meeting to maintain current structure for the Professional Development Committee:

3.1.2.1. Motion to maintain current structure; motion passed

### 4. New business

#### 4.1. SUNY WIT (Women in Technology) – Holly Heller-Ross

4.1.1. WIT is a new initiative, not an existing organization, to build upon what already exists within SUNY. The goal is to improve the status, success, and connections available to women and technology. WIT has an advisory board. It’s mission and vision was approved by the board. The SUNY Office for Diversity, Equity, and Inclusion has accepted WIT under their umbrella. WIT is relevant to libraries, as IT is a growing area in libraries and there are requirements for technology skills in library jobs.

4.1.2. Starter kit forthcoming in the fall which can be reused and repurposed.

4.1.3. Possible funding from grants and donations, partnerships with IT vendors and companies.

#### 4.2. SUNYLA DEI Committee

4.2.1. Please see draft charge for the SUNYLA Antiracism, Accessibility, Diversity, Justice, Inclusion and Equity Committee (AADJIE)

4.2.2. Grant-funded work for SUNY Libraries DEI Task Force is nearly complete. The group had considered becoming a community of practice moving forward. Now would be a good time to introduce a permanent committee for continued DEI work in SUNY. Current members of the SUNY Libraries DEI Task Force would likely be interested in being part of this new proposed committee.

4.2.3. Next steps: send a call for interest and participation to the listserv and schedule a meeting with interested parties to review the draft charge. At the next SUNYLA Council meeting, the Council could vote on the new committee.

- 4.3. New Committee in the University Faculty Senate (UFS) for Library, Information, and Data (Fred Stoss)
  - 4.3.1. SUNYLA to consider a future proposal to create a new UFS committee that would address the dated perception of libraries and would be timely with the change in leadership at OLIS. Also concern of library support of new Gen Ed requirements.
  - 4.3.2. Of all the SUNY libraries, only a portion are represented by the UFS. It may be more worthwhile to encourage and support librarians in serving on existing committees. SUNYLA could share communications from UFS with calls for new committee members to fill vacancies.
- 4.4. SUNYLA Conference Planning Team use a SUNYLA Google Account (Jenny Collins and Renae Rapp)
  - 4.4.1. Submit a formalized proposal for a shared, centralized space in Google Drive to share and document information related to planning the conference. SUNY Maritime would be the test case with the 2023 Annual Conference.
  - 4.4.2. Jill Locascio and Bill Jones should be part of the conversation to coordinate existing accounts. Question about using a Gmail account for communications rather than conference planning committee members using their individual professional email accounts. Using the same, shared Gmail account would also help with archiving.
  - 4.4.3. This topic will have to be addressed during the September Council meeting as some planning and investigating would need to happen before a new Gmail and/or Google account could be adopted. This item will be added as Old Business for the September Council meeting.

Meeting adjourned: 12:41 PM