

SUNYLA Council Meeting

March 24, 2023

SUNY Maritime and Virtual

10:00 AM to 1:00 PM

In attendance: Anna, Amanda Bailey, Michelle Beechey, Fred Berowski, Greg Bobish, Morgan Bond, Michelle Bowers, Katherine Brent, Molly Cameron, Maureen Clements, Joan Cook, Justin Crossfox, April Davies, Jennifer DeVito, Erin, Leah Marie Fitzgerald, Dawn Foland, Carol Franck, Dan Harms, Rebecca Hewitt, Aleshia Huber, Jocelyn Ireland, Lauren Jackson-Beck, Jill Kehoe, Caitlin Kenney, Tina Kiernan, Dana Laird, Jill Locascio, Amanda Lowe, Alicia Marrese, Jennifer Moore, Jaime Neudecker, Alana Nuth, Chrissy O'Grady, Susan Perry, Violet Price, Logan Rath, John Santana, Adam Saunders, Liz Simmons, Derek Stadler, Heather Stalter, Kabel Stanwicks, Catherine Stollar Peters, Mark Sullivan, Mary Timmons, Jane Verostek, Danielle Walkup, and Lori Wienke

Meeting Start Time: 10:01 AM

1. Approval of Minutes from January 20, 2023 meeting.

1.1. Motioned to approve, minutes approved

2. Report Recaps

2.1. Officers

2.1.1. President – Jennifer DeVito

2.1.1.1. The Midwinter conference was a success! The recordings are available online:

<https://youtube.com/playlist?list=PLXC96E6zpVAYxEFqTQ5zf6H-OD7Kzefdk> Thank you to the planning committee: Jill Locascio, Bill Jones, Carrie Marten, Jessica McGivney, and Jennifer Jeffery.

2.1.1.2. The OLIS Advisory Board has met twice. In her role as SUNYLA President, Jennifer is a member. The Board is working on a mission statement and the discussing the role of the Advisory Board. Feel welcome to contact Jennifer with questions and feedback as Jennifer is representing SUNYLA.

2.1.1.3. Adam and Jennifer are planning one more delegates meeting to be held before the annual conference in June to continue conversation with the delegates.

2.1.2. First Vice President – Adam Saunders

2.1.2.1. Spring elections are almost here! Elections open at the end of April. Some seats are available on the Executive Council, including: 1st Vice President/President Elect, 2nd Vice President (Conference chair), and Treasurer.

2.1.2.2. Delegates meeting to be scheduled as a check-in and to reveal changes to the Delegates section of the SUNYLA website and solicit feedback on the changes. Delegates, please respond to the Doodle poll to schedule the meeting to be held in late April/early May. Adam will confirm the meeting in about a week.

2.1.3. Second Vice President – Jill Kehoe

2.1.3.1. If any committees would like to meet during the annual conference, scheduled 4:00 to 5:00 PM on Wednesday, let Jill know so she can reserve a classroom.

2.1.3.2. Increase in registration fees proposed so the conference can break even without dipping into the SUNYLA budget:

2.1.3.2.1. Members \$125

2.1.3.2.2. Non-members: \$200 (including vendors)

- 2.1.3.2.3. Day-rate: \$75 for members/\$125 for non-members
- 2.1.3.2.4. Students: \$80 (only a full-conference rate)
- 2.1.3.3. After discussion, the voted upon and approved registration fees are as follows:
 - 2.1.3.3.1. Members: \$100
 - 2.1.3.3.2. Non-members: \$150 (including vendors)
 - 2.1.3.3.3. Day-rate: \$70 for members/\$100 for non-members
 - 2.1.3.3.4. Students: \$70 (only a full-conference rate)
- 2.1.3.4. A person's SUNYLA membership must be current through the end of the conference in order to get the membership rate. Members have to get their member discount code to register as a member and get the discounted member rate. Follow the instructions on the registration page.
- 2.1.3.5. Discounts for presenters are calculated using the member rate. For this conference, the 25% discount off of the \$100 member rate would be a \$25.
- 2.1.3.6. No hotel block is registered. No public transportation between the closest hotel and the campus. The local arrangements coordinator can offer recommendations.
- 2.1.3.7. Campus conference services clarified that linens are not available for rental. Attendees staying on-campus should plan to bring their own linens. (Size Twin XL or bring a larger size and wrap tightly.) Shower curtains and toilet paper will be provided. The conference website will be updated with a list of recommended items to bring if staying in the dorms.
- 2.1.3.8. The program planning committee is meeting during the coming week. Once the presenters have been notified and agreed to present, the program will be available on the website.

2.1.4. Secretary – Alana Nuth

- 2.1.4.1. No report

2.1.5. Treasurer – Greg Bobish

- 2.1.5.1. Report posted to the forum. Greg can answer questions.

2.2. Committees

2.2.1. Membership Development – Carol Anne Germain

- 2.2.1.1. Please see Carol Anne's report in the forum.
- 2.2.1.2. Delegates, remember to promote the conference and SUNYLA membership.

2.2.2. Personnel Policies – Heather Stalter

- 2.2.2.1. The PPC has met twice. Dana Sinclair was elected as the Reporting Secretary.
- 2.2.2.2. The committee gathered so many questions for the Stay Survey that they are now organizing the questions into categories. People have expressed interest in being beta testers and providing feedback for the survey.

2.2.3. Professional Development – Logan Rath

- 2.2.3.1. Logan met with Cori Wilhelm at CPD to discuss how CPD could support the professional development needs of SUNY libraries. Cori will be conducting a needs assessment soon. Logan will provide updates from Cori as part of his reports.
- 2.2.3.2. The SUNYLA Professional Development Grants Subcommittee awarded a grant to Anne C. Deutsch at SUNY New Paltz.
- 2.2.3.3. The Promotion and Tenure Committee is planning a presentation at the annual conference. The committee is with Heather Stalter (PPC) so not to duplicate survey questions.
- 2.2.3.4. The Mentoring Program has made one match between a LIS student and a mentor volunteer.
- 2.2.3.5. The call for nominations for the Friend of SUNYLA Award was just distributed.

- 2.2.3.5.1. Question: What's the policy in nominating someone who has already received the Friend of SUNYLA Award? No policy. A past recipient with new cause for nomination will be considered. May 7 is the deadline.
- 2.2.3.6. See Logan's report for more information.

- 2.2.4. Publications – April Davies
 - 2.2.4.1. The February newsletter was distributed on schedule. Corrections to the February newsletter will be made in the May newsletter.
 - 2.2.4.2. The call for the next issue will be distributed early in April.
 - 2.2.4.3. As a reminder, newsletter issues are posted on the SUNYLA website:
<https://sunyla.org/newsletters/>

- 2.2.5. TDG – Jill Locascio
 - 2.2.5.1. Big thanks to the conference planning committee for all their work and making the Midwinter conference a huge success!
 - 2.2.5.2. 982 unique attendees! Almost 1500 registrants! 706 concurrent attendees at one time!
 - 2.2.5.3. Extra big thanks to Bill Jones for splitting and posting the recordings. The committee received lots of positive feedback and will be considering feedback for next year's conference.
 - 2.2.5.4. Recommend a one-year Zoom cloud storage subscription for web-hosted conferences and sessions. Every year, we are charged for multiple months while the files are being split. By paying for the one-year subscription, we would be giving more time to split files and would avoid the monthly cost. Currently, the videos are split and then hosted on the YouTube account. We archive the meeting recordings in the Google Drive.
 - 2.2.5.5. Motioned to approve; motion approved.

- 2.2.6. Web Development – William Jones
 - 2.2.6.1. See Bill's report in the forum.

- 2.2.7. SILC (SUNYLA Information Literacy Committee) – Megan Benson and Jocelyn Ireland
 - 2.2.7.1. SILC Instruction Showcase recordings and slides are available on the SUNYLA website:
<https://sunyla.org/informationliteracy/?p=531>
 - 2.2.7.2. A Community Conversation was held in March and two more are scheduled for April 13 and May 25. The March topic was integrating library services into Brightspace.
 - 2.2.7.3. The April Community Conversation will be about professional development and the May Community Conversation will be about inclusive classrooms. There will be a shared reading ahead of time.

- 2.2.8. Archives (ad hoc) – Jennifer Collins
 - 2.2.8.1. No report.
 - 2.2.8.2. Jill Kehoe, remember to include Jenny Collins on conference materials for archiving.

- 2.2.9. Scholarly Communications Committee (ad hoc) – Emily Kilcer
 - 2.2.9.1. No report
 - 2.2.9.2. Does SUNYLA want to consider sunseting the Scholarly Communications Committee and direct energies to the OLIS Scholarly Communications Group?
 - 2.2.9.3. Logan Rath led this committee in the past. Is new leadership needed for someone is interested in and more engaged?
 - 2.2.9.4. This item will be on the agenda for the June SUNYLA Council meeting (virtual and in-person).

- 2.2.10. IDEA Committee – Molly Cameron
 - 2.2.10.1. The committee will be gathering data to see what problems need to be addressed.
 - 2.2.10.2. Molly’s first year with SUNY.
- 2.3. Liaisons
 - 2.3.1. FACT2 – Katie Ghidiu
 - 2.3.1.1. Report attached to the forum.
 - 2.3.2. LACUNY – Derek Stadler
 - 2.3.2.1. LACUNY Institute will be held virtually on May 11 and 12. Registration is open. The theme is professional development. Please see:
<https://2023lacunyinstitute.commonsgc.cuny.edu>
 - 2.3.3. ESLN – Marc Wildman
 - 2.3.3.1. No report.
 - 2.3.4. IDS – Mark Sullivan
 - 2.3.4.1. IDS Project just finished a round of ILL 101 sessions. Approximately 200 attendees for each session.
 - 2.3.4.2. Regional User Groups are scheduled for May at SUNY Geneseo, HVCC, and SUNY Optometry.
 - 2.3.4.3. The IDS Conference is scheduled for July 27-28, 2023 at Utica College. This conference will recognize the 20th anniversary of the IDS Project!
 - 2.3.5. OLIS – Susan Perry
 - 2.3.5.1. Tim Jackson has held/will be holding Q&A sessions to address questions about the new ELD contract. The sessions are not recorded. Can also contact Tim with questions. The Q&A sessions were scheduled for March 23 and March 28.
 - 2.3.5.2. The next Spotlight on SUNY Libraries is scheduled for April 20. The topic is Continuing the Conversation about Textbook Affordability.
 - 2.3.5.3. Website work continues. OLIS pages are updated. Now, OLIS is waiting for the SUNY pages to be updated. If you see any issues, please submit a ticket.
 - 2.3.6. UUP – Dan Harms
 - 2.3.6.1. Chapter elections are coming up. Check the mail at home for the print ballots. Please submit your ballot.
 - 2.3.6.2. Advocacy efforts continue. The proposed NYS budget is a “mixed bag”.
 - 2.3.6.3. Still in contract negotiations, cannot speak to negotiations.
 - 2.3.6.4. Go to the UUP website and log into the member section for detailed reports.
 - 2.3.7. METRO - Jill Locascio
 - 2.3.7.1. METRO is starting to offer in-person workshops. Topics include learning Python and Privacy. For more information, please see the METRO website: <https://metro.org/events>
 - 2.3.8. NYLA – Caitlin Kenney
 - 2.3.8.1. The Advocacy day at the end of February had a good turnout. Some improvement in library funding, but not enough.
 - 2.3.8.2. The NYLA Council election ballot has openings: President-Elect for Academic/Special Libraries and Treasurer. The School and Public Library sections also have openings.
 - 2.3.8.3. Formerly in-person meeting is now happening virtually.

- 2.3.9. NYSLAA – Dawn Foland
- 2.3.9.1. Planning for the NYSLAA conference is underway. The conference is scheduled for June 7-9, 2023 at SUNY Oneonta.
- 2.3.9.2. No special hotel pricing, but recommended hotels are available.
- 2.3.9.3. Website is updated (issue with the PayPal button).
- 2.3.9.4. Free NYSLAA memberships are offered during National Library Week.
- 2.3.9.5. Basket raffles are coordinated.
- 2.3.9.6. NYSLAA would like to use the Facebook page more.
- 2.3.9.7. Next meeting is April 18.
- 2.3.9.8. The conference is promoted via social media, the listserv, and the NYSLAA website. Dawn is welcome to distribute information about the conference using the SUNYLA listserv and social media channels.

3. Old Business

- 3.1. Revision to the policy on the expenditure of Association funds (<https://sunyla.org/policy-on-the-expenditure-of-association-funds/>) -- Jocelyn Ireland
 - 3.1.1. Annual Conference Guidelines
 - 3.1.1.1. Revisions include a proposal that SUNYLA pays for elected officers' travel to the annual conference. This proposal was not recognized in the bylaws. Additional discounts or registration fee waiver suggestions. See the highlighted sections on pages 3 and 4.
 - 3.1.1.2. Discounts are intended to encourage participation and volunteerism. The discounts may decrease revenue for the conference but not significantly.
 - 3.1.1.3. Motion to approve; motion approved.
 - 3.1.2. Policy for the Expenditure of Association Funds
 - 3.1.2.1. Jennifer DeVito, Adam Saunders, and Joycelyn Ireland met, reviewed, and made recommendations which included: using gender-neutral pronouns, removed language about the SUNYLA President attending the Library Director Meetings. Added the phrase "travel expenses" where appropriate. See the highlighted changes.
 - 3.1.2.2. Travel expenses were not covered for the annual conference, especially because travel expenses to Council meetings were covered. Recommendation to offer up to \$200 for total lodging expenses for Council members. (Capped at \$200 to encourage staying at the dorms.)
 - 3.1.2.3. Motion to approve; motion approved.
 - 3.1.2.3.1. Jocelyn will send updated documents to Bill Jones to post to the SUNYLA website. Jennifer will draft an email to send to people now eligible for travel expense reimbursement.

4. New business

- 4.1. OLIS/SUNYLA partnerships - Maureen Clements
 - 4.1.1. Transitional time for OLIS. What can OLIS do to support SUNYLA? What are potential partnerships? Data sharing? Any ideas for exploration?
 - 4.1.2. Comment received about communications between the Community of Practice for Library Directors, SUNYLA, and library staff. How will communication between parties be facilitated?
 - 4.1.2.1. There may not be much communication because the Communities of Practice for Library Directors is not meant to be a decision-making body. Instead, the CoP is meant for sharing information and support, learning about what's happening at other libraries, share best practices, and learn from one another.
 - 4.1.2.2. If projects arise from the Community of Practice, the projects will be presented to the Advisory Board for consideration and to see if a working group would be appropriate.
 - 4.1.3. The OLIS Advisory Board is a decision-making body and is intended to be more communicative. The Board is made up of representatives from other areas of libraries besides directors. Expectation that the SUNYLA President would discuss and share what had been discussed at the Advisory Board with SUNYLA members.

4.1.4. OLIS Advisory Board Members

4.1.4.1. Community College – Bonnie Gallagher (Dutchess)

4.1.4.2. Technology College – Jill Kehoe (Maritime)

4.1.4.3. Comprehensive – Jennifer Jensen (Oneonta)

4.1.4.4. Doctoral – Jamie Saragossi (Stony Brook)

4.1.4.5. SUNYLA President – Jennifer DeVito (rotating)

4.1.4.6. IDS Project – Mark Sullivan

4.1.5. Please feel welcome to share ideas or suggestions directly with Maureen Clements or via Jennifer DeVito.

Meeting adjourned at 11:41 AM